**RALPH SHAW SCHOLARSHIPS AND AWARDS**

**Updated 10/28/18**

The Ralph R. Shaw Scholarship is named for the University Librarian, Ralph R. Shaw (1907-1972), who was also founding Dean of the UHM Graduate School of Library Studies. Established in 1985, the scholarship is funded by his estate as well as other UH Manoa LIS alumni. There are five types of scholarships and awards available. A student may receive up to two of these scholarships and/or awards in a given school year.

**Types 1, 2 and 3 are not advertised. Type 1 scholarships are approved and awarded by the LIS Admissions Committee. Type 2 awards are requested by individual faculty members and approved by the LIS Program Chair. Type 3 awards will pay the membership fees for students, who are invited to join Beta Phi Mu, the international honor society for library and information science students.**

1. **Shaw Scholarship for Applicants to the UHM LIS Program**

This scholarship is available for incoming students. Applicants may not apply directly for this scholarship. Priority will be given to students in this order: (1) Native Hawaiian/Pacific Island students, (2) out-of-state students, and (3) local students. The scholarship provides $5,000 for an entering student. A maximum of two scholarships may be awarded each semester. In the event that there is only one student qualifying for the scholarship, the faculty has agreed that the student may receive $10,000. Deadlines for fall applications will be April 1 and for spring applications will be November 1. Awardees will be selected by the LIS Admissions Committee based on the following criteria:

* Cumulative GPA of 3.5 or higher
* Confirmed intent to enroll
* Intent to register as a full-time student (minimum of 8 graduate credits)
* Evidence the student will add to the LIS community from information contained in the Statement of Objectives, Resume, and Reference Letters in the completed reference application

1. **Shaw Award in Support of LIS Courses**

Students may not apply directly for this award. Faculty must submit a memo or application form to the LIS Program Chair requesting funding that would go directly to a MLISc student in support of course-related costs up to $1,000 per year. Each regular and adjunct faculty member is limited to $1,000 for such funding requests in a school year. Examples of funded projects include:

* Reimbursing a neighbor island student for travel to a class field trip
* Reimbursing a student for software needed for thesis
* Reimbursing a student for expenses involved with a service learning project

Important: The student must provide documentation and receipts for reimbursement.

1. **Shaw Award for Phi Beta Mu Honorees**

Students, who are selected for the honor of joining Phi Beta Mu, will have their membership fees paid through this fund.

**Types 4 and 5 are advertised, competitive scholarships and awards. Awardees for Type 4 scholarships and Type 5 awards are determined by the LIS faculty in executive sessions. A faculty coordinator will be appointed by the LIS Program Chair to facilitate the process.**

1. **Shaw Award for Neighbor Island Distance Education Students**

This award is available to neighbor island students, who are participating in UHM LIS Program distance education options. Neighbor island students, who move to Oahu specifically to take courses, may also apply for this award. The ceiling amount is $1,500 for a student; two such awards may be awarded each semester. Funding may be requested for various activities that are connected to coursework (e.g., participating in the LIS new student orientation, attending class sessions on the Manoa campus, participating in workshops and conferences, defraying expenses for technology needed for synchronous and asynchronous courses). A student can receive this award only once per academic year. Awardees will be selected based on the following criteria:

* Cumulative GPA of 3.5 or higher
* Application letter that clearly connects the tasks/activities to coursework and also includes a projected budget
* Financial need
* Resume

Award announcements will be sent via the LIS listserv in the first month of each semester. The following application documents must be sent by email to Dr. Violet Harada at vharada@hawaii.edu

* Application form
* Cover letter – Detail your reasons for seeking the award and a projected budget. Highlight your academic performance and leadership accomplishments. Describe your financial needs.
* Resume

Important: This is a reimbursement award. If selected, the student must submit proof of completion and receipts (e.g., receipts of conference/workshop registrations, tech purchases, air travel, car rental, parking) to be reimbursed.

1. **Shaw Award for Professional Development**

This award is available for current LIS students in good standing who want to participate in a conference related to their LIS coursework. The award is capped at $500 for conferences in the state, and $1,000 for national or international conferences. A maximum of two $500 awards and two $1,000 awards may be given each semester. A student can receive this award only once per academic year.

Priority consideration will be given if students are planning one or more of the following activities: (1) presenting a paper at a conference, (2) presenting a poster session, (3) presenting on the conference experience either in a LIS class or for a student LIS organization, (4) applying to GSO for funding or have already tapped GSO funding for previous conferences.

Awardees will be selected based on the following criteria:

* Cumulative GPA of 3.5 or higher
* Cover letter – Detail your reasons for seeking the award; include a projected budget. Describe the conference, and indicate if your presentation/poster has been accepted and if you are the first or only author. Describe how the conference is relevant to your educational experience and career goals.
* Resume

Award announcements will be sent via the LIS listserv in the first month of each semester. The following application documents must be sent by email to [LISstaff@hawaii.edu](mailto:LISstaff@hawaii.edu)

* Application form
* Cover letter – Detail your reasons for seeking the award and a projected budget. Highlight your academic performance and leadership accomplishments. Describe your financial needs.
* Resume

Important: This is a reimbursement award. If selected, the student must submit proof of completion and receipts (e.g., receipts of conference/workshop registrations, tech purchases) to be reimbursed. It should be noted that if this award is given as an advance, it will be taxable as income.

**Ralph Shaw Award Application**

**I am applying for (check one):**

**-- Shaw Award for LIS Distance Education Students**

**-- Shaw Award for Professional Development**

**Deadline: XXXX. Send the following application documents by email to XXX.**

1. **Ralph Shaw Award application form**

2. **Cover letter**

This brief (1-2 page) letter should detail reasons for seeking the award and a projected line-item budget. Refer to information about the content of the letter that is provided in the LIS announcement.

3. **Resume**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student ID # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: (H) \_\_\_\_\_\_\_\_\_\_\_\_\_ (W) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Cell) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

UH Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_@hawaii.edu

List grants/scholarships/awards that you are receiving and will be receiving this academic year (this includes UH scholarships, federal and local funding):

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If you are an awardee, do you give permission to publicize your receipt of this award? This includes submitting a photo and a brief text on your achievement for posting on the LIS website. This news is vital in publicizing how the Shaw funds are being expended to encourage potential donors. A “no” response will not negatively affect the selection process.

--Yes

--No

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Student Signature