

LIS 654 Records, Archives & Memory - Dr. Tonia Sutherland

Primary Student Learning Outcome: SLO2 Professions (Core-eligible)

Prerequisites: None

Last ran: Fall 2020

Meeting days and location: Mondays, 1:00-3:30pm; Online (Asynchronous) due to COVID-19

Course objectives:

- Articulate critical and theoretical understandings of records, archives and memory and how they function in different societies
- Discuss, in practical terms, various environments and cultural contexts in which records and documents are created, managed and used, and the reasons why societies, cultures, organizations, and individuals create and keep (or do not keep) records
- Describe the core components of archival programs (appraisal, acquisition/disposition, inventory, arrangement, description, preservation, access, use and outreach) and explain the relationship between these components
- Demonstrate an awareness and understanding of contemporary issues within the profession and literature in Hawaii and beyond
- Describe and discuss ethical and legal issues surrounding archives and records administration

Required texts:

- None. All readings will be accessible online and/or through the University library. (You may need to use Interlibrary Loan). It is the responsibility of the student to locate assigned readings.

Required technology:

- Computer with a reliable internet-connection or mobile device with a high-speed connection
- Use of Zoom & Slack, webcam and microphone, at least one up-to-date modern browser, and office productivity software

Teaching methods:

- Seminar discourse, lectures, presentations, assigned and suggested readings, videos, online discussions, examination and evaluation of key information tools and resources, team projects and activities, collaborative problem-solving, reflective writing, and/or guest speakers
- Collaborative learning and project-driven

Research methods:

- N/A

Major assignments:

- Anti-annexation close reading
- Critical precis
- Critical precis II
- Correspondence collection

- Expert talk

ePortfolio-eligible assignment: Correspondence collection and expert talk