Council of Chief Academic Officers
Meeting Summary

June 20, 2012
Bachman 113
10:00-1:00 p.m.

Present: Erika Lacro (Hon CC), Kenny Simmons (UHH), Joni Onishi (Hawaii CC), Louise Pagotto (Kap CC), Mike Pecsok (Lee CC), Jon McKee (Maui College), Richard Fulton (Win CC), Reed Dasenbrock (UHM), Joe Mobley (UHWO), Linda Johnsrud and Joanne Itano (UH System)

Guests: Cheryl Chappell-Long (CC System), William Ditto, Kristin Kumashiro, Joe Jarrett, Denise Conan, Lorey Takahashi, Ross Sutherland (UHM), Jacque Kilpatrick (UHWO)

Aloha and Thank You

Aloha and thank you to Erika Lacro and Joe Mobley for their time, commitment and contributions to CCAO. Best wishes.

Future Agenda Item

ACSCU will be sending out for comment, revisions to the accreditation standards. Of interest is standard 2.2 regarding college level written and oral communication, college level quantitative skills, information literary and critical analysis of data and argument. The last three have implications for the general education core. Linda will follow up with Mike Rota regarding ACCJC and their perspective on these areas. From the ACCJC accreditation standards:

A capability to be a productive individual and life-long learner: skills include oral and written communication, information competency, computer literacy, scientific and quantitative reasoning, critical analysis/logical thinking, and the ability to acquire knowledge through a variety of means.

This issue will be discussed at a CCAO meeting after the release of revisions by ACSCU. If a change in hallmarks is recommended, it is unclear how this might happen. John McKee shared that UHMC has revised their mission statement and ILOs which aligns with DQP and the five core competencies.

HGI – Summit II is scheduled for Oct. 11-12, 2012 at the State Capitol. Please hold the dates.

July 2012 meeting is joint with CSAOs from 9 a.m. at EW Center, room 4005.

UHWO ATP in Creative Media

Joe Mobley provided background information. Stan Orr who served on the planning committee responded to questions. There is CIP funding for design of a building for creative media. Two new FTEs are needed which will be requested in biennium budget request. The proposed program identifies three clusters, animation, digital cinema and creative producing. Digital archiving is another possible cluster area. There are existing programs at UHM, Kap CC, Lee
CC. UHH and Haw CC are developing a program in creative media. UHMC is interested as they have the equipment. The ATP process calls for:

Can identified need be met by existing UH program(s)?
1) List similar degrees or certificates offered in UH System
2) Describe the impact of the proposed program on current courses or programs at the campus and within the system (is it duplicative? Can resources be leveraged? Can a joint program be offered or campuses collaborate to offer one degree?).
3) If a similar program exists, consult with other campuses, identifying, which has been consulted, what campus and date of consultation. Consultation will include:
   a) The VCAA of the other UH campuses with relevant programs by the VCAA of the campus proposing the degree/certificate
   b) Colleagues in related disciplines from other campuses have been consulted.

Consultation occurred with faculty of ACM but did not include the department chair or VCAA.

A systemwide digital media committee met in Dec 2010 and suggested a BAS in animation that builds on Kap CC’s animation AS program. Building on the TVPro program at LeeCC is another possibility. The question was raised about the workforce needs in this industry. In the ATP no unique program costs were identified and this is a very expensive program for digital equipment and studios. Currently, the UHM ACM program does not build upon current AS programs in digital media. It works best for students planning a four year program at UHM. A systemwide meeting will be called in early fall 2012. UHM, UHWO and Linda and Joanne will meet during the summer. Reed will check on the animation resources at UHM

UHM – Program Proposal BS/BA in Biochemistry

Students will be admitted to biochemistry program after completing chem 162/L, bio 171/L and math 241 or their equivalent with a C or better. The maximum number of majors is 48/year for the first 6 years. If the number exceeds this, selective admissions may be implemented. However, the VCAA and Dean of Natural Sciences stated that efforts to expand capacity will be explored first as the interest is in growing the program, not limiting it. Dean Ditto stated articulation issues with transfer of lower division chemistry courses have been resolved. Three new GA positions will be added to the department and a new faculty will be hired from a vacant position. It was suggested that the course articulation be entered into UHM’s articulation database so students will have the course transferred into UHM at admission to UHM. CCAO endorsed the proposal. It is suggested that a narrative explaining the cost template be included. Proposal will be submitted to July BOR.

UHM – Program Proposal BS in Psychology

It is anticipated that majors will come from the existing BA in psychology program (about 15%) and that the degree may be offered without additional resources. This degree should be classified as a STEM degree. Students who are admitted to this program must complete statistics, an intro to psych and a methods course and have at least a 2.5 GPA for psych courses completed. It was suggested that the program may wish to reduce its SLOs to a manageable number, that is make a clear statement that its majors will come from the existing BA program and the few new students can be handled by existing resources. Be clear that advising all undergraduate psych students is managed by 2 GAs and that the current resources can manage
the addition of the BS degree. Add a narrative explaining the cost template. CCAO endorsed
the proposal and it will be submitted to the July 2012 BOR meeting.

UHM Provisional to Established BA in Women’s Studies

It is suggested that data on number of graduates and where they have gone after graduation be
added. Also add an introductory sentence that the BA was approved in Fall 2007 followed by
the history of the program. Also add a narrative explaining the cost template. Consider using
exit interviews to measure SLOs and revisit the use of grades as an assessment of student
learning. CCAO endorsed the proposal. It will be submitted to the July 2012 BOR meeting.

General Education MOA

The mechanism to show if the student has met GE core (foundations/basic, diversification/area)
requirements or both is through the advisor checking if off in the advisors’ notes in STAR. To
date no one has completed this process. Advisors do not know when students transfer and
students are not asking about it. According to Lui Hokoana, CSAOs are OK with having this
automated through STAR. The CAOs agree with this. Joanne/Erika will let Gary Rodwell
know so it can be automated through STAR.