MEMORANDUM OF AGREEMENT
BETWEEN UNIVERSITY OF HAWAII WEST OAHU,
UNIVERSITY OF HAWAII HILO AND WAIANAEO HEALTH ACADEMY

This agreement will facilitate a partnership between Wai‘anae Health Academy (WHA), the ‘Ike Mauli Ola Pre-Nursing Pathway at UH West O’ahu (UHWO) and the UH Hilo (UHH) Bachelor of Science in Nursing (BSN). Through this partnership, a cohort of 10 UHWO students will be able to enroll in the ‘Ike Mauli Ola UH West O’ahu and UH Hilo Nursing Partnership BSN in Fall 2016, with the dual purpose of providing support for students transitioning from the existing Pre-Nursing pathway at Wai‘anae Health Academy and simultaneously meeting the objectives of the ‘Ike Mauli Ola Pre-Nursing Pathway. This agreement accords with the UH system “Memorandum of Agreement: Transfer of General Education Core Requirements” (May 2010), the UH Hilo Academic Affairs “General Education Transfer” policy (Fall 2011) and is an extension of the ‘Ike Mauli Ola UHWO Pre-Nursing Pathway established by the ‘Ike Mauli Ola UH West O’ahu and UH Hilo Nursing Partnership Memorandum of Agreement (June 2015).

The WHA/UHWO/UHH BSN partnership involves merging the existing WHA/UHH Distance Learning Model with the ‘Ike Mauli Ola UHWO Pre-Nursing Pathway for a 2 year period, during which a UHWO cohort of 10 nursing students will be enrolled in the ‘Ike Mauli Ola Partnership BSN (Fall 2016 through Spring 2018). This partnership will help provide an additional opportunity for students pursuing Nursing to complete a BSN degree while also ensuring continuation of clinical placement sites on O‘ahu. It will ensure the continuation of employment of faculty who are familiar with the program in order to meet the objectives of the Waianae Health Academy and the ‘Ike Mauli Ola UHWO Pre-Nursing Pathway and Partnership. The Title III PIKO Project grant supports the development of health science coursework and labs at UHWO, while also meeting the regional demand for access to a Nursing program. This Agreement will also enhance the overall strategy of the partnership’s success and will help to fulfill the goals and objectives of the Title III PIKO Project grant from USDOE (See Appendix B for more information).

For admission to the Fall 2016 entering cohort of the ‘Ike Mauli Ola UH West O’ahu and UH Hilo Nursing Partnership BSN, all students will be required to have taken a minimum of 6 credits at UHWO to fulfill their requirements prior to entering the BSN program. Of the ten students who will be selected for the Fall 2016 BSN cohort, WHA will recommend five students and UHWO will recommend five UHWO
students for admission to the ‘Ike Mauli Ola West O‘ahu and UH Hilo Nursing Partnership BSN. For UHWO students to be recommended, and eligible for the Fall 2016 BSN cohort, they need to be enrolled as a student in the ‘Ike Mauli Ola UHWO Pre-Nursing Pathway in Fall 2015 through Spring 2016. UH Hilo will receive tuition revenue for the 10 ‘Ike Mauli Ola BSN partnership students accepted into the cohort for Fall 2016-Spring 2018.

Appendix A specifies prerequisites, admission criteria and eligibility for students to enter the Fall 2016 BSN cohort, as well as course requirements needed to complete the BSN program. Appendices B and C detail ‘Ike Mauli Ola Pre-Nursing Pathway and Partnership objectives and funding support.

The University of Hawai‘i --West O‘ahu agrees to:

1. Offer all current general education and pre-core requirements for the UH Hilo Nursing BSN program, with the exceptions of NURS 348 Pathophysiology and NURS 375 Applied Human Nutrition online which UH Hilo will offer. UH Hilo will receive the tuition revenue from these online courses.

2. Identify a UHWO Student Services Advisor(s), who will partner with UH-Hilo's advisors to ensure timely and accurate advising on pre-admission, admission, degree requirements and other related advising information for students in the Ike Mauli Ola Pre-Nursing Pathway.

3. Identify a UHWO faculty member (Melissa Saul) who will serve as the faculty advisor to students in the ‘Ike Mauli Ola Learning Community for Pre-Nursing and BSN cohort.

4. Form a ‘Ike Mauli Ola admissions and selection committee in collaboration with Wai‘anae Health Academy, responsible for the intake and initial review of applications for the Fall 2016 entering cohort of the ‘Ike Mauli Ola UH West O‘ahu and UH Hilo Nursing Partnership BSN, and will forward recommendations to the UH Hilo Director of the School of Nursing by March 15, 2016.

5. Develop a one credit UHWO seminar course to support students accepted into the ‘Ike Mauli Ola UH West O‘ahu and UH Hilo Nursing Partnership BSN program and require students in the BSN cohort to enroll each semester. The seminar will include community engagement activities, academic support opportunities, and social networking experiences.

6. Meet with UH Hilo faculty and/or administration minimally every semester, or on an as needed basis, to discuss potential and planned curricular changes (Jeanie Flood, UHH BSN coordinator).

