

CAREER PORTFOLIO PER CREDIT REQUIREMENTS - LEVEL II

STUDENT:	SEMESTER:	# OF CREDITS:	MAJOR:	CONTENTS	GRADING
REQUIRED CONTENTS	1 CREDIT	2 CREDITS	3 CREDITS	INCLUDED	QUALITY
Title Page	X	X	X		
Table of Contents	X	X	X		
Personal Statement - Updated	X + 2 questions from Appendix	X + 3 questions from Appendix	X + 4 questions from Appendix		
Transcript - Current	X	X	X		
Assessment (Form 11 only)	0	X	X		
Form 3--Job Description & Learning Objectives – Current	X	X	X		
Form 5--Co-op Employer's Evaluation - Current	X	X	X		
Form 6—Co-op Student's Self Evaluation - Current	X	X	X		
Information Interview	X at least 1	X at least 1	X at least 1		
Other Advanced Assignment (or HOST Assignment)	X at least 1	X at least 1	X at least 1		
Your Choice(s)	0	X at least 1	X at least 1		

COMMENTS FROM REVIEWER(S):

Key:

N = not included or not required.

1 = does not meet the minimum requirement.

2 = significant revision is recommended.

3 = meets minimum requirement.

4 = exceeds minimum requirement.

Comments = How to improve and enhance your portfolio so that its marketing value increases through the years. We strongly encourage you to review the constructive comments for future reference and to make the revisions and corrections that are suggested.

Requirements for CR/NC Grading Option Final Report, Po`okela, or other special programs will be provided separately.