Meeting Summary

Present: Katy Ho (Hon CC), Matt Platz (UHH), Joni Onishi (Haw CC), Louise Pagotto (Kap CC), Mike Pecsok (Lee CC), Ardis Eschenberg (Win CC), John McKee (UHMC), Reed Dasenbrock (UHM), Doris Ching (UHWO), Jim Dire (Kau CC), Risa Dickson and Joanne Itano (UH System)

Guests: Jan Ray (UHH); Suzette Robinson, Cheryl Chappell-Long and Peter Quigley (UHCC System); Susan Nishida and John Rand (UH System); Dave Evans and John Richards (Kap CC)

Announcements

Academic Advising and Transfer Network Conference scheduled for October 16, 2015 at Honolulu Country Club. Funded by Hawai‘i P-20 College Access Challenge grant. Focus is on Smarter Balanced assessment, MyFutureHawaii portal, PAR and registration by STAR.

New Program Proposal, APC Hospitality Operations

Louise, John and Dave provided an overview of the program and how it transfers to UHWO’s BA in Business Administration degree. Feedback provided. CCAO endorsed. Plan to submit to BOR ASAC for its November 2015 meeting.

Compensation for Directed Studies in Summer

UHH requested feedback on other campus’ approach to compensation for faculty. Practices vary; no other campus pays faculty for directed reading type activities; some provide some form of “credit” for future workload reduction. Risa and Matt will continue the discussion. Dwight Takeno, director of collective bargaining and labor relations may be someone to consult with on this issue.

Winter Term

UHH requested feedback on possible offering of a two week anthropology course during the break between fall 2015 and spring 2016 semester. There are 13 available days not counting Saturday and Sundays. Questions related to faculty compensation, financial aid availability and what tuition to charge. Feedback from Banner and Bursar’s office previously provided to UHH VCAA.
Update on UHCC Developmental Education Acceleration Work

Peter and Suzette summarized the efforts. The goals are 75% of students who place one level down complete college level math/English in one semester and 70% of those who place two or more levels down complete college level in one year. Several meetings have occurred. Specific method identified and campuses are working to implement for Fall 2016. See ppt online: http://www.hawaii.edu/offices/aa/aapp/ccao/acceleration-initiative.pdf

PLA Update

Suzette reported that a new coordinator has been hired; the steering committee for 2015-2016 identified and modification of fees for CCs to 50% of tuition for the courses has occurred. The cost of the portfolio assessment has been determined.

BOR Update

Risa provided an update of last BOR meeting. Plans are to develop a system academic master/strategic plan starting with a revisiting of missions of the units. In addition a revision to the cost template is needed. There was some interest from the BOR that they not approve new programs. WASC plans to bring a board retreat to Hawaii in 2016. All WASC accredited campuses in Hawaii would be invited.

Registration by STAR

Gary provided on overview and demonstration of the work in progress. Hon CC will pilot with NSO students in November 2015 for spring 2016 registration. Each campus will pilot one program in March 2016 for fall 2016 registration with full implementation for spring 2017 registration. All pathways need to work to support success of this process. It is suggested that all paper program sheets be banned and that pathways from STAR be printed to use as needed.

Reverse Credit Transfer

The group suggested that students who meet any of the AA in Liberal Arts, Teaching and/or Hawaiian Studies be eligible for a degree. And for ASNS, students will be eligible for any concentration that they meet degree requirements (Life Sciences/Biological Science, Physical Science and Engineering). Peter Quigley will follow up with VP Morton. Data on multiple degrees that a student is eligible for will be reviewed after data collected for fall 2015. UHCCs to explore the awarding of AA in Liberal Arts and AA in Hawaiian Studies simultaneously if degree requirements are the same, at time of degree completion of AA in Hawaiian Studies.

The group agreed to the proposed changes to the ASNS with four concentrations. Will need to work with Gary/STAR to establish pathways for specific concentrations (for example, in biological concentration may be biotech, microbiology, etc.).
John Rand provided a draft memo to align the ASNS degrees to four concentrations across all the CCs. Group agreed with the draft memo. John to finalize and send out.

**Kuali Curriculum Management (KCM) Update**

Susan shared that KCM will be launching as a pilot starting in September 2015 with 1-2 departments/programs at Kapi‘olani CC and UH Hilo. Campuses need to continue to test and input their workflow by November 2015. Campuses should plan to update curricular manuals/guidelines in December 2015/January 2016 in preparation to roll-out/demonstrate KCM to the faculty during the spring 2016 semester. Cut-over from Curriculum Central to KCM for courses is set for July 1, 2016. KCM for programs is still under discussion. A KCM demonstration to CCAO is desired.

**Systemwide Assessment Software Exploration**

Joanne will send an email to CAOs to indicate their interest in exploring and if so, the name of a representative. Issues include cost (already sharing in STARFISH, Brainfuse, etc.) and other pressing demands of the campuses.

**HGI Plans for 2015-2016**

Campuses and system shared plans for the upcoming year.

Next meeting: Wednesday, September 30, 2015, 11am-3pm