Council of Chief Academic Officers
Meeting Summary

June 27, 2007
Bachman 113
10:00-2:00 p.m.

Present: Jerry Cerny (Honolulu CC), Elizabeth Ashley (Windward CC), Suzette
Robinson (Maui CC), Mike Pescok (Leeward CC), Stephen Hora (UHH), Doug Dykstra
(Hawaii CC), Dennis Kawaharada for Louise Pagotto (Kapiolani CC), Charles Ramsey
(Kauai CC), Bee Kooker (UHM), Linda Johnsrud (UH System), Joanne Itano (UH
System/UHWO)
Michael Dunn, Food Science and Human Nutrition, Graduate Chair

Guests: Connie Turner (WCC), Marta Domination (UHH), Michael Dunn and Charles
Kinoshita (UHM)

Aloha

Welcome to Bee Kooker, Interim Associate VCAA for UHM. Aloha to Jerry Cerny
(HonCC) and congratulations to Suzette Robinson who will be named permanent VCAA
at Maui CC.

Announcements

The White Paper on Remedial Education and the CC Distance Education reports are
posted:

Distance Learning
http://www.hawaii.edu/offices/cc/docs/Status_Dist_Learning_UHCC.pdf

Remedial Ed
http://www.hawaii.edu/vpaa/system_aa/strategic%20plan/activities/remedi

The focus of the DE report is on the CCs; however, a need for an assessment of DE on
the four year campuses is needed.

The College of Pharmacy has received its initial accreditation and has 80 students for
the first class in Fall 2007.

Maui CC attended the WASC meeting to discuss its accreditation for the ABIT program.
A final report will be available after July 10, 2007.

The President’s Emerging Leaders Program received 130 applications.

The 2006-07 Academic Program Action request was distributed. Deadline is July 30,
2007.
UHM PhD in Nutrition New Program Proposal

Michael Dunn provided an overview of the program. The ATP was signed in August 2004. Suggestions provided to strengthen proposal. UHH is anticipating a focus on natural products at the College of Pharmacy and may be a possible collaboration. CCAO endorses the proposal.

UHH BS in Marine Science New Program Proposal

Marta Demaintenon provided an overview of the program. There is an existing BA and the BS is focused on students who are interested in pursuing graduate education in this area. The CCAO endorses the ATP.

WCC Certificate of Achievement in Vet Technology – ATP

Elizabeth Ashley provided an overview of the program which will link with Colby Community College to complete an AS in Vet Technology. It was suggested that efforts to create licensure for Vet Technicians would enhance the need for this program and to plan the program as distance education program would make it available statewide. UHH offers an introduction to animal science course which may meet the course requirement. Elizabeth to follow up with Steve Hora. The CCAO endorses the ATP.

Pre Major Codes

Final draft of the premajor codes distributed for review. No additional comments. The first opportunity to have a programmer from Banner assigned to this project is July 2007. If this happens, this service may be available in August. Sharyn Nakamoto will update the CCAO on progress.

Duties of Department/Division Chairs

Draft has been reviewed by Chancellors and feedback provided. Suggestions to double compensation and add assigned time to AP 9.235, Administrative Stipends for Department Chairs, Special program Directors and Chairs of Academic Divisions. Next step is to draft proposed change to BOR section on chairs and draft a new executive policy for review by Chancellors.

BOR Chapter 5 revisions

July 18, 2007 meeting will focus on Chapter 5 revisions.

Cost/Revenue Templates

A mini course template has been inserted into ATP template. A new program template was developed. Please send Joanne Itano (itano@hawaii.edu) any comments.