**Council of Chief Academic Officers Meeting Summary**  
August 25, 2004 – Bachman Hall Conference Room 110 (Face-to-Face)

<table>
<thead>
<tr>
<th>Attendees</th>
<th>David McClain</th>
<th>Doug Dykstra</th>
<th>Joanne Itano</th>
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<tr>
<td></td>
<td>Linda Johnsrud</td>
<td>Chris Lu</td>
<td>James Nishimoto</td>
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<td></td>
<td>Sharon Ota</td>
<td>Carol Pang</td>
<td>Peter Quigley</td>
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<td></td>
<td>Leon Richards</td>
<td>Suzette Robinson</td>
<td>Mike Rota</td>
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<td>Neal Smatresk</td>
<td>Helen Sina</td>
<td>flo wiger</td>
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<td>Noreen Yamane</td>
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Guests: Peter “Pila” Wilson (UHH), Melinda Wood (UHWO), and Steven Wearman (Kapiolani CC)

Start: 10:00 AM  
End: 12:00 PM  
Prepared: 03-04-05  
Recorder: Nishimoto

**Meeting Agenda**

- Welcome and Introduction
- Chief Academic Officers Concerns
- Announcements and Briefings
  - Proposed future meeting dates and times
- Issues for Discussion
  - BA Respiratory Therapy (flo wiger)
  - Doctorate in Hawaiian and Indigenous Language and Culture Revitalization and Feeder Program (Chris Lu)
  - Banner Student Information System (Neal Smatresk)
  - BUS Course Designation at 2- and 4-year Campuses (Linda Johnsrud)
  - Future Issues for Discussion (flo wiger & Helen Sina)

**Announcement of New Program Concepts and/or Authorizations to Plan**

- Advanced information from Chief Academic Officers

**Academic Officer’s Concerns**

- None

**Announcements**

- None

**Action Items**

- None

**Agenda Item Summary**

Proposed future meeting dates and times (James Nishimoto)

A scheduled of face-to-face and meetings via Polycom for the 2004-2005 academic year was circulated and adopted without revision.
BA Respiratory Therapy (flo wiger)

Melina Wood of UHWO and Steven Wearman Kapiolani Community College presented the authorization for the respiratory therapy program; a joint effort between Kapiolani Community College and UHWO. Following a discussion of course offering relationships between UHWO and KCC, the Chief Academic Officers recommended that the program planning process should be continued.

Doctorate in Hawaiian and Indigenous Language and Culture Revitalization and Feeder Program (Chris Lu)

Peter “Pila” Wilson of the University of Hawaii at Hilo (UHH) presented the UHH proposal (copies electronically distributed prior to the meeting) to offer a Doctorate in Hawaiian and Indigenous Language and Culture Revitalization and Feeder Programs through Ka Haka ‘Ula O Keʻelikolani (College of Hawaiian Language). Professor Wilson provided background information on the relationship between UHH and UHM relating to the study of Hawaiian culture and language and noted the differentiated goals and rationale for UHH’s program initiative. A letter of support for the UHH proposal from Professor S. Romaine from Merton College, Oxford University to Interim Chancellor Neubaurer dated October 21, 2001 as presented and discussed. Chief Academic Officers identified and offered suggestions on a number of issues raised by the proposal that did not seem to be fully addressed in the proposal.

The fact that the proposed UHH PhD in Hawaiian Language would be the first PhD to be offered by a campus other than Manoa was discussed extensively. Vice Chancellor Smatresk expressed concerns regarding the role and mission between UHH and UHM relating to the offerings of PhD degrees. While there was general consensus that the planning process for the UHH PhD degree in Hawaii Language should be continued, more extensive consultations between the faculty of UHH and UHM were requested and committed to by UHH.

Banner Student Information System (Neal Smatresk)

The functionality and operations, e.g., overbooking of classes, of the Banner Student Information system for Manoa operations were discussed. Vice Chancellor Smatresk requested that at this
stage of the implementation of Banner a greater focus on Banner’s ability to respond to campus specific needs.

BUS Course Designation at 2- and 4-year Campuses (Linda Johsrud)

Interim Associate Vice President Johsrud raised the concern and led the discussion of the need to reconcile course designations between the campuses with the increasing use of the BUS designation.

Future Issues for Discussion (flo wiger & Helen Sina)

The role of the Council of Chief Academic Officers was announced as an issue for discussion at a future Council meeting.

Announcements of New Program Concepts and/or Authorizations to Plan

Maui Community College announced its effort to develop and intent to present a degree proposal for a Digital Media Arts Degree