



## Technology Training

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## Professional Development Schedule Fall 2005

These training opportunities are brought to you by a partnership with the [LEI ALOHA grant project](#). Please RSVP directly to the presenter.

The "**Integrreat Technology**" workshops are organized by the ETEC 687 course. For more information and to register online for these workshops, please visit:

<http://etec.hawaii.edu/workshops>

TALENT workshops are coordinated through Information Technology Services, please RSVP to via their website:

<http://www.hawaii.edu/talent/talentITVform/interactivetv.html>

Also note that a set of Job Aids and Tutorials is available [here](#), these can be very helpful in learning on your own.

Workshop descriptions appear after the schedule below.

### October 2005

Date	Time	Workshop	Presented By	Location
10/7	Friday 1:30 - 2:30	<a href="#">WebCT Assessment Tools</a>	<a href="#">TALENT</a>	Kuy 204
10/14	Friday 1:30 - 2:30	<a href="#">Tools for Working with Content Part 1</a>	<a href="#">TALENT</a>	Kuy 204
10/14	Friday 4:30 - 7:00	<a href="#">"Integrreat with Digital Photography!"</a>	<a href="#">ETEC 687</a>	Wist Hall 130/131
10/19	Wednesday 1:00 - 2:00	<a href="#">COE Webinar Series - "Adding Interactivity to your Online Courses using StudyMate"</a>	RSVP <a href="mailto:peterleo@hawaii.edu">peterleo@hawaii.edu</a>	Online via Elluminate Live!
10/21	Friday 1:30 - 2:30	<a href="#">Tools for Working with Content Part 2</a>	<a href="#">TALENT</a>	Kuy 204
10/21	Friday 3:00 - 4:30	<a href="#">Windows Movie Maker 2.1</a>	RSVP <a href="mailto:ueharaa@hawaii.edu">ueharaa@hawaii.edu</a>	Wist Hall 130
10/28	Friday 4:30 - 7:00	<a href="#">Integrreat Technology Workshop 3 - "FREE BLOGGING...no purchase necessary"</a>	<a href="#">ETEC 687</a>	Wist Hall 130/131

### November 2005

Date	Time	Workshop	Presented By	Location
11/16	Wednesday 1:00 - 2:00	<a href="#">COE Webinar Series – Panel Discussion "Making the shift to online education"</a>	RSVP <a href="mailto:peterleo@hawaii.edu">peterleo@hawaii.edu</a>	Online via Elluminate Live!
11/18	Friday 1:30 - 2:30	<a href="#">Interactive Strategies for ITV Faculty</a>	<a href="#">TALENT</a>	Kuy 204
11/18	Friday 4:30 - 7:00	<a href="#">Integrreat Technology Workshop 4- "Advanced PowerPoint"</a>	<a href="#">ETEC 687</a>	Wist Hall 130/131

### December 2005

Date	Time	Workshop	Presented By	Location
12/2	Friday 4:30 - 7:00	<a href="#">Integrreat Technology Workshop 5- "Got effective design skills?"</a>	<a href="#">ETEC 687</a>	Wist Hall 130/131
12/15	Thursday 1:00 - 2:00	<a href="#">COE Webinar Series – "The Changing Landscape of Library Resources"</a>	RSVP <a href="mailto:peterleo@hawaii.edu">peterleo@hawaii.edu</a>	Online via Elluminate Live!

#### COE Webinar Series:

##### "Adding Interactivity to your Online Courses using StudyMate"

Guest presenter, Linda McConnell (Instructional Support Specialist, ITS, Dist. Learning UHM), will demonstrate the use of StudyMate to add interactivity to online courses:

*StudyMate, currently available for free download to all University of Hawaii faculty and staff, is a Windows, offline resource tool used to create Self-Tests (non-gradable or trackable) in the form of interactive games. StudyMate allows you to create Flash-based activities and games using three simple templates. The Flash activities can be used with any web server or published directly to a WebCT course. StudyMate will import items from MS Word files and publisher test banks, making it easy to create interesting, interactive activities from existing content. Best of all, you don't have to know Flash programming or HTML to use StudyMate.*

You can participate in this webinar (web seminar) from the comfort of your office or home as it will be delivered via the Elluminate Live! web conferencing system. **Registration is limited to 30 participants only.** To register, please send an email to [peterleo@hawaii.edu](mailto:peterleo@hawaii.edu).

