February 3, 2014
Transition to KSCM
Meeting Notes

Participants: Hawai‘i: Ellen Okuma, Mitch Okuma; Hilo: Jean Ippolito; Honolulu: Kara; Kapiolani: Susan P. and Bob Moeng; Kaua‘i: Kathlen Lee; Leeward: Pete; Mānoa: Wendy Pearson, Lisa Imai, Diane Nakashima, Ryan Bugard; Maui: Kahale Dukelow; West O‘ahu: Teri Ota; Windward: Kevin, Brian; Curriculum Central: Thanh; System: Susan N. and April.

The attached PowerPoint formed the framework for the conversation; the notes below follow the order of the slides and are intended to highlight key points in the presentation and other points made in accompanying discussion. (Slide number is in the lower left corner of each slide.)

Slides 1-2-3 Title, agenda, overview of February-July 2014 tasks
We hope to have (a) service provider(s) selected in March. There might be one provider, or a number of provider, each addressing specific aspects of the project. There will be a fulltime UH ITS developer dedicated fulltime to KSCM; the position is not yet filled. In the meantime, UH system and campus folks need to begin to work on certain aspects of the transition so as to present the provider(s) with a detailed/informative picture of the UH KSCM we need. The meeting elaborated on several of these aspects. At this point, a hypothetical target date for all campuses to be on KSCM is Fall 2015. A realistic timeline for each phase will be possible once the (main) provider is on board.

Slides 4-5-6: Service Provider Update
Potential providers have been notified of our project via an official IT professional services ad (overseen by UH Office of Procurement and Real Property Management), including 9 contacted by Cara via email and conversations at Kuali Days. Five have already responded officially, and approximately five more responses are anticipated. An evaluation committee will identify “qualified” potential providers (i.e., those who meet at least one of the 14 announced criteria), and a selection committee will review these for qualification for the project or aspects; there will be dialog with these regarding the “wishlist” of features developed by the usergroup (that’s us) and others in October 2013. Thru the usergroup, campuses will be kept informed of developments.

Slides 7-8: Banner and KSCM
Two-way interface between Banner and KSCM is essential, and a provider will be selected with prior experience connecting Banner and KSCM. The UH Banner Group will work closely with user group (us) and later with provider in ensuring accurate, comprehensive, and timely interaction. Our part: determining CurrCtrl/KSCM data required for Banner; transfer to Banner of data for non-CurrCtrl campuses (most Mānoa colleges, West O‘ahu, Honolulu) should involve transfer first to CurrCtrl, then to KSCM so that all campuses will be subject to same conversion rules.
Slide 9: The KSCM Sandbox
http://kcmtest.its.hawaii.edu/ks-with-rice-bundled/login.jsp
Username/password: use either admin/admin or dev/dev.
Put your name at the beginning of the name of your created proposals so you can identify your own proposals and not disrupt other people’s proposals.

This is an utterly unmodified, out-of-the-box version straight from the Kuali website into a UH virtual server. The UH version of KSCM will incorporate modifications needed for our multi-campus, Banner-compatible university system, as many of our wish-list modifications are feasible, technologically and cost-wise. The sandbox version is intended to give users the means of getting comfortable with this new interface so that we can work more effectively with the vendor(s) in creating the first UH version. URL:

Slides 10-13: Data migration from CurrCtrl to KSCM
In the migration from CurrCtrl to KSCM, such editing options as underscoring, boldfacing, italics, indentation, and bullets will be lost, as these are not currently available in KSCM. Thanh can apply rules to insert spacing for indents and bullets that will function during the migration. Campuses will need to review migrated data to make sure such formatting does not reduce accuracy or clarity.

Slides 14-16: Table migration from CurrCtrl to KSCM
Basic KSCM does not have built-in-tables, so current KSCM would change CurrCtrl tables to lists with indentations, and colors and images will be lost. Campuses would need to review migrated data to make sure such formatting does not reduce accuracy or clarity. [AKS note: one of the contractors has developed tables for KSCM; this will be explored as part of the selection process.]

Slides 17-20: Proposal (Course/Program) questions
CurrCtrl has a total of 85 questions used in various combinations and subsets by the various campuses. We must continue the project of identifying core questions (required by Banner) to be displayed for all campuses, while individual campuses should review their campus-specific questions to be displayed in campus-specific sections of KSCM. There is general acknowledgment by campuses that their questions need to be reviewed, pruned/reduced, revised for clarity. Thanh will send out framework (KSCM categories) with which campuses should sort their questions. The Feb 26 conference call is a reasonable deadline for this task.

Slides 21-22: Basic KSCM category list vs. list with campus sections
In slide 22, notice the addition of HAW, HON, WOA to bottom of list (left frame) to show how campus sections might be displayed.

Slides 23-25: Course codes in CurrCtrl
The various campuses diverge in numbers of codes used for contact hours (1-10), method of evaluation (7-129), method of instruction (2-63). We need to identify a
common set of codes for each of these categories, most likely by combining similar categories.

Slides 26-28: What is Kuali Rice?
Rice is one of eight Kuali products (such as Kuali Financial Systems and Kuali Coeus, already used by UH, and KSCM). It provides functions and services used by the other Kuali products. It will be run by the person at UH who is in charge of KSCM.

Slide 29: Next meetings
Scheduled conference call: Feb 26, 4 pm. Call-in information will be included in the call reminder.

Next meeting: Monday, March 3, 1-4 pm, Bachman 113.

Submitted by April K. Scazzola