Academic Advising and Transfer Network – Meeting Summary
September 24, 2015, 10:00 a.m. – 12:00 noon
Bachman 113 w/ VTC to UH Hilo, Maui College, Hawai’i CC, Kaua’i CC

Present: Ryan Yamaguchi and Barbara Watanabe (MAN); Kainoa Ariola, co-chair (HIL); Kealohi Perry and Larry Andres (WOA); Candy Hochstein and Laurie Libarios (LEE); Kulamanu Vorhies and Maggie Bruck (MAU); Kenoa Dela Cruz, co-chair, and Kanoe Lambert (HAW); Erika Balbag-Gerard and Jean Maslowski (HON); Creighton Fujii and Wade Tanaka (KAU); Cheri Souza (KAP); Patti Chong (WIN); Susan Nishida (System)

Guests: Tiana Loo (LEE); Chad Yasuda and Amy Cook (KAP); Ronda Lui (KAU); Joel Paula and Peter Quigley (UHCC System)

Announcements
The 7th annual AATN Conference is scheduled for Friday, Oct 16, 2015 at the Honolulu Country Club. Thanks to the support of Hawai’i P-20, there is no charge to attend this year’s event. Registration closes on Sept 25.

The NACADA Annual Conference is scheduled for Oct 4-7, 2015 in Las Vegas.

Campus Report Discussion
All campuses submitted campus reports for the group to review. HAW provided additional details about their general education change that aligns more with HIL and that already designated courses were given a one-year extension for their current designation. HIL is considering adopting the Foundations designations and, if they do change, HAW most likely will follow. MAN provided an update on the quantitative reasoning general education change that will be effective Fall 2018. Hallmarks have not been finalized yet, but students will be able to select what works best for them to ensure they do not get penalized by the change. WOA and HIL are partnering to offer a BSN degree (HIL’s degree offered at WOA) to a cohort of 20 students thanks to a five-year grant. It was designed as a four-year track where students would complete the first two years at WOA and apply to HIL’s BSN program in January of their sophomore year and WOA would select the students that would enter the BSN program and complete at WOA (no travel to Hilo required). Priority is given to Native Hawaiians and the target audience is freshmen; however, they have allowed some transfer students to the program. WIN clarified that non-credit veterinarian assisting courses from other UH campuses will not fulfill any of the Vet Tech courses at WIN due to AVMA accreditation. Students wishing to transfer to the program should consult a WIN advisor. WIN also shared that class information and syllabi are available on their website. From https://windward.hawaii.edu, click on “view” next to the “Class Information & Syllabi” title on the middle left of the screen. LEE shared that they now have the ability to share a summary of all designated courses (e.g., WI, HAP, FGA) to students if you view the schedule of courses, scroll to the bottom and click “link.” LEE’s Banner person helped make this happen and campuses interested in doing the same should consult with their Banner person.
Transfer Website
Tiana provided an update to the group about the new transfer website (hawaii.edu/transfer). It was designed to provide information to UH students wishing to transfer to another UH campus. Please review your campus’ checklist, links and wording. If you find any errors, please send them via your AATN campus representative to Susan (susansyn@hawaii.edu). Also, please send suggestions on how to improve the Transfer Course Database to Susan. Thank you to Tiana and Alyssa for their hard work to make this site a reality.

PLA Update
Joel Paula is the new PLA coordinator and provided the group with an update. Fee structure has been lowered and grading configuration has been approved. Additional details can be found at the PLA website: http://uhcc.hawaii.edu/priorlearning/index.php.

Question was raised regarding charging for the granting of back credits (student who receive credits for “lower” level courses if they successfully complete a higher level course). Joel said the group discussed it but decided that does not fall under institutional testing and would not be subject to the same fees. Additionally, Mānoa requires an MOA from campuses in order to recognize these credits for transfer. Susan will bring the issue about potentially charging for back credits and if there can be a systemwide solution for resolving the need for individual MOAs for Mānoa to recognize back credits from UH campuses to the appropriate groups.

Feedback on the Class Standing Change
The change to the credits that define class standing became effective Fall 2015. No one reported any issues regarding the change to class standing.

Automated Transfer of UH Courses (SZPARTI)
SZPARTI allows campuses to conduct transfer evaluations of UH courses with a single job via Banner. All campuses are currently using the process and the report provided a summary for Summer 2015. Campuses are to review if there is still a need on their campus to continue SZPTRAN since individual student records can be run using SZPARTI. Feedback due to Susan by Friday, October 2.

Automatic Admission
As of the meeting, approximately 280 students accepted the auto admission offer for Spring. Deadline to accept the offer is October 1. The annual report detailing the success of auto admit students will not be completed until after census. Susan will share with the group once it is available.

Reverse Credit Transfer
Offers for reverse credit transfer has been sent to the CCs. This year, AS in Natural Science degrees were added and given a higher priority over AA Liberal Arts degrees. There is discussion on adding AA HWST and AA Teaching to the list of eligible degrees. Per Peter, 5 of the 7 CCs already confirm both degrees (AA and AA HWST) if the student meets the requirements for both. HAW is currently reviewing a policy that requires students to complete additional courses
in order to be eligible for a second degree. KAU said they also would award both degrees; however, the requirements for the two degrees are vastly different and very few students would be eligible for both degrees at the same time. UHCC is working on a document to clarify the reverse credit transfer process.

15 to Finish
Thanks to the support of the Gates Foundation, the 15 to Finish website (15tofinish.com) has been redesigned. New videos for use in new student orientation or on websites will be available shortly, including a 15 to Finish Bookstore promotion video.

Registration via STAR/GPS
Discussion about registration using the academic pathways in STAR will occur at the AATN conference along with a demonstration in a breakout session. The plan is for campuses to do a small pilot with one department or program in Spring 2016 for Fall 2016 registration and eventually expand to the entire campus after that. HON has been working on a very limited pilot and shared with the group their experience on changes needed, including the shift from degree program requirements on paper to being all electronic, educating faculty on the process, ensuring their academic maps are accurate and up-to-date. There was also a brief discussion about the human resources need to build and maintain STAR. Individuals will need to negotiate with their various campus administrators.

UCA Representative
Maggie Bruck graciously volunteered to serve another term as the AATN representative for UCA. Mahalo, Maggie!

AATN website: [http://www.hawaii.edu/offices/aa/aapp/acad_adv_transfer_network.html](http://www.hawaii.edu/offices/aa/aapp/acad_adv_transfer_network.html)