Council of Chief Academic Officers
Meeting Summary

January 5, 2005
Bachman Hall Conference Room 110

Present: David McClain (Acting President), Mike Rota (Associate Vice President)
Linda Johnsrud (Associate Vice President), Neal Smatresk, (UHM),
Christopher Lu (UHH), Joe Mobley (UHWO), Doug Dysktra, (Hawaii CC),
Sharon Ota (Honolulu CC), Leon Richards (Kapiolani CC), Helen Sina (Kuau CC),
Peter Quiqley (Leeward CC), flo wiger (Maui CC),
Suzette Robinson (Maui CC), Linka Corbin-Mullikin (Windward CC),
James Nishimoto (Executive Assistant), Joanne Itano, (VPAA)

Introductions
• Joe Mobley, Interim Vice Chancellor for Academic Affairs from UHWO
was introduced and welcomed to the group.

Announcements
• Next meeting is a face to face meeting on January 26, 2005 with lunch to follow.
• A revised webpage for The Community Colleges of the University of Hawaii is available for review. Joanne Itano will send the url to CCAO for their review and comments.
• In March 2005 a representative from the National Clearinghouse will be here to provide information on a degree verification service that they provide. Linda Johnsrud extended an invitation to Chief Academic Officers and Registrars.
• Aloha and thank you to Suzette Robinson as flo wiger has returned to the Vice Chancellor position at Maui CC

Discussion Items
Associate of Arts in Teaching
Peter Quigley requested input regarding the AA in Teacher Education degree which is in the planning stages at Leeward CC. This degree will prepare Education Assistants (EA) with the qualifications to meet the No Child Left Behind mandate. Articulation with baccalaureate education programs at UHWO, Hawaii Pacific University, Chaminade, Kansas State, etc. is being planned. Completing an AAT provides no additional benefits (over completing courses that meet the UHM General Education requirements) to students who transfer to UHM College of Education (UHMCOE). UHM (Neal Smatresk) is in strong support of “fast tracking” development of the teacher preparation program at UHWO as a 2 + 2 program with Leeward CC. UHWO faculty are discussing the post-baccalaureate and/or baccalaureate degree in teaching. Leeward CC is to be the “lead” CC campus for the AAT to avoid duplication of effort. The program will
be offered via distance methods. There is strong support from the CCAO for the Leeward CC-UHWO articulation in preparing new teachers from the UH System

**Associate of Science in Interpreting**
Leon Richards presented a new Associate of Science (AS) in Interpreting degree which prepares interpreters to work in a variety of setting and in both spoken and signed languages. The long range plan is to have four concentrations, education, legal, medical and community. This proposal focuses on the education concentration, designed for individuals interpreting in educational settings with deaf and hard of hearing students (EA and Education Interpreters for DOE). The 75-credit program is 2 ½ to 3 years in length, necessary to meet standards for interpreters for the deaf and hard of hearing. This may be a concern to students who wish to earn a bachelor’s degree and have expectations that an additional 1 to 1 ½ years would be needed to complete the bachelor’s degree. There is ongoing discussion with UHMCOE regarding articulation. At this time, the general education courses would articulate. It is suggested that articulation with UHWO be explored and that coordination with the planned AAT degree at Leeward CC occur. This proposal is to be placed on the BOR agenda for its January 2005 meeting

**Degree terminology to designate specialty area**
Campuses to use the term concentrations to describe specialty areas for degrees rather than the terms, options, focus or specializations. Type of concentration will be reflected on the student transcripts. When degree proposals are presented for BOR approval, the broadest description is suggested. For example, the *Associate of Science in Interpreting* is proposed rather than *Associate of Science in Interpreting with a concentration in Education.*

**Announcement of New Program Concepts and/or Authorization to Plan**
UHWO – Authorization to plan for early childhood education.
Maui – Authorization to plan for dental hygiene

**Future Agenda Items**
**Update on CurricuNet**
UHM and UHH had a recent demonstration.
For UHWO – Leon to contact Joe Mobley with information on CurricuNet