

## ANNUAL HAP CAMPUS REPORT

**CAMPUS:** Kapi'olani Community College

**CHAIR OF CAMPUS HAP BOARD:**

Kealalōkahi Losch

**DATE:** 17 April 2014

### I. APPROVAL CRITERIA

**YES NO**

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1. HAP requirement is established as a general education requirement of the campus' associate of arts and/or bachelor's degree.

Comment:

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2. HAP hallmarks are the criteria used to approve courses as HAP designated.

Comment:

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3. There is appropriate campus support including:  
a. adequate numbers of courses to meet student needs.

Comment: Calculating this number has been challenging given the high numbers of non-Kapi'olani-CC-home-based students that take HAP courses at Kapi'olani CC.

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b. adequate support to manage the HAP program

Comment:

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c. adequate budget for expenses related to the HAP Board

Comment: No need for funds thus far.

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4. There are appropriate course designation and course renewal procedures.

Comment:

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5. There is an appropriate assessment of student learning outcomes and the use of the assessment results to improve educational effectiveness.

Comment: Currently working to revise assessment instrument pending creation of HAP SLOs

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6. There is faculty training that is consistent with HAP requirements.

Comment: No new courses or interested faculty. No demand. A workshop is being planned to inform current HAP-designated faculty members of the progress of HAP SLO development at the system level and to inform the faculty of the changes to the Kapi'olani CC HAP Board structure.

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### II. COURSE CHANGES

7. List new course(s) approved during current academic year. None
8. List HAP approved courses whose designation was terminated or changed. None
9. List any HAP approved courses that were renewed.

*Note: These courses' approvals were extended through Fall 2014 in expectation that the new SLOs would be in place to guide the renewal process. The approved faculty members will be required to submit renewal applications for Spring 2015, even if the SLOs are not finalized in time to revise the application forms for Fall 2014.*

ART 189

BOT 105

ENG 272B, 272M

HIST 284, 288

HWST 107

PACS 108, 257

### III. OTHER

10. Describe any significant issues regarding the HAP process on your campus.

Due to requirements laid out by the Systemwide Foundations Board, Kapi'olani CC's HAP Chair has been working with the Kapi'olani CC Foundations Committee Chair and Faculty Senate Chair to create a General Education Board on our campus, which has not previously existed. If and how the new General Education Board would impact the workings of the HAP Board is not yet clear.

Also, due to structural changes on campus, the composition of the Kapi'olani CC HAP Board has to be revised. Three of the members were designated to come from roles/positions that no longer exist. In consultation with the two past HAP Board Chairs, the current chair has a tentative plan to restructure the Board into a three-member Board with one subject-matter expert on the Hawaiian Islands, Asia, and the Pacific Islands areas, respectively. Each of the Arts and Sciences Department Chairs have provided a list to the HAP Chair of the faculty members in their departments that should be included as potential Board members in each area.

11. Identify any issues for discussion for the Systemwide HAP Board.

We really need to finalize and adopt the HAP SLOs to facilitate a more meaningful assessment process on our campuses.