

## ANNUAL HAP CAMPUS REPORT

**CAMPUS:** Leeward Community College  
**CHAIR OF CAMPUS HAP BOARD:** Betty Ickes  
**DATE:** 12 April 2016

### I. APPROVAL CRITERIA

**YES**   **NO**

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HAP requirement is established as a general education requirement of the campus' associate of arts and/or bachelor's degree.

Comment:

☒☐

HAP hallmarks are the criteria used to approve courses as HAP designated.

Comment:

☒☐

3. There is appropriate campus support including:

Comment:

a. adequate numbers of courses to meet student needs.

☒☐

b. adequate support to manage the HAP program

Comment: Our HAP focus board consists of 5 full-time faculty members.

☒☐

c. adequate budget for expenses related to the HAP Board

Comment: Our campus committee has no budget and no expenses.

☒☐

4. There is an appropriate course designation and course renewal procedures.

Comment: Schedule for reviewing "new" and "renewal" applications is set by Chair at the start of the semester.

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5. There is an appropriate assessment of student learning outcomes and the use of the assessment results to improve educational effectiveness.

Comment:

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6. There is faculty training that is consistent with HAP requirements.

Comment: To encourage new applicants, an early-application deadline is combined with an offer of course-development assistance from the HAP-focus committee. In addition, to assist faculty in developing an HAP focus for existing courses, the HAP focus committee is collaborating with our H-P Resource Librarian to develop a catalogue of resources produced by indigenous

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authors, artists, video and feature film producers.

### II. COURSE CHANGES

7. List new course(s) approved during current academic year. NONE

8. List HAP approved courses whose designation was terminated or changed. NONE

9. List any HAP approved courses that were renewed. NONE

### III. OTHER

10. Describe any significant issues regarding the HAP process on your campus.

From the one applicant who has expressed interest in applying for an HAP focus designation, the most challenging issue was his self-professed ignorance of indigenous Hawaiian and Pacific islands authors. To assist teachers like this, our HP Resource Librarian was recruited to help put such a catalogue together.

11. Identify any issues for discussion for the Systemwide HAP Board.

a. The Hallmarks are problematic; not well defined. This makes the application process difficult and intimidating.