Council of Chief Academic Officers  
Meeting Summary

October 13, 2009  
Bachman 113  
10:00-2:00 p.m.  
With VTC connection to Maui CC

Present: Mark Silliman for Erika Lacro (Honolulu CC), Phillip Castille (UH), Noreen Yamane (Hawaii CC), Louise Pagotto (Kapiolani CC), Mike Pecsok (Lee CC), Mona Kincaid for Chuck Ramsey (Kaua‘i CC), Suzette Robinson (Maui CC), Reed Dasenbrock (UH), Linda Randall (UHWO), Carol Pang (UHCC), Linda Johnsrud and Joanne Itano (UH System)

Guests: Bruce Liebert, Anthony Kuh, Galen Sasaki, Krystyna Aune, Charles Kinoshita, Carol Ferguson, Richard Bowen, and Ron Cambra (UH); Kay Ono and Brian Richardson (PELPers)

UHM BA in Computer Engineering – Program Proposal

Galen Sasaki provided an overview of the proposal. Suggestions to strengthen the proposal: include an introduction that provides rationale for the new program and how it differs from the current ICS program; establish student interest in the narrative; relate to system strategic goals of workforce needed in IT; that program can accommodate additional students within existing resources. Proposal is expected to go to BOR for November meeting with effective date Fall 2010. CCAO endorses the new program proposal.

UHM Provisional to Established BS in NREM

This program was provisionally approved 8 years ago in 2001 and has graduated 66 students with 47 currently enrolled. A total of 2.75 faculty FTE supports this instructional program. Suggestions to strengthen the proposal include: add information on where graduates are employed, their starting salaries and those that go on to graduate school; add info on how this degree responds to the needs of the State; explain the 2.75 FTE for instruction with 12 faculty for undergraduate teaching/advising responsibilities; consider DE opportunities and articulation with Maui and Hawai‘i CC; add information that about 1/3 of newly admitted students are transfers from the CCs. CCAO endorses this proposal. Intent is to have this on the November 2009 BOR agenda with effective date of established status Fall 2009.

Update on Reverse Transfer and Automatic Admission

Systemwide implementation team to meet on Oct. 22, 2009. Alan Yang and Ron Cambra will convene the group with APP support. In discussion with additional groups at the UHM campus, there have been no objections or resistance to these initiatives. UH and UHWO has expressed interest in participating. Some identified issues for each initiative are listed below:

Automatic Admission
- Need an “early” (Feb for fall admission) of students likely to earn AA degree.
- Include a “preferential” registration period after continuing students and prior to new students at UHM
- Waive application fee; may need to create a declaration online form
  - Declare intent to enroll at UHM and what interest area (at UHM transfer students must declare a major after one semester at UHM)
- Offer for the first time in Spring 2010, but hope to offer fall and spring.

Reverse Transfer
- At what CC campus, would comparison of students earned credits be evaluated against? Can it be done for each CC as AA requirements differ among the CC campuses?
- How are the students identified for review?
- FERPA issues - students should be notified that a review of the credits is being done.
- What about graduation fees and residency requirements?
- Will this be a disincentive to complete the AA degree before transfer?

Distance Course Design & Consulting

Paul McKimmy from the UHM College of Education provided an overview of this service to develop technology-rich course offerings at a fee. The model is a team approach with the subject matter expert (usually the faculty), instructional designers, multimedia specialists etc. working together to develop a technology rich course. Their website is www.dcdcgroup.com. David Rosenberg is the contact for this service (dcdc@hawaii.edu).

eCafe

The CCAO agree to the following based on recommendations from Hae Okimoto:
1. CAOs send a memo to ITS identifying when the department chair will receive results of faculty evaluations. Departments will funnel their requests to the CAOs who will communicate with ITS.
2. Courses must be at least two weeks in length for eCafe to be used for course evaluations.

Math Summit 3 Update

Wes Yuu provided an overview of Math Summit 3. There is significant overlap between the DOE Algebra II and Math 27/103. This will be discussed at next math summit.

CAOs endorsed the proposal regarding the use of Algebra II End of Course Exam and additional parameters for math course placement at UH for three years stating Fall 2010. During this pilot, validation data will be collected and analyzed. See attached proposal. Students may continue to take the Compass test and use the higher placement results

Linda will take this to the Council of Chancellors for their action. It is requested that CAOs discuss this proposal with the Chancellor of their campus.
Foundations Board Resolution

Overview provided. Feedback requested to Linda/Joanne. It was determined that between Fall 2005 and Spring 2009, 59 students took math 103, 115 or 135 at a CC, then transferred to UHM and took Math 100.

Next Meeting
November 24, 2009 (Note: This is a Tuesday) 
10:00-2:00
Bachman 113