All-Campus Curriculum Management Meeting Agenda 4/13/2015

1) Administrative Update (Joanne Itano/Garret Yoshimi/Steve Smith/Susan Nishida)
   a. Garret’s visit to KualiCo
      My KualiCo visit went well. While the dev team has a lot of work to do in a short period of time, they appear confident that they will deliver something at or near the designated commitment dates. They have taken the approach of being very transparent with their commitments, including adjusting on the fly as issues arise...

      Joel’s recommendation that we implement as each campus being a separate instance..the varying approval workflows, and the unique field requirements (both per campus) were the thing driving Joel to that recommendation.

      Joel and Chris did commit to me that they would support our need to implement a turnkey solution - and that they would continue to press the value of their hosted solution to us. At the same time, I did promise to let them churn through their initial dev period before we started to work on ramping up our local infrastructure. This basically means that any initial testing would occur on their hosted platform, then we would work out transition to our operational environment through the summer and fall months. Note that he was also unsure of the press to implement some campuses this fall (but said they would support it if that’s what we decided to do), and that the underlying plan was to target the following fall (with ramp up prior to that).

      I am primarily interested in making sure that all of our requirements are in the KualiCo pipeline so that anything they produce is usable by our community.

      We also had a number of discussions around the KualiCo dev pipeline, and the projects that were being queued up by Kuali Foundation. Expect that these will be cyclic transition as we get closer to the summer months (including at KCW later in April). I will be at KCW to participate in a number of discussions. Hoping that Joel’s team delivers a bunch of good stuff this month as everyone is watching for material progress.

   b. Steve’s update
      Garret and I will both be at the Kuali Community meetings taking place in Atlanta the week of April 20 and we will follow up with KualiCo on items of concern to UH. It would be helpful to have a concise list of major unresolved issues or unanswered questions from the functional team. These should be "must have" high priority items.

2) Curriculum Central News/Announcement - Thanh

3) Kuali CM Project Update
   a. KualiCo Video Demo
      i. Play March recorded demo video (approx 6min)
      ii. Quick and dirty demo of current workflow in prototype site (approx 17min)

   b. Hawaii Sandbox / Prototype / Wednesday Meetings
      i. Should we continue to use the 1 Testers Feedback sheet or should we have separate sheets for each campus?

   c. KualiCo Focus - Courses; Workflow focus to begin possibly in 1 week

   d. Banner Integration discussions
      i. Contact made and discussions initiated between UH Banner ITS and KualiCo
         1. Lynn Inoshita to be our primary contact with Banner ITS Functional
         2. Banner ITS Functional to have an advisory role in regards to this project
ii. Assistance requested in exporting of Banner data for loading into Kuali CM
   1. Sample extract requested from Banner ITS, Robin Meade working on task

iii. Assistance requested in updating Banner Integration Requirements document

iv. System wide standard operating procedures for creation of courses in Banner
   1. Is it possible to have one document for all campuses?

v. Formation of Banner Integration Committee in consideration to help address items ii-iv.

4) Campus News/Announcements
   Maui, Kauai, Hilo, Manoa, West Oahu, Honolulu, Kapiolani, Leeward, Windward, Hawaii

5) Future Meeting Schedule:
   May 11, 2015
   June 8, 2015
   July 13, 2015
   August 10, 2015
   September 14, 2015
   October 12, 2015
   November 2, 2015
   December 7, 2015

*All meetings are face to face from 1:00 pm - 4:00 pm; neighbor island sites via polycom
*All meetings are held at UHM, Bachman Hall, Room 113, unless otherwise noted.