

Hawaiian, Asian, & Pacific Issues (HAP)
Multicampus Articulation Working Group
Friday, April 23, 2010
12:30-2:30 p.m.
MEETING MINUTES

Present: Ross Cordy (UH West O‘ahu), Jan Petersen (Honolulu CC), Kekailoa Perry (UH Mānoa), Dennis Chun (Kaua‘i CC), Jean Okumura (Windward CC), Kawika Napoleon (Kapi‘olani CC), Momi Kamahale (Leeward CC), Kiope Raymond (UH Maui College), Lisa Fujikawa (UH Mānoa – recorder)

1. Annual Program Review

LCC (Momi)

- Developed new HAP site (lcc.hawaii.edu/hap), which includes link to most current courses.
- New approvals: Genai Keli‘ikuli, Keala Losch, Momi Kamahale for HWST 107, effective through Summer 2014.
- Having HAP Board at own campus was very convenient; were able to make an immediate decision on an emergency hire.

Honolulu CC (Jan)

- HAP webpage is embedded in GenEd Board website.
- No new course approvals this year, but number of sections has quadrupled (at least 10 now).
- HAP Chair is responsible for campus decisions, as well as clerical/administrative support for HAP.
- There are new faculty members who are teaching HAP courses, but they have approval from other campuses.
 - Momi said that this was a problem several years ago; instructors moving from campus to campus had to reapply.
 - Jean also thought that approval at one campus did not automatically “transfer” to another campus. It should be the instructor’s responsibility to inform the new campus of the approval.
 - Because the multicampus agreement is broad, it seems like once an instructor is approved at one campus, the approval should “transfer” to any other campus where the instructor teaches.
 - Dennis thinks that the agreement supports transfer of instructor approval. He worried that if the “receiving” campus were to require a new proposal, they might end up second guessing the “sending” campus’s approval.
 - Lisa said that it is up to the “receiving” campus to decide how they want to handle approved instructors from other campuses. Everyone seemed to be in agreement that the approval should transfer, but that there are complications when it comes to the logistics of that transfer.
 - Mānoa has “course-based” approval, which gives HAP designation to all sections of the approved course, regardless of who the instructor is. Kekai felt that these “pre-approved” instructors should submit an “individual” proposal if they are scheduled to teach at another participating campus. Momi concurred.

- Requests to get courses from non-participating campuses (Hawai'i CC and UH Hilo) approved still need to go through the old process, and need to be submitted *before* the course is taught. (Advisors at both participating and non-participating campuses should be reminded of this fact.)
- This is Jan's last term as HAP Chair. Keala Chock will be the new Chair in AY11, with Alapaki Luke as the Hawaiian Studies (HWST) Coordinator.

Kapi'olani CC (Kawika)

- ART 189 is a new HAP course.
- Problem with six courses (all in Humanities) that were designated without proper approval. Kawika talked to the Chair, who contacted the instructors to have them submit proposals by Monday (or risk being pulled from the course). One course, PACS 257, has never received HAP approval before.
- Thinking about giving 5-year approval (current approval is 2 years), with renewal required when courses are updated.
 - Jean was concerned that the Board would have to review a lot of proposals at one time.
 - Lisa felt that it was unfair to instructors, who may have a very short approval period depending on when their course is updated (a process that occurs at regular intervals).
 - Kawika said that newly approved courses at KapCC are only "good" for one year.
 - Kekai suggested the "course-based" option, whereby all sections of a course are approved, regardless of instructor. The "catch" is that all instructors are required to use the same syllabus, and the department also needs to assign a Course Coordinator, who ensures that all sections meet the Hallmarks. Lisa noted that for the W Focus, department commitment to offering all sections according to the Hallmarks is sufficient (i.e., all instructors do not have to follow a master syllabus).

Kaua'i CC (Dennis)

- Four new approvals: Pua Rossi and Dennis Chun for HWST 107; Brian Yamamoto and Molly Summers for BOT 105.
- Call went out to faculty, but not many are interested.

Windward CC (Jean)

- No new or renewal applications. However, WCC is currently reviewing a proposal from an instructor who received Manoa approval.
- Expecting a Sociology course for Fall 2010 or Spring 2011, as well as two to three new HWST courses that will be offered for the first time in Fall 2010.
- WCC website is being maintained.
- Jean is "retiring" as Chair of the HAP Board. Currently, there are five representatives plus a separate Chair (Jean). From Fall 2010, a new chair will be elected from among the five reps.

UH West O‘ahu (Ross)

- About 1, 200 UHWO students, 75-80% of whom are juniors and seniors, so the focus isn't as much on HWST 107 anymore.
- To be consistent with other UH campuses, HWPACS 201 is being renumbered to HWST 107, and HWPACS 202 is being renumbered to PACS 108. Both will be effective from Fall 2011.

UH Mānoa (Kekai)

- New courses in Women's Studies and Hawaiian Language (HAW 100).
- Want to bring faculty and students to HAPS informational sessions.
- Hope to bring in more courses in the hard sciences.
- Creating working bibliography (including reading material and videos) for Native Hawaiian voice and intersection, which is on the UHM General Education website (www.hawaii.edu/gened). Also working on similar resources for Asian and Pacific voices.
- HWST 107, Linguistics 100, and Pacific Island Studies (PACS) 108 are the courses that have HAP approval for all instructors (i.e., "course-based" approval). Individual instructors of these courses should be asked to submit an "individual" proposal if they teach at another campus (unless they have already received "personal" approval).
- UHM's GenEd website shows how courses from other campuses articulate to Mānoa. The effective term indicates the time period for which the instructor has received approval; it does not necessarily mean that the instructor is currently teaching his/her approved course(s).

HAP Approval Period

- WCC: 5 years for all
- LCC: 5 years for all
- UHWO: 3 years for new; 5 years for renewal
- HonCC: 3 years
- KapCC: 1 year for new; 2 years for renewal
- UHM: 3 years for new; 5 years for renewal

Momi will draft a memo to Hawai'i CC and UH Hilo about the current "non-transferability" of their campuses' HWST 107 (for the purpose of fulfilling the HAP Focus requirement). She will invite them to join the multicampus group and, if not, to submit their courses for campus review.

2. Next Meeting. Late September. Lisa will send out an email in mid-August.

Meeting adjourned at 2:25pm.