i) Record Attendance

1) Administrative Update (Steve Smith/Susan Nishida)
   a. Steve
      KualiCo Contract
      Hosting

2) Curriculum Central News/Announcement - Thanh
   ● Following ITS and CAS upgrade (test and production server). A lot of these patches have to do with keeping up with security for both the authentication component of CC and Java.
   ● Completed data transfers from Jean at UH Hilo to Shelby - we reassigned a lot of work from Jean to the new CC admin, Shelby. Also reassigned approval from the former registrar.
   ● Working on data extract options.

3) Kuali CM Project Update
   a. Timeline
      (https://docs.google.com/spreadsheets/d/1Ld_ynxY_LwVa8KDoSbrXldhqtzrecvO3Zqh1paohTw3k/edit#gid=0)
      1. Difference between Testing and Pilot / Rollout Cycle (Steve)
         a) Testing
         b) Pilot
         c) Production
      2. Campuses Pilot Dates (Susan)
         a) Each campuses needs to identify what features need to be ready for pilot

   b. Sandboxes (Test/Staging/Production)
      1. Test - primarily KualiCo’s Dev use
      2. Staging - super users test area
      3. Production - to be “live” home

   c. User Interfaces (UI)
      1. Course (updated to Course w/ Banner Information template)
      2. Course Proposal (updated to Course w/ Banner Information template)
      3. Program
      4. Program Proposal

   d. Workflow
      1. Last week Shelby and I was able to successfully test as simple course proposal / approval

   e. Data Migration Activity / API Development (Robin)
      1. Verification and Validation of Data

   f. Access - Authentication and Authorization (CAS with Kuali)
      1. Authentication - Who can use the system
      2. Authorization - What they can do within the system

   g. Feature Gaps (Time sensitive)
      1. Cross Campus Functional Needs
      2. Other

   h. Banner Integration discussions - Lisa Imai
i. Other Items
   1. University of Hawaii Kuali CM Admin Setup Checklist
      (https://docs.google.com/spreadsheets/d/1E5HHmbTLue66sH28KtsNf9csnnAqi6mZ99H6ddNDYZ0/edit#gid=0)
   2. Kuali CM User Testing Form
      (https://docs.google.com/a/hawaii.edu/forms/d/1nY084Tm73yeHbBYDml59ojgXxcA0L2aqfuAGZTngAow/edit)
   3. Kuali CM Admin Testing Form
      (https://docs.google.com/a/hawaii.edu/forms/d/1lRgMQ86flYCPmjEEBRzr3qSLqnPHHmgS3JP1eQyLYVQ/edit)
   4.

j. Other Questions:
   1.

4) Campus News/Announcements
   Maui, Kauai, Hilo, Manoa, West Oahu, Honolulu, Kapiolani, Leeward, Windward, Hawaii

5) Future Meeting Schedule:
   September 14, 2015
   October 12, 2015
   November 2, 2015
   December 7, 2015

   *All meetings are face to face from 1:00 pm - 4:00 pm; neighbor island sites via polycom
   *All meetings are held at UHM, Bachman Hall, Room 113, unless otherwise noted.