Council of Chief Academic Officers
Meeting Summary

September 09, 2009
Bachman 113
10:00-2:00 p.m.

Present: Erika Lacro (Honolulu CC), Richard Fulton (Windward CC), Phillip Castille (UHH), Noreen Yamane (Hawaii CC), Louise Pagotto (Kapiolani CC), Mike Pecsok (Lee CC), Suzette Robinson (Maui CC), Reed Dasenbrock (UHM), Linda Randall (UHWO), Peter Quigley and Carol Pang (UHCC), Linda Johnsrud and Joanne Itano (UH System)

Guests: Steve Singer, Kap CC

Budget Update

See http://www.hawaii.edu/offices/op/ for the budget presentation at the last BOR meeting. There is an evergreen clause with the UHPA contract which extends the contract indefinitely. UH Administration continues to negotiate with UHPA and also with HGEA. Arbitration results with HGEA are due in December 2009. There will be no retirement incentive that adds to the unfunded liability of ERS/State or favors one group. Could offer no wage cut (if one is approved) if retire by XX date. Stimulus funding will end with the current biennium. Retrenchment will impact budget in next biennium so it is important to start the process as soon as possible because of the timelines associated with retrenchment.

ATP  Advanced Professional Certificate in IT at Kap CC

Louise Pagotto and Steve Singer provided an overview of this proposed third year certificate. This is similar to CENT APC in structure and differs in that it is more software focused. The intent is to work with UHWO for a BAS – IT. Consider preparation for industry certification as outcome of APC. Explore the possibility of charging a differential tuition for 300 level courses. CCAO endorsed ATP. Kap CC to send ATP to Linda’s office for signature.

Automatic Admission for CC Graduates and Reverse Transfer

Reed Dasenbrock provided an overview. Automatic admission would be for students who are completing an AA degree and although they are currently admitted to a four year campus, this proposal would remove the application and associated fee. Instead students would receive a letter that admits them to UHM and if interested, please submit a deposit, etc. It eliminates the application process.

Currently many CC students transfer to UHM without an associate degree and some do not complete the bachelor’s degree. They leave without any credential. This proposal would trigger an audit of the student’s transcripts after earning XX credits and if the student is close to completing an associate’s degree, their name would be submitted to the CC for their follow up.

The intent of both proposals is to increase the number of credentials earned.
UHH and UHWO are interested in participating. A cross campus implementation team is needed consisting of the following:

- UHWO
- UHH
- Registrar
- IT
- Counselor - Sharon Fowler, Kap CC
- Admission
- VCSA
- VCAA – Richard, Erika, Louise
- UHM – Ron Cambra and Alan Yang
- CC System – Carol Pang, Peter Quigley

Please send nominations to Joanne.

**Articulation and Transfer**

Draft policy related to (1) core GE requirements and (2) coordination and communication regarding changes to requirements that affect transfer students (requires prior notification and allows for at least one full year notice) was reviewed.

Draft policy to be shared by Linda with ACCFSC. VCAAs to support the approval of this policy and track the endorsement of the policy on their own campuses. For the coordination and communication issue, the approach is to remind faculty senates of the existing policy and ask them to develop an implementation plan.

DCAP MOA was reviewed and endorsed by CAOs. Carol Pang will revise and circulate for signatures.

**Next Meeting**

October 13, 2009, 10 a.m., Bachman 113. Note this is a Tuesday.