Appendix D

Guidelines for Assessment of Provisional Programs

The self-study addresses the questions below. Parenthetical materials suggest the kinds of information that may be relevant in answering each question. The specific information included in self-studies varies with program circumstances.

1. **Is the program organized to meet its outcomes?**
   
   (Discussion of curriculum, requirements, admissions, advising and counseling, and other aspects of the program, with reference to its program outcomes. Identify any differences to the program from what was approved by the Board of Regents)

2. **Are program resources adequate?**
   
   (Analysis of number and distribution of faculty, faculty areas of expertise, budget and sources of funds, and facilities and equipment.)

3. **Is the program efficient?**
   
   (An assessment of productivity and cost/benefit considerations within the overall context of campus and University "mission" and planning priorities. Include quantitative measures comparing, for example, SSH/faculty, average class size, cost per SSH, cost per major with other programs in the college, on the campus and, as appropriate, similar programs on other UH campuses. Analysis of numbers of majors, graduates, SSHs offered, service to non-majors, employment of graduates, enrollment in graduate programs, etc)

4. **Evidence of student learning and student and program success.**
   
   Assessment of whether or not students are meeting the program outcomes and a summary of the evidence used to reach this conclusion. Data on time to degree trends, retention and actions to increase retention and on time graduation. Indicators of program quality, e.g. accreditation or other external evaluation, student performance on external exams, student employer satisfaction, alignment with Hawai‘i economic demand, employment/graduate school trends of graduates, awards to faculty and students, etc.)
5. Are program outcomes still appropriate functions of the college and University?

Relationship to University and campus mission, Strategic Plan and the Integrated Academic and Facilities Plan (https://www.hawaii.edu/offices/aa/IAFP_BOR_Approved_April17.pdf), evidence of continuing need for the program, projections of employment opportunities for graduates, etc.)

Reviewed by CCAO 6/6/17