College of Natural Sciences
Verification of Academic Minor or Certificate
(for currently enrolled classified students only)

I. To Be Completed by the Student and Submitted to the Minor/Certificate Department

Student ID Number                          Last name,         First Name,        Middle Initial

Student’s: __________________________    _____________________     ______________________
College (DO NOT Abbreviate)               Degree               Major

Minor or Certificate in ____________________________ Total Credit Hours: ______
(Circle one)

List all courses counted for your academic minor or certificate area and identify courses in progress by an asterisk (*).

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<th>Credits</th>
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I understand that the courses listed above cannot be used to fulfill core and major requirements.

__________________________________________  ____________________________  ____________________
Student Signature                          Date

II. To be completed by the Minor or Certificate department

I have verified the courses and grades noted above except for work in progress and certify that the student satisfies requirements for a minor/certificate if each course has a grade of C or higher. If any course has a grade lower than C, my approval is null and void.
The student must also meet the required GPA of _____ in courses used for the minor or certificate.

__________________________________________  ____________________________  ____________________
Departmental Minor/Certificate Advisor      Printed Name               Date

III. To be completed by the Major department

None of the courses listed above is being used to satisfy a requirement in the student’s major program.

__________________________________________  ____________________________  ____________________
Departmental Advisor                        Printed Name               Date

IV. Submit completed form to Student Academic Success Center, Sinclair 301