

Kaua'i Community College Campus Report  
AATN Spring 2014 Report

**NEW CO (23 credits) Medical Office Receptionist** (program is designed to prepare students for entry-level employment in the medical services field. Students will develop skills to assist in office operations and to maintain accurate and timely medical data in a health care environment.

**NEW CO (23 credits) Virtual Office Assistant** (program is designed for individuals who are interested in becoming Virtual Office Assistants (VOAs). A virtual office assistant is an entrepreneur who works from his or her home office offering administrative and business support services to companies and/or professionals over the Internet.

**NEW CA (PENDING) Sustainability Science** (program offers needed workforce training, provides transfer options into various UH institutions' 4 year programs, and puts the College in the forefront of the world-wide movement of academic institutions adapting to our changing world and need for an informed and educated society regarding the critical analysis of sustainability problems, and finding of appropriate solutions. This certificate will provide students an opportunity to understand the science behind the issues and prepare them for further study and/or the workforce.

**Faculty/Staff Changes**

Sandy Magnussen, Disabilities Counselor has accepted a new position as a Career Counselor.

The new Disabilities Counselor is now Marilyn Hashisaka.