Council of Chief Academic Officers Meeting Summary  
September 22, 2004 – Bachman Hall Conference Room 110 (Polycom)

Attendees:  
David McClain  
Doug Dkystra  
Joanne Itano  
Linda Johnsrud  
Chris Lu  
Linka Mullikin  
James Nishimoto  
Margaret Phanes  
Peter Quigley  
Leon Richards  
Suzette Robinson  
Neal Smatresk  
Helen Sina  

Guest:  Karen Lee (Office of the President), Hae Okimoto (Office of Information Technology)

Start: 10:00 AM  
End: 12:00 PM  
Prepared: 03-04-05  
Recorder: Nishimoto

Meeting Agenda

Welcome and Introduction
• Introduction of Karen Lee  
Chief Academic Officers Concerns
Announcements and Briefings
• Course Redesign Presentation  
Issues for Discussion
• Authorization to Plan: Digital Media Arts – Maui Community College  
• P-20 Initiative  
• Native Hawaiian Data Bank  
• Role of the Council of Chief Academic Officers
Announcement of New Program Concepts and/or Authorizations to Plan
• Advanced information from Chief Academic Officers

Academic Officer’s Concerns  
None

Announcements

ITS Sponsored Course Redesign Workshop

Hae Okimoto of ITS announced the scheduling of a workshop designed to help faculty participate in the courses initiative. Chief Academic Officers were encouraged to discuss the initiative with their faculty and to facilitate in the identification of courses that would benefit redesigning the course with enhanced use of technology.
System Level Reorganization

Acting President McClain described the reorganization of the system level offices. The 2002 system level organization included a chief of staff and six vice presidents and was associated with a $100 million budget request. The current system level reorganization proposal was in part based on the study by Professor Shirley Daniel relating to the University’s financial operating needs. The proposed system level organization includes the conversion of the Chief of Staff position to a Vice President for Administration, the creation of a new Vice President for Budget and Finance and Chief Financial Officer, and retention of Vice Presidents for Academic Affairs, Student Affairs and Research positions.

Action Items

In response to questions raised during the proposal presentation, Maui Community College was to develop and present at a future Council meeting additional information relating to the Digital Media Arts needs assessment and planned operating budget.

Agenda Item

Authorization to Plan: Digital Media Arts – Maui Community College

Maui Community College presented their Associate of Science Degree in Digital Media Arts. There was general consensus that the proposal was well organized and well presented. Additional information regarding the needs assessment was requested.

P-20 Initiative

Associate Vice President for Academic Affairs Johnsrud provided an update on the status of the P-20 initiative.

Native Hawaiian Data Bank

Chief Academic Officers were provided copies of the September 7, 2004 letter from the Office of Hawaiian Affairs noting the October 1, 2004 deadline for submitting campus contact information relating to services to Hawaiians for inclusion in the OHA Native Hawaiian Data Book.

Announcements of New Program Concepts and/or Authorizations to Plan

None