7. Cooperate with UH Hilo on the matriculation and transfer processes for the BSN program.

8. UH West O‘ahu will cover the following additional costs through the Title III: PIKO Project funding:
   a) Consumable and Program supplies for Nursing Simulation Lab
   b) Distance Learning academic support including funding for delivery of Distance Learning Instruction at Wai‘anae Health Academy site Fall 2016.
9. Purchase equipment for synchronous distance delivery of Nursing coursework using Title III funding. A maximum of $20,000 ($10,000 per campus - UHWO and UH Hilo) will be allocated towards Polycom or other appropriate technology by Spring 2016.

10. Provide adequate space, technology and personnel for proctoring BSN testing and related exams through the Title III: PIKO Project funding

11. Provide adequate space, technology, and IT support for online teaching through the Title III: PIKO Project funding.

The University of Hawai‘i at Hilo agrees to:

1. Identify a Nursing school faculty advisor(s) at UH Hilo who will partner with UHWO advisor(s) to ensure timely and accurate advising on pre-admission, admission, degree requirements and other related advising information. (Jeanie Flood, UHH BSN coordinator)

2. Upon formal acceptance to the ‘Ike Mauli Ola UH West O‘ahu and UH Hilo Nursing Partnership BSN students will be assigned a UH Hilo School of Nursing faculty advisor. (Katharyn Daub, Director of the School of Nursing)

3. Meet with UHWO faculty and/or administration minimally every semester, or on an as needed basis, to discuss potential and planned curricular changes and delivery of coursework.

4. Cooperate with UHWO on the matriculation and transfer processes for the BSN programs.

5. Waive the Student Life Center fee and other fees in accordance with University of Hawai‘i system policy, for UHWO students enrolled in the BSN program as a part of the ‘Ike Mauli Ola Nursing Partnership, to include the Fall 2016 entering cohort.

6. Review recommendations submitted by the UHWO and WHA admissions and selection committee for the Fall 2016 entering cohort into the ‘Ike Mauli Ola Nursing Partnership BSN and select final candidates for admission.

7. Accept up to 10 Ike Mauli Ola students into the ‘Ike Mauli Ola Nursing Partnership BSN cohort for the Fall 2016 term of entry through completion of the BSN in Spring 2018.

8. Ensure space availability for UHWO Pre-Nursing Pathway students in prerequisite online nursing courses offered by UH Hilo, NURS 348 Pathophysiology and NURS 375 Applied Human Nutrition.

9. Provide faculty, instructors or lecturers necessary to deliver all UH Hilo BSN Nursing coursework for students accepted into the Fall 2016 term of entry through completion of the BSN in Spring 2018. Placement of positions will be determined by the UH Hilo School of Nursing.
10. Upon the recommendation of WHA, hire and pay for clinical faculty at sites identified and approved by WHA and UHWO, for students accepted into ‘Ike Mauli Ola Nursing Partnership BSN Fall 2016 term of entry through completion of the BSN in Spring 2018. UH Hilo will maintain the 2015/2016 level of funding for Oahu based clinical faculty support plus CBA negotiated increases as applicable.

11. If fewer than anticipated qualified applications and acceptances are received for the ‘Ike Mauli Ola Nursing Partnership BSN cohort, the “empty” seats will be occupied by UH Hilo students and based on O‘ahu.

Wai‘anae Health Academy agrees to:

1. Provide classroom and lab space for students to receive instruction at WHA (2016-17).
2. Identify clinical sites and clinical faculty on O‘ahu where students can complete their clinical practicum courses and notify UH Hilo so that the hiring and related processes including MOAs can be completed (2016-2017).
3. As a part of the ‘Ike Mauli Ola admissions and selection committee, identify eligible WHA candidates for admission to the Fall 2016 entering cohort of the ‘Ike Mauli Ola Nursing Partnership BSN, which will be forwarded to UH Hilo as recommendations.
4. Provide existing Distance Learning Equipment and classroom space and oversee the DL academic support services.
5. Bobbie Elisala will provide continued and ongoing site coordination and program delivery for 2016-2017.
6. Provide space and supervision for proctoring exams and ATI’s.
## Approvals

### University of Hawai‘i at Hilo

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donald Straney</td>
<td>Chancellor</td>
<td></td>
</tr>
<tr>
<td>Matthew Platz</td>
<td>Vice Chancellor, Academic Affairs</td>
<td></td>
</tr>
<tr>
<td>Randy Hirokawa, Dean</td>
<td>College of Arts and Science</td>
<td></td>
</tr>
<tr>
<td>Katharyn Daub, Director</td>
<td>School of Nursing</td>
<td></td>
</tr>
</tbody>
</table>

### University of Hawai‘i-West O‘ahu

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rockne Freitas</td>
<td>Chancellor</td>
<td></td>
</tr>
<tr>
<td>Doris Ching</td>
<td>Interim Vice Chancellor, Academic Affairs</td>
<td></td>
</tr>
<tr>
<td>Sherry Proper, Interim Academic Program</td>
<td>Date</td>
<td></td>
</tr>
</tbody>
</table>
Melissa Saul, PIKO Project Director             Date

Approvals

Wai‘anae Health Academy

_________________________________________________________________
Richard Bettini             Date
President & Chief Executive Officer
Waianae Coast Comprehensive Health Center

_________________________________________________________________
Joyce O’Brien             Date
Executive Vice President
Waianae Coast Comprehensive Health Center

_________________________________________________________________
Bobbie Elisala             Date
Nursing Education Director
Waianae Coast Comprehensive Health Center

Date of Agreement:___________________________

Effective Semester:________________________