

Hawaiian, Asian, & Pacific Issues (HAP)
Multicampus Articulation
Monday, April 21, 2008
2:30-3:30
MEETING NOTES

Present: Ross Cordy, UHWO; Momi Kamahale, LCC; Keala Losch, KapCC; Jean Okumura, WCC; Jan Petersen, HonCC; Kiope Raymond, MCC; Pualilii Rossi, KauCC

Guests: Leilani Basham, UHWO; Dennis Chun, KauCC; John Cole, HawCC; Sa'iliemanu Lilomaiva-Doktor, UHWO; Monica Stitt-Bergh, UHM [recorder]

1. Discussion of portfolios

- a) **Leeward CC:** Campus created a HAP Board in Fall 2006. Their AA includes a HAP course requirement. Their HAP Board approved the proposal to join the articulation agreement and would like to report results of today's meeting at their next faculty senate meeting. All current LCC HAP courses were reviewed by the UHM HAP Board and articulate to UHM as "HAP."

The board approved LCC's proposal. Spring 2009 classes approved by the LCC HAP Board will articulate as HAP to other campuses in the agreement.

- b) **Honolulu CC:** Campus created a HAP Board in Fall 2004. Their HAP Board agreed to join the agreement and conform to the multicampus hallmarks because it will decrease student confusion.

Although HonCC offered to re-review HAP courses that UHM's HAP Board had approved for articulation, the board said it was not necessary. The HonCC HAP Board should review those courses when their campus approval period ends. On their proposal, section III.A, paragraph. 2, will be amended to reflect that change.

The board approved HonCC's proposal. Spring 2009 classes approved by the HonCC HAP Board will articulate as HAP to other campuses in the agreement.

- c) **West O'ahu, Kaua'i, and Maui:** Campuses will electronically submit and board will review and vote online.

A laulima account will be created to facilitate posting, discussion, and vote on proposals to join the articulation agreement.

- d) **Mānoa:** A statement (memo) from Faculty Senate Chair and Chief Academic Officer was emailed to the group. The board acknowledged receipt of the statement and then approved UHM's proposal to join now that it was complete.

2. Update on Banner/Star/MyUH issues & HAP articulation

- a) HAP articulation will be handled the same way as writing-intensive (WI) articulation. HAP Board chairs should contact their WI Board for information about procedures.

- b) Typical procedure: The campus HAP Board conveys the list of approved HAP sections/courses to an assigned person on its campus. That person enters “HAP” into the section record or course record in Banner. (E.g., at UHM, the Scheduler in the Admissions & Records Office enters “HAP” in each section’s Degree Program Attributes field in Banner.)
- c) *STAR for Advisors* <<https://star.hawaii.edu>> and *STAR degree check* (for students) will show “H” on students’ transfer reports and academic journey reports just as “W” shows for all writing-intensive classes in the UH system.
- d) “HAP” was selected as the acronym that would be used at all campuses in the agreement.
 - i. At UHM, “H” is only used in print materials where space is an issue. In *Check Class Availability* and in Banner, UHM HAP sections are marked as “HAP” (data pulled from Banner’s Degree Program Attributes field).
 - ii. At KapCC, “H” appears in the course title and “HAP” in *Check Class Availability* and in Banner.

3. Approval of the HAP articulation agreement

- a) These Faculty Senate chairs have signed the HAP articulation agreement:

Michele Katsutani, MCC	Elizabeth (Libby) Young, WCC
David N. Chin, UHM	Linda Currivan, LCC
Jim Poole, HonCC	Jill Savage, HawCC
Harry Davis, KapCC	Mark Hanson, UHWO
- b) Signatures of each campus’s administrative officer will be next sought. (Note: Joanne Itano, Interim VCAA, has already signed for UHWO)

4. New Business

- a) End-of-course evaluations
 - i. UHM distributes a paper survey form to each HAP section. Compliance is voluntary. Survey form and results are posted at www.hawaii.edu/gened/assessment.htm. UHM is not satisfied with the current survey questions.
 - ii. KapCC uses an online survey form based on UHM’s survey. They will review the form and report back to the board next year.
 - iii. HonCC also uses an online survey form. Best return rates occur when class is brought to the computer lab or lab brought to the class.
- b) Crafting student learning outcomes for the HAP program will be a joint effort among all participating campuses. Discussion will begin in fall 2008.

The meeting adjourned at 3:30.

Next meeting: week of September 22, 2008 (TBA)