UNIVERSITY of HAWAI'I
SYSTEM

Date: August 22, 2018

TO: CSSAO/CCAO Members

FROM: Hae Okimoto, PhD
            Interim AVP for Student Affairs

SUBJECT: Accuracy of Courses in Academic Pathways

Your assistance is requested regarding the UH System's effort to suport your campus in meeting the federal requirement regarding applicable courses in a student's academic pathway. Per federal regulations, UH campuses must have a way of confirming that students are receiving financial aid only for applicable courses in eligible academic programs:

> "If a student is enrolled in courses that do not count toward his degree, certificate, or other recognized credential, then those courses cannot be used to determine enrollment status unless they are eligible remedial courses. This means you cannot award the student aid for classes that do not count toward his degree, certificate, or other recognized credential."
> -FSA Handbook, Vol. 1, Ch. 1.

This is an administrative capability matter because every campus must have a way of identifying situations where students are registered for coursework not in their pathways so that financial aid does not disburse for those courses. A pilot project took place in academic year 2017-18 to review current technology and reports available to investigate the best options for moving forward with a way to meet the above requirement. We now have a plan to implement a Banner 9 technological solution; however, CSSAO and CCAO leadership is needed to make sure the current academic pathways that are already built into STAR can be seamlessly imported into Banner 9 this academic year.

The goal of this project is to have your campus's academic pathways updated in order to meet the above requirement before students register for Fall 2019 courses. The attached document explains the project and the steps necessary to complete your campus's work.

Thank you in advance for leading this compliance requirement at your campus. If you have any questions, please feel free to contact me.