Council of Chief Academic Officers
Meeting Summary

November 14, 2012
Bachman 113
10:00-2:00 p.m.

Present: Russell Uyeno (Hon CC), Kenny Simmons (UHH), Joni Onishi (Haw CC), Charles Sasaki (Kap CC), Mike Pecsok (Lee CC), David Grooms (Maui College), Richard Fulton (Win CC), Reed Dasenbrock (UHM), Terri Ota (UHWO), Suzette Robinson (CC System), Linda Johnsrud and Joanne Itano (UH System)

Guests: Krystyna Aune, Guenther Hasinger, Dave Sanders, Josh Barnes, Bill Ditto (UHM), Peter Mills (UHH), Cheryl Chappell-Long (CC System), Susan Nishida (UH System)

Mahalo and Aloha

Many thanks to Kenny Simmons for her time and contributions to this group. We will miss you.

PLA Update

Suzette Robinson updated the group. Nine campuses participate in the steering committee. Six documents have been drafted and shared with the UHCC Policy Committee, systemwide registrar group and ACCFSC for feedback. The next step is to share with the campuses.

UHH ATP MA Heritage Management

Peter Mills provided an overview of proposed MA degree. Suggestions to strengthen the program proposal include list goal of 70% residents as part of comments for cost template; be clear about funding for additional positions including a portion of the staff support; if planning two tracks, include description and courses required; highlight distance delivery of courses between UHM applied anthropology program and this proposed program; include a MOU between the two campuses; describe employment possibilities over the long term and likely salaries. If WASC subchange is necessary, include support of “critical mass of faculty to create a graduate culture.” CCAO endorsed ATP.

UHM ATP BS in Astrophysics and BA in Astronomy

These degrees are part of UHM’s effort to increase STEM degrees in disciplines where there are strong graduate degrees. An astrophysics degree would be attractive to those interested in physics and astronomy and the BA in astronomy will prepare individuals to work in a planetarium, night assistant work, teaching, science writing, etc. Suggestions to strengthen the program proposal include connection with ASNS from CCs; include a four-year semester by semester plan and vet with CCs prior to submission; include employer demand and salaries and
clear statement on how will support four FTEs requested. The BA in physics degree will be terminated. CCAO endorsed the ATP.

**Ed Goals**

For the preregistration checklist which will be mandatory for all students to register, CAOs agreed that questions 1 and 2 (“My immediate goal at my home campus is:” and “My highest education goal is:) are OK, updated with current degrees and spell out acronyms. Susan will check with Banner regarding flexibility for questions on Career Interest and Pre-Major. Can each campus have their own list? Or can four-year institutions have one list and CCs have one list? It may be that a blended Career Interest or Pre-Major question would be included. Also, CTE students might be excluded from a Career Interest question.

**HGI Update**

After a review of cross campus analysis of action plans, the following were discussed:

STAR as arbiter of degrees/certificates. This will require additional resources to support STAR from the system.

Financial aid – a group of CAOs, CSAOs and financial aid officers could be convened to discuss ways in which FA can support student success.

**Future Faculty Discipline Meetings**

Engineering Consortium is meeting November 27, 2012; CHEM 100 is meeting November 29, 2012; TIM/HOST (CC) is meeting November 30 2012; HAP and Architecture/AEC will be meeting in early Spring 2013.

**Common Course Numbering System – Nonsubstantative Changes**

List reviewed of nonsubstantative changes for Foundations courses; UHH (ENG 100, MATH 115), HAW (ENG 100) and KAP (ESL 100) have agreement to change their courses. Other campuses are encouraged to move forward on the discrepancies.

**Other**

Richard Fulton reported that as of Spring 2012, Hawai‘i DOE will require all 11th graders to take the ACT and what implications does this have for bypassing COMPASS testing. Current placement policy is that CCs follow UHM’s policy. UHM requires an ACT score of 22 in each section for admission. Students with an ACT score of 30+ in the English/Writing Combined and Reading sections may submit a collection for possible ENG 100 credit (http://www.hawaii.edu/gened/foundations_FWcollection.htm). ACT score of 29+ in the math section will place student in MATH 140/203 and 31+ will allow the student into MATH 215/241 (http://math.hawaii.edu/undergraduate-tracks/).
UHM reported that departments of zoology and biology have combined to become a department of biology. The BA/BS in zoology will be terminated. A stop-out of admission is effective now. Students interested in a zoology degree may now earn a BA/BS in biology.

Ralph Wolff, President of WASC, announced his retirement effective June 30, 2013. A national search will begin in January 2013.

Next meeting

December 11, 2012 meeting is cancelled because of visit by program officers for C3T grant. Next meeting is January 16, 2012. May be a joint meeting.