MEMORANDUM

TO: Kitty Lagareta  
   Chairperson, Board of Regents

VIA: David McClain  
     President

FROM: Rose Tseng  
      Chancellor, University of Hawai‘i at Hilo

SUBJECT: Change in Status from Provisional to Established for the Bachelor of Arts Degree in Administration of Justice at the University of Hawai‘i at Hilo

SPECIFIC ACTION REQUESTED

It is requested that the Board of Regents approve the change of status from provisional to established for the Bachelor of Arts Degree in Administration of Justice at the University of Hawai‘i at Hilo (UH Hilo).

RECOMMENDED EFFECTIVE DATE

Upon approval.

ADDITIONAL COST

The Bachelor of Arts in Administration of Justice Degree required no additional cost to implement and there will be no additional cost upon conversion to established status.

PURPOSE

The Bachelor of Arts Degree in Administration of Justice is in its fifth year and subject to approval or discontinuance under Board of Regents Policy 5-1 a.(3).
BACKGROUND

The Bachelor of Arts Degree in Administration of Justice started at UH Hilo in 1991 as a Liberal Studies option, designed as the second part of a 2 + 2 program involving Hawai‘i Community College and the University of Hawai‘i at Hilo. Students who received an AJ degree from HawCC could transfer to UH Hilo as ADJ majors and earn a B.A. in Liberal Studies with an option in Administration of Justice. There were at the time no baccalaureate programs in Administration of Justice in the University of Hawai‘i system. The program was quite successful, but students wanted a baccalaureate degree in Administration of Justice, not Liberal Studies. A proposal for a B.A. in Administration of Justice was approved by the Board of Regents in January of 2002. The Administration of Justice (ADJ) program at UH Hilo prepares graduates for entry into professions associated with the administration of justice, including, but not limited to, law enforcement, corrections, probation, parole, social work, and law. It is also designed to qualify those already in these professions (except law) for promotion to supervisory positions, as most State and local law enforcement and corrections positions do not require a baccalaureate degree for entry but do require, or strongly encourage, such a degree for promotion. Virtually all Federal agencies require a baccalaureate degree for entry.

Curriculum: The requirements for the Bachelor of Arts in Administration of Justice may be summarized as follows:

- three upper division courses in Political Science
- one upper division course in Philosophy
- one writing-intensive course in English
- one upper division course in Philosophy
- an introductory course in Administration of Justice (normally taken at a community college)
- six elective courses from a variety of disciplines including: Anthropology, Administration of Justice (offered at community colleges), Communications, Health and Physical Education, Management, Philosophy, Psychology, and Sociology.

The core and elective courses add up to 36 credits in a variety of disciplines. As new courses are introduced to the curriculum, substitutions may be allowed and internship credits may be substituted for existing elective courses.
The major is designed to be multi-disciplinary and flexible, so that it meets the needs of students planning to enter a broad spectrum of fields under the general heading of “administration of justice.” The focus is on liberal arts rather than vocational training.

Resource Requirements: No additional resources have been required for implementation of the B.A. degree. The curriculum includes only existing courses offered by a variety of established departments, thereby requiring no additional faculty and having a minimal impact on those departments. As the number of majors increases, however, an additional faculty member may be added to the Political Science Department servicing both majors.

Student Enrollment, Graduation and Employment: The number of ADJ majors has steadily increased since its establishment in 2002. As of Spring 2006 there were 57 majors, more than is found in many long-standing programs. The graduation rate is normal, as is the persistence rate. Graduates have entered law schools, graduate schools, County, State, and Federal agencies. The demand for individuals with a liberal arts background in the administration of justice continues to increase, as do agency policies requiring a baccalaureate degree for entrance and promotion. There is every reason to believe that the number of majors will increase, both in terms of initial enrollment and by transfer from other institutions. This is the only baccalaureate program in the Administration of Justice in the University of Hawai‘i system.

Attached are the Provisional Program Review, Academic Program Cost and Revenues and Quantitative Indicators for the Administration of Justice Program.

**ACTION RECOMMENDED**

It is recommended that the Board of Regents approve the change of status from provisional to established for the Bachelor of Arts Degree in Administration of Justice at the University of Hawai‘i at Hilo.

Attachments

C: Executive Administrator and Secretary of the Board