Council of Chief Academic Officers  
March 25, 2014  
Bachman 113  
11:00- 3:00 p.m.  

Meeting Summary  

Present: Katy Ho (Hon CC), Janet Rey for Matt Platz (UHH), Chris Manaseri for Joni Onishi (Hawaii CC), Charles Sasaki for Louise Pagotto (Kap CC), Jim Goodman (Lee CC), Ardis Eschenberg (Win CC), John McKee (UHMC), Wendy Pearson for Reed Dasenbrock (UHM), Doris Ching (UHWO), Risa Dickson and Joanne Itano (UH System)  

Guests: Arthur Cunningham, Bruce Matthews, Hiapo Perreira, Pila Wilson (UHH), Susan Nishida, Karen Lee and Dan Doerger, (UH System),  

Announcements  

Native Hawaiian scorecards are posted on the HGI scorecard page. They use the same measures as the campus scorecards.  
http://www.hawaii.edu/hawaiigradinitiative/campus-scorecards-native-hawaiian-students/  

UHM is sending to its faculty senate in April 2015, a recommendation to replace FS with a Quantitative Reasoning requirement. If approved, the timeline calls for submission to BOR in the Fall 2015 with implementation in Fall 2018. Foundations Board have had discussions on this twice this year.  
http://manoa.hawaii.edu/quantitativereasoning  

Thanks to the Kresge and Gates foundations, a second monitor will be provided to advisors for advising using STAR. Delivery is anticipated prior to end of the spring 2015 semester.  

UHH New Program Proposal, BS, Aeronautical Science  

Suggestions to strengthen program and proposal include: describe the legislature’s intent and support, clearly state the flight provider will be paid by student’s paying for flight time; clearly describe what the student who completes each track will be employable as (what is the path to a position as a Hawaiian Air pilot); explain the opportunities that students who complete RPAS track in STEM-oriented jobs; provide some quantitative basis for projected first enrollment of 43; clearly show how students will be able to afford the approximately $180,000 to complete the program; the attrition projected is very low (in comparison to UHH’s overall retention rates), clearly state why this is so (2.5 year, cohorted program, etc); how is student learning assessment in this program.  

Proposal is to return to CCAO for a second review.
UHH Provisional to Established Request for Ph.D in Hawaiian and Indigenous Language

Clearly provide information on number admitted, number graduated and what they are doing now and number of applicants and when a new cohort is projected to be admitted. Consider an opening paragraph describing the number of programs offered, number of students served (from preschool to PhD) and number of faculty FTE. Add the approval date by BOR to introduction and be prepared to respond to why request for established status is very late. Remove student names from proposal. Add a section on scholarly achievements of faculty and PhD students/graduates including all areas of significance. Calculate faculty FTE based on courses offered in each semester.

CCAO endorses proposal.

Student Fee Policy Review

Katy Ho and Risa Dickson shared the current draft of a new executive policy on student fees. After an extensive discussion, it was suggested that the sections on students enrolled in only distance/online courses at a campus will pay only the four identified fees be inserted in E5.205. and that the bigger issue about students fees, consistency among campuses, providing equivalent support services to distance students be referred to CSSAO/Council of Chancellors. Risa/Katy to follow up with Jan J. regarding CCAO recommendation.

http://www.hawaii.edu/offices/aa/aapp/ccao/StudentFeesEP-revCOC-DRAFT.pdf

MOA Consultation Protocols involving UH Administration, UHPA and UH Faculty Senates

Risa provided an overview of the signed agreement. Ardis will collect any questions about the agreement to seek clarification on selected items.

http://www.hawaii.edu/offices/aa/aapp/ccao/MOA-ConsultationProtocols-05FEB15.pdf

Access to View Course Proposals in KualiCO CM

The group recommended that only approved courses are viewable by other campuses.

Smarter Balanced Placement Update

Karen Lee and Dan Doerger reviewed the specifics of how a score of 1,2,3 or 4 will be used or not used in placement into college level English and math. CCAO endorsed the plan and the document will be shared via a memo from the VPAA to the campuses.

http://www.hawaii.edu/offices/aa/aapp/ccao/DRAFT-UHAgreementPolicy-11thGrade-SBResults-for-Placement.pdf
Registration via STAR

ITS/STAR have met to discuss this process. The plan is for piloting of registration via STAR in Spring 2016 for Fall 2016 registration and full implementation for Spring 2017 registration. Campuses are urged to remove any “roadblocks” for student enrollment using the academic maps.

Representative Choy has introduced a STAR bill to support guided pathways to success at UH. The hope is that the concept will be supported as a line item in the UH budget. There is an information hearing next week with the joint higher ed committees with Gary doing a demo.

Next Meeting: Wednesday, April 29, 2015; 11:00 am – 3:00 pm, Bachman 113