Delayed Purge (Disenrollment for Non-Payment)

Committee Members: Ron Cambra, Katy Ho, Lynn Inoshita, Barbara Kawamoto, Laurie Lawrence, Gail Makuakane-Lundin, Hae Okimoto, Joni Onishi, Roxie Shabazz (& Stuart Lau, Jodie Kuba), Troy Takahashi and Melissa Tome

Goal: Provide recommendation to the Council of Chief Academic Officers (CCAO) and the Council of Senior Student Affairs Officers (CSSAO) for a process to dis-enroll students for non-payment of registration that does not create barriers to student progress, while providing faculty with accurate enrollment information and campuses with tuition derived operating budgets.

Students need to understand:
- process is inclusive of: advisement, course selection, payment, attendance
- sequence of timeline through clear and frequent communication
- financial literacy (pay & stay)

Options being considered:
1. Eliminate purge all together:
   - get students to pay (connect that registration & payment both need to occur to be considered registered)
   - determine some process to dis-enroll students once classes begin
   - assess late fee if paid after certain date (requires policy change?)

2. Delay purge until shortly before start of semester:
   - returning students familiar with process
   - if students know they are not going to attend, might not re-register
   - assess late fee to re-register

3. Delay purge until after start of semester (approx. 10 days after start of the semester:
   - if accidentally dis-enrolled, seat still available
   - if students dis-enrolled, classes might have less than minimum registrations

Regardless of options
- UH needs to do a better job connecting registration & payment
- Campuses will experience reduced operating budgets

Committee will meet again in June, after campuses have reviewed their practices and plans for dropping students from classes for not showing up.

In the meantime:
1. Changing Banner screens to emphasize the next step in the registration process, which is “pay my tuition”.
2. Bursar’s office will be sending out monthly reminders to students to pay their tuition or sign up for the payment plan.
3. Current purge practices will remain – payment deadline is 4 pm on July 24, 2015