Council of Chief Academic Officers Meeting Summary
December 8, 2004 – Bachman Hall Conference Room 110 (Face-to-Face)

Attendees
David McClain  Sam Callejo  Doug Dykstra
Joanne Itano  Linda Johnsrud  Chris Lu
Linka Mullikin  James Nishimoto  Louise Pagotta
Peter Quigley  Suzette Robinson  Helen Sina
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Guest: Jennay Samaan and Phil Kinnicutt

Start: 10:00 AM  End: 12:00 PM  Prepared: 03-04-05  Recorder: Nishimoto

Meeting Agenda
Welcome and Introduction
Chief Academic Officers Concerns
Announcements and Briefings
- University of Melbourne (Jenny Samaan)
Issues for Discussion
- LSAMP Consortium (Neal Smatresk)
- CurricuNet Demonstration (Louise Pagotta)
- Centennial Campaign
Announcement of New Program Concepts and/or Authorizations to Plan
- Advanced information from Chief Academic Officers

Academic Officer’s Concerns
University of Melbourne Bachelor of Commerce Degree Program

Director Samaan described a proposal for a collaborative degree offering between the University of Hawaii and University of Melbourne, Australia. Following the presentation, Vice Chancellor Smatresk stated that the Manoa faculty would not likely be interested in the University of Melbourne’s proposal. Some other campuses expressed that they might be interested in participating in a collaborative degree program for student diversification purposes. Interested campuses were to contact Director Samaan for more information.

Articulation

Vice Chancellor for Academic Affairs Smatresk provided an update on articulation meetings and course approvals. Smatresk noted that UHM wanted to establish advising liaison regarding articulation with all community colleges.
Announcements

**Integrated Financial Plan**

Interim President McClain presented the University’s integrated financial plan for 2005-2011. The plan had been presented to the Board of Regents, Council of Chancellors and would be widely disseminated as part of the tuition increase presentation. Relationships were discussed between stocktaking requests, current appropriated general funds, the University’s biennium budget request, the proposed tuition increases, and proposed financial aid increases. The impact of tuition increases on the cost share to students when tuition is raised to the WICHE average for community colleges and the National average for UHM were noted as being from 12% to 22% and 30% to 48% respectively. The increased in costs to students would be addressed with increases in student financial aid.

Action Items

None

Agenda Item Summary

**Louis Stokes Alliance for Minority Participation (LSAMP)**

Vice Chancellor for Academic Affairs Smatresk distributed an advanced copy of a letter from Chancellor Englert providing an update on progress made in forming a coordinating team and planned future meetings relating to the LSAMP grant.

**CurricuNet Demonstration**

Kapiolani Dean Pagotta established an on-line link to CurricuNet to demonstrated the capabilities of the CurricuNet software program. With the assistance of George Tamas of Virtualgeo, the functions and capabilities to track course information of the CurricuNet program were demonstrated. Campuses were asked to schedule campus demonstrations of CurricuNet and discuss with faculty potential acquisition and use of the program.

**Centennial Campaign**

Director Kinnicutt explained the University’s Centennial Celebration. The phases and associated fund raising efforts were described. Campuses were requested to develop and submit proposals for campus based celebration initiatives with suggestions to be submitted to Director Kinnicutt.
Announcements of New Program Concepts and/or Authorizations to Plan
None