LIS Strategic Goals and Objectives

1. **Providing a curriculum that meets the evolving demands of the job market for library and information science professionals.**

    A.   Maintain a continuous review and implementation process for systematic curriculum renewal and enhancement.

    B.   Expand and strengthen course options for LIS and Computer Science (CS) graduate students.

    C.   Integrate appropriate information technologies into the curricula of all courses.

    D.   Re-assess and implement changes to the school library media specialist licensure program.

    E.   Expand partnerships with UH system units and community organizations.

    F.   Continually assess the culminating experience.

2. **Serving the needs of a diverse student population.**

    A.   Provide high quality service to students in an expanded program.

    B.   Assess and update modes of offering the MLISc degree via distributed learning.

    C.   Attract underrepresented groups, non-traditional and technically skilled students.

    D.   Expand educational and related opportunities to bridge between the curriculum and the job market.

LIS Strategic Goals and Objectives (cont'd)

3. Furthering faculty excellence in teaching, research, and service.

    A.   Assess quality of instruction through course evaluations, feedback and demonstrated student performance.

    B.   Engage in multidisciplinary research and service partnerships with diverse communities.

    C.   Promote UH, state, national and international recognition of faculty excellence in research, teaching and service.

    D.   Identify and support professional development opportunities for faculty.

    E.   Hire new faculty to support increased enrollment.

    F.   All LIS faculty obtain tenure or promotion.

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4. Providing a quality learning and research environment for students and faculty.

    A.   Improve student access (physical and intellectual) to information technologies.

    B.   Enrich the intellectual environment.

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5. Respond to flood-driven imperatives and create anew LIS facilities, instructional and research resources and services.

    A.   Create new facilities for administration, instruction, and research.

    B.   Reconstitute instructional and research materials.

    C.   Acquire and manage funds and material donations for flood recovery.

Strategic Goal 1: PROVIDING A CURRICULUM THAT MEETS THE EVOLVING DEMANDS OF THE JOB MARKET FOR LIBRARY AND INFORMATION SCIENCE PROFESSIONALS.

Objective A: Maintain a continuous review and implementation process for systematic curriculum renewal and enhancement.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
A1. Update a 4-year course schedule to ensure systematic offering of courses.	Schedule; Report on courses not taught recently and recommendations	Annual updates	LIS Chair, LIS Curriculum Committee
A2. Maintain curriculum review process with student and LIS Advisory Board input; reassess, modify, add, delete courses & schedules.	Curriculum Committee, Advisory Board and Faculty meeting minutes and worksheets; UHM forms 1 & 2; course updates in UHM catalog & on LIS website; new and revised course syllabi.	Ongoing, biennial ALISE reviews.	LIS Curriculum Committee, Faculty
A3. Update course goals and objectives	Revised syllabi, website, and catalog; CC worksheet "Alignment of LIS Syllabi with Program Goals"	Annual	Faculty, Web Team, Student Assistant for Special Projects
A4. Explore course clusters for conceptual arrangement of program offerings	Conceptual schema	Spring 2004-ongoing	LIS Curriculum Committee, Faculty

Strategic Goal 1: PROVIDING A CURRICULUM THAT MEETS THE EVOLVING DEMANDS OF THE JOB MARKET FOR LIBRARY AND INFORMATION SCIENCE PROFESSIONALS.

Objective B: Expand and strengthen course options for LIS and CS graduate students.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
B1. Add new cross-over courses.	Syllabi for LIS 678, 671, 675 & ICS 691, UH forms to add courses.	Spring 2002 - ongoing	Jacsó & Quiroga

Strategic Goal 1: PROVIDING A CURRICULUM THAT MEETS THE EVOLVING DEMANDS OF THE JOB MARKET FOR LIBRARY AND INFORMATION SCIENCE PROFESSIONALS.

Objective C: Integrate appropriate information technologies into courses and workshops.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
C1. Continue to assess and revise prerequisites and concurrent requirements for student information technology literacy as new technologies emerge.	Syllabi; Curriculum Committee.	Ongoing, annual reviews	Faculty; Curriculum Committee; Students
C2. Promote basic competencies in the latest specialized information technologies and stress the professional need for keeping current with emerging technologies.	Syllabi, student exit survey, WebTeam minutes and notes, flyers, announcements & schedules.	Ongoing, annual reviews	LIS Chair; Faculty.

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Strategic Goal 1: PROVIDING A CURRICULUM THAT MEETS THE EVOLVING DEMANDS OF THE JOB MARKET FOR LIBRARY AND INFORMATION SCIENCE PROFESSIONALS.

