Council of Chief Academic Officers
Meeting Summary

January 11, 2012
Bachman 113
10:00-2:00 p.m.

Present: Erika Lacro (Hon CC), Kenny Simmons (UHH), Joni Onishi (Hawaii CC), Louise Pagotto (Kap CC), Jim Dire (Kau CC), Mike Pecsok (Lee CC), Jon McKee (Maui College), Richard Fulton (Win CC), Reed Dasenbrook (UHM), Joe Mobley (UHWO), Suzette Robinson (UHCC), Linda Johnsrud and Joanne Itano (UH System)

Guests: Krystyna Aune, Cheryl Chappell-Long (CC System), Jan Zulick and Michele Ebersole (UHH), Inga White (Win)

UHH MAT Program Proposal

WASC subchange approval received for delivery as a distance program.

Jan Zulich and Michele Ebersole responded to questions about the above proposals. It will replace the current post baccalaureate program which has about 40 students each year. The program starts with 6 credits in the summer and by following spring, students will have completed their licensure requirements. In year two students are expected to be employed as full time teachers and complete the research component of the MAT (3 credits in Fall 2 and Spring 2). About 80% of courses are offered online. The 20% is offered in a concentrated format face to face and is for the elementary option.

There is very little coursework in early childhood education and UHH will explore with Haw CC and UHWO how this content area might be strengthened.

Add information on why changing to MAT and provide an overview of degrees offered by the education program at UHH. Suggestions for the formatting are to organize proposal by the questions in Appendix B of E5.201; include within the proposal the courses and descriptions in a table and state that course syllabi are available upon request. Do the same suggestion for faculty listing (CVs available upon request) list. Be specific on when will start accreditation process and indicate that the program is more efficient in terms on fewer credits/courses.

WASC subchange approval received for delivery as a distance program.

CCAO endorsed the proposal. Campus plans to submit to BOR for the February 2012 meeting.

Win CC CA in Agripharmatech Program Proposal

Inga White responded to questions about the program proposal. Concerns and suggestions include that the two tracks have in common 2 courses and thus, it is not clear why this is one program with two tracks rather than two programs. With a large number of electives, it is unclear what the learning outcomes are for the degree. Reviews local and national need section as EMSI data listed are for jobs that require a higher level of education than a CA. In description
of resources/resources required, clarify what is being requested (versus what is already funded) and how it will be funded. Section on five year business plan may be eliminated as it is from the ATP. Format the proposal by the 7 questions in appendix B of E5.201. For the cost template, revise to reflect courses that majors will enroll in and revise tuition amount. Many of the appendices printed blurry.

Proposal is to be reviewed by Joanne Itano before submission to President. It is anticipated that proposal will be ready for Feb BOR meeting at Win CC.

**Announcements**

Speaker from Vermont, an expert in prior learning assessment, will be speaking at the Hawai‘i Strategy Institute, April 20-21, 2012. To ensure buy in by four year campus faculty, it is suggested that they be involved in review process to participate in this rigorous review of the portfolio.

Degree Qualifications Profile Statewide workshop will be held on March 2, 2012, 930 a.m. at Ala Moana Hotel. Joanne will send an announcement to the CAOs on the date/time, description of the workshop. CAOs will provide names of individuals who should be invited (consider CAOs, ALOs, assessment coordinators, GE coordinators, FS chairs and faculty). Campuses may identify up to 10 per campus. Linda will send personal invite to those identified. HPU, Chaminade and BYUH are interested in participating in the workshop.

DQP is an effort that responds to the criticism that accreditation is not ensuring quality in the degree. Faculty involved in AA in Hawaiian Studies are asked to use DQP to evaluate the degree that is offered by several campuses as means to ensure consistency and quality while providing for differences among campuses. UHH and UHMC are piloting use of DQP as part of their accreditation process.

**AA in Liberal Arts with concentrations**

There is interest in offering this as it will help identify specific academic interests of students. Joanne will check with IRAO about any issues related to program coding.

**ASNS with engineering concentration**

When Kap CC approves this concentration, an articulation agreement can be developed so that ASNS students who complete the engineering concentration may be admitted directly into UHM college of engineering.

**Common Course Numbering**

Reed Dasenbrock will be attending ACCFSC meeting on 1/20/12 and suggesting the following:

1. ACCFSC agrees in principle that cross campus communication is necessary for proposed changes in course numbering/titles/credits/GE designations/course descriptions/prerequisites to prevent the creation of new problems. CAOs will need to monitor this on their campus.
2. Issues in common course numbering are defined as substantive and non-substantive and those non-substantive issues (such as course numbering) are handled by administration and substantive issues be handled by faculty discipline groups.

Joanne to prepare a list by campus of issues in common course numbering/title/credits/prerequisites/description.

Next meeting:
February 08, 2012