Council of Chief Academic Officers
Meeting Summary

February 24, 2010
Bachman 113
10:00-2:00 p.m.

Present: Erika Lacro (Hon CC), Phillip Castille (UHH), Noreen Yamane (Hawaii CC), Louise Pagotto (Kap CC), Mike Pecsok (Lee CC), Ramona Kincaid (Kaua‘i CC), Suzette Robinson (Maui College), Richard Fulton (Win CC) Reed Dasenbrock (UHM), Linda Randall (UHWO), Peter Quigley (UHCC), Linda Johnsrud and Joanne Itano (UH System)

Guests: John Pezzuto, Ed Fisher and Karen Pellegrin (UHH), Joie Taylor (Maui), Brian Richardson (Win CC), Wes Yuu (P20), Krystyna Aune (UHM), Kathy Jaycox (UH/CC System), Cheryl Chappell-Long (CC System)

Congratulations

Congratulations on the appointment of Louise Pagotto as VCAA at Kap CC.

Implementation of the UHPA Contract

There will be a meeting regarding the implementation of the UHPA contract which is not yet signed by the Governor. This meeting will include members of the collective bargaining team, CC system HR, and UHM Academic Personnel staff. Representatives from UHWO and UHH are requested. It was suggested that similar campus level meetings be scheduled as it would benefit deans, chairs and other staff in understanding the UHPA contract. Stipends for department/division chairs are retroactive to July 1, 2009.

Reports to BOR

The BOR has asked for a review of mandated reports. The Centers report will be recommended to be discontinued. The Small Class Size report is used by some campuses as rationale to cancel classes. Others felt that it is up to the campus to deal with small class sizes within their own campuses as comparison to other UH campuses may not be helpful because of the differences in campuses. It was suggested that the small class report be delegated from the President to the Chancellors.

ATP BA in Pharmacy Studies

This BA is for the 20% of the 90 students in each class who enters the PharmD program without a bachelor’s degree. Students enter with about 70 credits from a pre pharmacy curriculum and earn about 50 more credits in the first two years. These students will be eligible for the BAPS. About 20 other pharmacy schools offer similar degrees. The students suggested the degree and understand the limits of the degree. This degree is described as an “along the way” degree. Suggestions included being clear with students as to the limits of the degree and consider an alternate name for the degree. CCAO endorses the ATP.
Returning Adults

Kathy Jaycox reported that LeeCC and Kap CC have designated a faculty to work on credit for experiential learning. If any other campus has an initiative in this area, please let Kathy know. LCC has an institutional membership to CAEL which allows any other UH campus to join and have reduced rates at upcoming conferences. Students who have received credit for prior learning have higher graduation rates, reenroll more consistently and earn the bachelor’s degree two to ten months sooner than those who have not earned prior learning credits. Please also complete the survey that was distributed and return to Kathy at jaycox@hawaii.edu

Alg II EOC Scores for Placement into UH Math Courses

Wes Yuu provided background on the use of the scores of the Alg II EOC scores (see attached) for placement into UH math courses. For fall 2010, it is anticipated that there may be 20-30 students who need to see someone so the Alg II test score can be used for placement into a math course. Students will have their report card or transcript that shows the grade earned in algebra II and a score sheet from Alg II EOC exam. CAOs are asked to consult with CSAOs to identify a point of contact for students. Please send that name to Wes Yuu (wyuu@hawaii.edu) It was suggested that Banner be contacted to add fields in the test score area for the Alg II course grade and EOC exam score.

Articulation Point of Contact

UHM has established an articulation committee and suggests that there be a point of contact for each campus. The practice has generally been one campus to one campus and this would provide for one-to-many communication. See attached memo. Please send names to Joanne Itano. The system will coordinate this effort.

Strategic Communication

Linda Johnsrud described the changes in the External Relations department and that Jeanne Mariana-Belding is a casual hire who is working on strategic communication regarding the initiatives President Greenwood outlined in her State of the UH address, Hawai‘i Graduation Initiative, Research/Innovation and Renovate to Innovate. She will contact communication staff at each campus.

Curriculum Central

A meeting of campus contacts for curriculum central occurred last week. Lee CC is fully operational. UHH has support from faculty and administration and currently uses curriculum central as optional. They expect full implementation in Fall 2010. Maui College hopes to implement in Fall 2010. It depends on the time the responsible person has to work on curriculum central. Kapi‘olani CC has optional implementation. Faculty has concerns about curriculum central.

The other campuses are in various stages of development. Thanh Giang’s assistance has been offered to all campuses. VCAAs are encouraged to support movement toward implementation of curriculum central at their campus.
ATP BAS Sustainable Sciences Maui College

Joie Taylor provided background information. Two FTEs have been awarded to the campus to develop this degree and faculty has been hired. The program aims to produce program managers and coordinators who work with project managers in green related occupations. Suggestions to strengthen the program proposal include - provide specific jobs that graduates would be qualified for and how students who complete an interdisciplinary program would be prepared to work in areas that have full degrees that prepares the student for the workforce in that area. Consider with the statement from the Mayor of Maui which provides support for the need of this degree. It is suggested to limit the number of students at the beginning to balance the realities of jobs for graduates and an emerging industry. Emphasize that Maui College programs are niche programs, so they are small and meet Maui County’s unique needs. Review the degree title; is sustainable science “too trendy”? Provide rationale for this degree. How does it differ from a business degree? What is the value added in this degree.? It will be essential to track graduates and jobs they are hired into. Include a serious needs assessment of students after curriculum is developed. Consider having concentrations within the degree. Include practicums/internships in the curriculum. CAOs endorse the ATP.

Transfer of Core Gen Ed MOA

Revised MOA discussed. It was suggested that the GE table that compares GE requirements across the UH campuses be attached to the MOA. The table was developed by the UHM Gen Ed Committee during their review of the MOA.

Academic advisors will be meeting later in the week and feedback will be requested. The final version will be sent to CAOs to present to their Faculty Senates for review/approval. It will be requested that final action be taken by the end of the academic year.

UCA Report

The issue of FS and the Foundations board was discussed. UHM Arts and Sciences Faculty Senate has an Education Policy and Planning Committee. This committee will review a number of curriculum issues including the college level FS requirement. The charge provided by Reed Dasenbrock to the EPPC is to think of curriculum from the students’ perspective; UHM has more transfer students than new freshman; the shift of students starting at the CCs is irreversible; departments do not need more SSH as there is no reward for increased enrollment. A report is due by the end of the Spring 2010 semester.

It was suggested that a CC representative to EPPC may be helpful. Louise Pagotto’s name was suggested.

Articulation of 300 and 400 level courses

This is done on a course by course basis for equivalency.
Academic Calendar

The idea of a 15 week semester was discussed (currently it is a 16 week semester but 15 weeks of time due to holidays/breaks). UHM has a 14 week calendar proposal with shorten fall and spring semesters and longer summer sessions. Ron Cambra will be asked to present at the next CCAO meeting and Reed Dasenbrock will share the proposal with the CAOs.

Future Meeting:
March 17, 2010
April 14, 2010
May 26, 2010
June 23, 2010