Objective D: Re-assess and implement changes to the school library media specialist licensure program.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
D1. Initiate process for NCATE/SATE review.	Meeting notes with stakeholders. Iterations of LIS guidelines.	Spring 2004 - ongoing	Harada, DOE, COE, HTSB
D2. Develop an LIS school library media strand that reflects the guidelines promoted by NCATE and SATE	Report	Fall 2006	Harada, DOE, COE, HTSB
D3. Present proposed changes for school library media licensure requirements to LIS faculty.	Report	Fall 2006	Harada
D4. Formalize changes.	Checklist	Spring 2007	Harada
D5. Implement changes.	Checklist	Spring 2007	Faculty
D6. Assess effects of changes.	Meeting notes	Fall 2008 ongoing	Harada, DOE, COE, HTSB

NCATE =National Council for Accreditation of Teacher Education
SATE = State Approved Teacher Education
HTSB = Hawaii Teacher Standards Board

Strategic Goal 1: PROVIDING A CURRICULUM THAT MEETS THE EVOLVING DEMANDS OF THE JOB MARKET FOR LIBRARY AND INFORMATION SCIENCE PROFESSIONALS.

Objective E: Expand partnerships with UH system units and community organizations.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
E1. Conduct alumni and employer surveys to identify needs.	Survey results	Fall 2007	Nahl, LIS Curriculum Committee, Faculty, Faculty Specialist, LIS Alumni Board, LIS Advisory Board.
E2. Collaborate with other departments, organizations, and agencies to offer courses, symposia, conferences, talks and services.	Memos, Outreach program information; dual degree information, internship proposals, practicum assignments; syllabi of information professionals who teach courses; vita; flyers; and course project reports.	Ongoing	LIS Chair, Faculty Specialist, Faculty

Strategic Goal 1: PROVIDING A CURRICULUM THAT MEETS THE EVOLVING DEMANDS OF THE JOB MARKET FOR LIBRARY AND INFORMATION SCIENCE PROFESSIONALS.

Objective F: Continually assess the culminating experience.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
F1. Explore portfolio option with Graduate Division.	Report	Fall 2001 - option not feasible; revisit Fall 2006	LIS Curriculum Committee
F2. Assess and revise current oral exam.	Curriculum Committee minutes and worksheets, guidelines, scenarios	Spring 2007	LIS Curriculum Committee, Faculty

Strategic Goal 2: SERVING THE NEEDS OF A DIVERSE STUDENT POPULATION.

Objective A: Provide high quality service to students in an expanded program.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
A1. Expand website to enhance services.	Web site changes	Ongoing (redesigned Fall 2005)	Nahl, Web Team
A2. Review program expansion and faculty growth.	Actual Course History; Comparative Student:Faculty Ratio Report; ALISE Statistical Report; UH-IRO Reports	Annual	LIS Chair

Strategic Goal 2: SERVING THE NEEDS OF A DIVERSE STUDENT POPULATION.

Objective B: Assess and update modes of offering MLISc degree via distributed learning.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
B1. Evaluate effectiveness of ITV course delivery.	Evaluations; summary statistics	Fall 2001 & ongoing	LIS Chair
B2. Continue to offer HITS, ALN and hybrid courses	Course syllabi and schedules; ALISE report	Ongoing	Faculty, LIS Chair

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Strategic Goal 2: SERVING THE NEEDS OF A DIVERSE STUDENT POPULATION.

Objective C: Attract underrepresented groups, non-traditional and technically skilled students.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
C1. Focus recruitment efforts.	Career fairs, website and brochures.	Ongoing	Faculty Specialist, Faculty
C2. Continue offering HITS summer courses	HITS enrollment and informal requests, HITS email survey, HITS four-year proposal.	Spring 2006 (four-year proposal) & ongoing	LIS Chair, LIS Curriculum Committee
C3. Contribute to development of a bachelor's degree in Information Technology within ICS.	Minutes of ICS Curriculum Committee. Documentation for ICS 263 Information Systems in Society.	Fall 2001 - ongoing	Nahl, ICS Curriculum Committee

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Strategic Goal 2: SERVING THE NEEDS OF A DIVERSE STUDENT POPULATION.

Objective D: Expand educational and related opportunities to bridge between the curriculum and the job market.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
D1. Organize and implement initiatives to: ▪ Increase student participation in professional organizations, conferences, and Web team ▪ Increase number of workshops ▪ Bring in outside professionals and researchers ▪ Increase the percentage of student e-portfolios.	Programs, workshops, students' conference attendance, flyers, syllabi; annual Job-Intern Fair; student organizations calendar, WebTeam participation lists, ALA 2006 Chapter of the Year Award, Blotter articles, HLA scholarship, student research at conferences.	Spring 2003; ongoing	Knuth, Nahl, Wertheimer, Faculty Specialist, Student Organizations, Faculty
D2. Enhance the LIS 690 internship program with additional resources to address the growth of the program and increase value to students	Syllabus	Spring 2008	LIS Chair & Internship Coordinator
D3. Create online directory of LIS graduates with selective links to their e-portfolios.	Web site	Spring 2008	Faculty Specialist, Student Organizations, LIS Advisory Board, Web Team

Strategic Goal 3: FURTHERING FACULTY EXCELLENCE IN TEACHING, RESEARCH, AND SERVICE.

