Council of Chief Academic Officers
Meeting Summary

February 8, 2012
Bachman 113
10:00-2:00 p.m.

Present: Erika Lacro (Hon CC), Kenny Simmons (UHH), Joni Onishi (Hawaii CC), Louise Pagotto (Kap CC), Mike Pecsok (Lee CC), Jon McKee (Maui College), James Dire (Kau CC), Richard Fulton (Win CC), Reed Dasenbrock (UHM), Joe Mobley (UHWO), Peter Quigley and Suzette Robinson (UHCC), Linda Johnsrud and Joanne Itano (UH System)

Guests: Krystyna Aune, Cheryl Chappell-Long (CC System), Pearl Iboshi Imada and Sandra Furuto (UH System), Mary Heller and Susan Adler (UHWO), Jay Maddock and Nancy Partika (UHM), David Grooms and Debasis Bhatcharya (UHMC)

Provisional to Established Degrees

The list of provisional programs with their due dates is posted on the CCAO page.

Data Governance Committee

Sandra Furuto provided feedback on the development of a data governance structure and new policies. She requested feedback on the proposed data governance policy. There is a committee on data sharing beyond one campus. Current policies are undergoing a gap analysis. There is also a security committee who is developing an online training which must be completed for anyone to gain access to individual record data.

Data Quality

Pearl reported on efforts to reduce FTFT in a cohort based on allowable rationale (IPEDS), such as permanent disability, religious mission, death or military enlistment. This will reduce the FTFT cohort number and aid in determination of retention, graduation rates, etc.

According to Banner there are no technical reasons that would prevent campuses from developing concentrations for the AA in liberal arts. Pearl will convene a group (Louise Pagotto, John McKee, Megumi Makino, Richard Fulton, Cheryl Chappell-Long and someone from Banner) to discuss the range of concentrations possible and if there should be any limitations.

IRAO is working with UHM to standardize how international students are reported. The other campuses are fairly consistent.
FS Task Group

Shawn Ford, chair of Foundations multicampus committee, reported on the work of the FS task group. This group is discussing a proposal from UHM to add an explanatory note and quantitative skills. The task group consists of math and philosophy faculty from the eight campuses who are part of the multicampus Foundations board. Comments shared include having a group of faculty who are directly impacted by the proposed change may not lead to a decision based on what students of today need in this area; a unanimous vote to accept is likely to result in no change and adding a second GE requirement is not supported in a time when campuses are working to increase graduation numbers. WASC has clearly stated the need for college level quantitative skills and ACCJC standards state computational skills. Per Cheryl Chappell-Long, ACCJC is also moving toward a quantitative requirement. The GE requirement in this area is a decision that should be made by a systemwide committee. Data from P20 from a survey of math needs as identified by math and nonmath faculty may be useful.

UHWO Program Proposal BEd in middle and secondary education

Joe Mobley, Mary Heller and Susan Adler responded to questions. A revised proposal was distributed at the meeting. CAOs are to let Joanne know of questions/concerns and if they feel a conference call would be helpful by Monday, 2/13/12. (Note: comments/questions from CAOs shared via email and no conference call was requested). CCAO endorsed the proposal.

UHMC – Provisional to Established BAS – ABIT

John McKee, Debasis Bhattacharya and David Grooms responded to questions. The AS in business will no longer be required as admission to the ABIT program. The low number of graduates is of concern, consider adding info on still enrolled and compare to total number of majors. Numbers of graduates should be consistent in document. Need to address why the request for establish status is 5 years late, consider that this is UHMC’s first bachelor’s degree as part of the rationale. CCAO endorses proposal.

UHM – ATP BA in Public Health

Reed provided the background that public health is one of several programs that have strong graduate degrees but no bachelor degree. Public health is one such area. Jay Maddock and Nancy Partika responded to questions. National competencies in undergraduate public health education have been identified. The public health program has offered the MPH since 1962 and the DrPH and PhD are also offered. There are relevant associate degrees in colleges in Guam and Micronesia that may feed into this program. Conversations have occurred with UHWO who offers a BS in health care administration and Kap CC who offers a community health worker program which may be developed into a transfer degree. Articulations within the UH system should be clearly explained in the program proposal. The proposed BA would have a 101 and 201 course which could be taught at the CCs. The substance abuse certificate, offered at Lee CC, Hawai’i CC and UHWO may be another option for feeding into this BA. Other suggestions include identify clear employment opportunities and include letters of support from employers; a 27 credit major seems low; identify courses that need to be developed and include a matrix of how courses meet the standards/competencies. Additional faculty positions (3) are part of cluster funding from the campus.
Common Course Numbering

Paul Briggs, chair of the governance committee from ACCFSC, shared a draft document regarding common course numbering. Suggested revision shared. Document will be shared at the Feb. 24, 2012 ACCFSC meeting. This document is to go back to campus faculty senates for review and endorsement.

UHWO Shorten Academic Calendar

UHWO will be piloting a shorten semester, 15 calendar weeks of instruction (currently it is 16 calendar weeks) + a week of final exams in the 2012-2013 AY. BOR policy states that campuses are to start on the same day.

Next Meeting

March 14, 2012 – Location TBD

Agenda items:
- 6 campuses will be presenting the program proposal for the AA in Hawaiian Studies. Linda suggested that the DQP might be a way to demonstrate the consistency among the 6 proposals; the proposal should include a cover memo demonstrating this consistency.
- 4 campuses will be bringing the program proposal for ASNS
- Peer/benchmark institutions – UHM
- STAR update