#### Elluminate Live! Web conferencing system

Learn how you can use a real-time virtual classroom environment to engage your students with the use of the Elluminate *Live!* Web conferencing system. Elluminate *Live!* will enable you to talk over the Internet, chat online, share whiteboard and share applications with your students at a distance. This workshop will introduce you to the many features of Elluminate *Live!* You will get to experience first-hand this highly interactive virtual learning environment.

#### Picasa

Come to this workshop to learn about Picasa the free software that helps you instantly find, edit and share all the pictures on your PC. Picasa also makes advanced editing simple by putting one-click fixes and powerful effects at your fingertips.

#### Windows Movie Maker 2.1

Learn how to create a video on your Windows XP laptop. Windows Movie Maker 2.1 makes digital movie making fun and easy. In this hands-on workshop, you will learn the basic fundamentals of digital video (DV) editing with Windows Movie Maker. Topics covered will include basic video editing; adding an audio track; adding effects, transitions and title; and exporting video to Windows Media format. Open to everyone, no prior video editing experience required.

#### Windows XP Basic

This workshop is designed for both Mac and PC users who need to learn the basics about the latest Windows operating system. This

workshop will be especially useful for you Mac users who will be teaching the incoming ITE students with their required PC laptops in the Fall.

**The following "Integrating Technology" workshops offered by ETEC 687 do require an RSVP at:**

<http://etec.hawaii.edu/workshops>

### **How to ... with your PC laptop.**

Not familiar with your new Windows laptop? Come to a hands-on workshop to familiarize yourself with Windows XP. Learn how to configure wireless connections, connect your laptop to a classroom projector, file management, add/remove programs properly, print to the CRC lab printer, optimize your hard drive, and other exciting tricks and tips.

### **Integrating with Digital Photography!**

This hands-on workshop will introduce you to the world of digital photography. You will learn the basics of digital camera operation; explore camera features; and improve your photography skills to produce amazing images. But that's not all! You will learn to transfer your images to your computer, and edit them with a free photo editing software called, "Picasa." Finally, you will learn how to integrate your digital photos into the classroom and incorporate those images in a Powerpoint presentation.

### **FREE BLOGGING...no purchase necessary**

Blogs are making writing fun again! Come and learn about this new medium for self-expression that has students and educators across the globe raving. Learn how you can integrate these online journals into YOUR classroom curriculum. [Batteries sold separately.]

### **Advanced PowerPoint**

Come and learn how to create presentations that attract attention and maximize the learning experience for your audience. This workshop is intended for instructors and students who already have a grasp of the basics of PowerPoint, but are interested in learning some of the more advanced features.

### **Got effective design skills?**

Have a craving to learn more about visual design? This hands-on workshop will help you integrate visual design elements to create electronic presentations and paper-based handouts. Learn about the proper use of font types, font sizes, color schemes, placement of graphics, and limitation of text.

**The following workshops offered by TALENT do require an RSVP at:**

<http://www.hawaii.edu/talent/talentITVform/interactivetv.html>

### **Intro to WebCT**

This workshop will cover basic operations of WebCT. Learn how to add tools, pages, and outside links to your WebCT course.

### **WebCT Communication Tools**

This workshop will cover basic operations of using WebCT's Communication Tools such as Mail, Discussions and Chat. Learn possible ways to use communication tools to promote and enhance interaction in your WebCT course.

### **Uploading and working with WebCT File & Student Manager**

The focus of this workshop is getting your course materials from the computer desktop into your WebCT account. It will also cover working with WebCT's student management database.

### **Content Module and Glossary Tools in WebCT**

This workshop will cover working with WebCT's Content Module and Glossary tools. The Content Module tool allows you to link separate pages of information in an organized format for student navigation.

### **Assessment**

This workshop focuses on WebCT's assessment tools.

### **Tools for working with content Part I**

Topics will include managing files with WebDAV (Web Folders), backing up and restoring a course, exporting selected content modules and quizzes/surveys, uploading via Respondus (if time allows).

## **Tools for working with content Part II**

Topics will include managing files with WebDAV (Web Folders), backing up and restoring a course, exporting selected content modules and quizzes/surveys, uploading via Respondus (if time allows).

## **Interactive Strategies for ITV Faculty**

This session targets faculty/staff interested in running an ITV (Interactive Video) course and focuses on strategies to use in such an environment.

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