Objective A: Assess quality of instruction through course evaluations, feedback and demonstrated student performance.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
A1. Identify effective teaching/learning strategies used in courses.	Course syllabi; course evaluations	Ongoing	Faculty
A2. Reassess standard course evaluation form and revise as needed.	Revised standard form.	Fall 2006	LIS Curriculum Committee
A3. Collect sample evidence of student course achievement, along with constructive critiques and assessment criteria.	Student work samples, related critiques and assessment criteria	Ongoing	Faculty
A4. Survey students on the general quality of instruction received.	Survey results	Ongoing	LIS Chair, Faculty Specialist
A5. Survey employers on the effectiveness of graduates in their first jobs.	Survey results	Ongoing	LIS Chair, Faculty Specialist
A6. Modify curriculum and instruction based on assessment results derived from B3-B5.	Syllabi	Ongoing	Faculty
A7. Incorporate faculty research findings in the courses taught.	Syllabi, lecture notes	Ongoing	Faculty

Strategic Goal 3: FURTHERING FACULTY EXCELLENCE IN TEACHING, RESEARCH, AND SERVICE.

Objective B: Engage in multidisciplinary research and service partnerships with diverse communities.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
B1. Publish research in a range of scholarly and professional publications	Publications	Ongoing	Faculty
B2. Disseminate research through local, national, and international conferences and proceedings and other professional forums.	Presentation documents; conference programs; vitae.	Ongoing	Faculty
B3. Collaborate with UH system units and both community and state organizations to provide LIS service and research support.	Reports, faculty minutes, vitae, presentations, publications, conference programs.	Ongoing	Faculty
B4. Engage students in research and service activities.	Reports, faculty minutes, vitae, syllabi, student presentations and publications	Ongoing	Faculty, Students
B5. Conduct continuing education sessions for the professional community and general public related to Program's areas of expertise.	Program documents, publicity information, Advisory Board minutes; Faculty meeting minutes	Ongoing	LIS Curriculum Committee

Strategic Goal 3: FURTHERING FACULTY EXCELLENCE IN TEACHING, RESEARCH, AND SERVICE.

Objective C: Promote UH, state, national, and international recognition of LIS faculty excellence in research, teaching, and service.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
C1. Assume leadership roles at local, national, and international levels.	Reports, vitae.	Ongoing	Faculty
C2. Publicize awards and other forms of recognition received through various campus, local, and national print and electronic communication channels.	Alumni-professional organization newsletters; broader community (University relations); KuLama, Malamalama; local press; vitae; website.	Ongoing	Faculty Specialist, LIS Chair

Strategic Goal 3: FURTHERING FACULTY EXCELLENCE IN TEACHING, RESEARCH, AND SERVICE.

Objective D: Identify and support professional development opportunities for faculty.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
D1. Explore and publicize funding options and opportunities for professional development.	Routed announcements, email; acceptance letters, vitae.	Ongoing	ICS/LIS Chairs, CNS Dean, Faculty
D2. Share professional publications and research of mutual interest to both CS and LIS faculties; extend to other departments.	Faculty vitae, colloquia; Alumni and HLA newsletters.	Ongoing	LIS Chair

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Strategic Goal 3: FURTHERING FACULTY EXCELLENCE IN TEACHING, RESEARCH, AND SERVICE.

Objective E: Hire new faculty to support increased enrollment.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
E1. Update job description for new cross-over position, with IT and LIS emphasis.	Contract	Fall 2006	ICS/LIS Chairs, ICS Personnel Committee
E2. Explore the possibility of hiring additional faculty.	Contract	Fall 2006	ICS/LIS Chairs, ICS Personnel Committee

Strategic Goal 3: FURTHERING FACULTY EXCELLENCE IN TEACHING, RESEARCH, AND SERVICE.

Objective F: All LIS faculty obtain tenure or promotion.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
F1. Untenured LIS faculty obtain tenure and promotion by sixth year in rank.	Letter of award	Ongoing	Faculty
F2. Provide mentoring support for all junior faculty	Informal reports	Ongoing	LIS Chair, Tenured faculty
F3. LIS faculty obtain promotion to full professor.	Letter of award	Ongoing	Tenured full professors

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Strategic Goal 4: PROVIDING A QUALITY LEARNING AND RESEARCH ENVIRONMENT FOR STUDENTS AND FACULTY.

Objective A: Improve student access (physical and intellectual) to information technologies.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
A1. Increase student use of IT resources	LIS website; WebTeam workshop documentation.	Ongoing	Faculty
A2. Promote student enrollment in technology-focused classes and workshops.	Report: Actual Course History and Enrollment; Course Clusters Map.	Ongoing	Faculty, LIS Curriculum Committee, WebTeam
A3. Assess, maintain and upgrade technology infrastructure.	Survey, inventory.	Ongoing	LIS Chair; IT Specialist

Strategic Goal 4: PROVIDING A QUALITY LEARNING AND RESEARCH ENVIRONMENT FOR STUDENTS AND FACULTY.

Objective B: Enrich the intellectual environment.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
B1. Create and implement the endowed visiting speaker program.	Visiting speaker schedule; flyers	Ongoing	Knuth
B2. Encourage presentations by students, faculty, and visiting researchers.	Report, file of flyers, online announcements, list of events, student organizations calendar	Ongoing	LIS Chair, Wertheimer, Faculty, Student Chapters of professional organizations
B3. Increase internship and course project outreach options.	Report [Symphony, neighborhood boards, non-profits]	Ongoing	Internship Coordinator, Faculty

Strategic Goal 5: RESPOND TO FLOOD-DRIVEN IMPERATIVES AND CREATE ANEW LIS FACILITIES, INSTRUCTIONAL AND RESEARCH RESOURCES, AND SERVICES.

Objective A. Create new facilities for administration, instruction, and research.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
A1. Coordinate with University and Federal personnel as well as outside consultants in reconstruction of facilities	Minutes of Hamilton Basement Planning Committee; Faculty Meeting Minutes	Ongoing until June 2008 (target)	Knuth
A2. Redesign LIS floor plans	Minutes of LIS Floor Planning Committee	February 2005 & ongoing	Knuth, Faculty, Students
A3. Survey faculty and staff on furniture, instructional, research and equipment needs/losses	Loss claims paperwork (multiple versions), spreadsheet	Periodic until 2008 [Nov. 2004, Dec. 2004, Jan.2005]	LIS Chair, Special Projects Assistant
A4. Order furniture, equipment, and supplies for permanent facility	Purchase orders	Nov. 2004 & ongoing	LIS Chair, LIS Clerk, Special Projects Assistant
A5. Develop an administrative plan for actual move	Plan	After reconstruction (2007?)	Knuth
A6. Restore salvaged artwork, purchase and solicit art and display objects for permanent facility	Receipts and art	Spring 2008	Knuth, Bair-Mundy, LIS Alumni Association

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Strategic Goal 5: RESPOND TO FLOOD-DRIVEN IMPERATIVES AND CREATE ANEW LIS FACILITIES, INSTRUCTIONAL AND RESEARCH RESOURCES, AND SERVICES.

Objective A: Create new facilities for administration, instruction, and research (continued).

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
A7. Survey faculty and staff to determine technology needs prior to move to new facility	Administrative Plan for Move	2006/7?	Knuth
A8. Work with UH personnel to provide telecommunication access in new permanent facility for faculty, students, and staff	Administrative Plan for Move	2006/7?	Knuth, ICS Fiscal Officer, Telecommunications Personnel
A9. Order computers, cabling, and other computer-related equipment for new facility	Administrative Plan for Move	2006/7?	Knuth, ICS Fiscal Officer, ICS Computer Staff
A10. Install computers, cabling, and other computer-related equipment in new facility	Administrative Plan for Move	2006/7?	ICS Computer Staff

Strategic Goal 5: RESPOND TO FLOOD-DRIVEN IMPERATIVES AND CREATE ANEW LIS FACILITIES, INSTRUCTIONAL AND RESEARCH RESOURCES, AND SERVICES.

Objective B. Reconstitute instructional and research materials.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
B1. Order cataloging and other instructional materials	Purchase orders	Ongoing	LIS Chair, Bair-Mundy
B2. Recreate lecture notes, presentations and syllabi; recompile readings; order materials; and reconstruct or acquire other instructional aids	Lecture notes, presentations and syllabi; instructional materials	Ongoing	Faculty
B3. Recompile research materials	Recompiled research materials	Ongoing	Faculty

Strategic Goal 5: RESPOND TO FLOOD-DRIVEN IMPERATIVES AND CREATE ANEW LIS FACILITIES, INSTRUCTIONAL AND RESEARCH RESOURCES, AND SERVICES.

Objective C. Acquire and manage funds and material donations for flood recovery.

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
C1. Work with University personnel, FEMA, and insurance representatives to procure reimbursement for flood losses	Reports, correspondence, Faculty meeting minutes	Ongoing (repeated requests for LIS to provide same or similar information; conflicting or no response to LIS queries)	Knuth
C2. Work with Alumni Association Board on donation acquisition and disbursal	Receipts, paperwork, correspondence	Ongoing	LIS Chair, Knuth