i) Record Attendance

1) Administrative Update (Garret Yoshimi/Steve Smith/Susan Nishida)
   a. Lane on behalf of Garret
      KualiCo Contract - DRAFT - 6 month extension of Dev Contract
      ITS Project Lead for Kuali CM - Lane Fukuda
      Kuali Student Enrollment - Hae Okimoto

2) Curriculum Central News/Announcement - Thanh/Mitchell

3) Kuali CM Project Update
   a. Data Migration Activity / API Development (Robin)
      General Update
      ● IRAO Subject Code loaded
         (Mitchell/Lisa)
         IRAO Subject Code List - “Seed and Weed”, discuss correcting excel sheet and reloading to CM.
      ● Requisite Load - plan to have some requisite loaded by end of next week
         Question/Concern raised at last monthly meeting:
         Prerequisites might be too difficult to build directly in Kuali CM and may need to be built in Banner.

   b. Banner Integration discussions - Lisa Imai
      ?Lisa: Is there a KualiCo document that defines what each field was intended to be used as
      a. **Action Item:** Mitchell to follow up
         Update: Request has been created in KualiCo’s issue tracker. Both hawaii and toronto have identified this as a need. No status yet from KualiCo

   Kuali CM - Master Course of Record
   **Action Item:** Request was made to gather the following items:
   b. We need list of what course fields in Banner can be updated directly
   c. *List conditions that require direct update

   c. Pilot Campuses
      1. Prepare for Spring Pilot (Consider Hilo for their high priority deadlines May 1)
         a. Piloting activity to occur in November (for early Spring proposals)
         b. **Action Item:** Mitchell to identify and confirm with other campuses that are interested in piloting in Spring (Need to find out which departments they plan on piloting with)
         c. Hilo will be only able to pilot proposal activity but not the approval activity due to their Oct 1 Curriculum Deadline

   d. Testing Experiences

   g. User Interfaces (UI)
      1. Voting Tool for Proposed UI Changes
         a. Is it working?
b. Comments Suggestions?
2. How soon can we stop nightly wipes

h. Priority Issues - Voting
   1. First round - Admin decisions regarding priority
      a. Considered the number of 1’s and 2’s and issue had
      b. Next considered lowest total but wanted to review method with core members (people that attend monthly meetings)
   3. Discuss how we move forward where no agreement is available
   4. Possibly complete priority voting during Monthly all campus meeting

Comments regarding discussion: Descriptions not clear of what voting on

i. Access - Authentication and Authorization (Shib with Kuali)
   1. Log out issue
   2. Issue with users with email aliases

j. Other Items
   1. Learning Outcomes - What do campuses really need?
   2. Programs
      a. Program Google Spreadsheet
      b. CC - Migration (Hilo, Leeward, Hawaii)
   3. Class Availability?
   4. When will be the last data migration before production?

4) Campus News/Announcements
   Maui, Kauai, Hilo, Manoa, West Oahu, Honolulu, Kapiolani, Leeward, Windward, Hawaii

5) Future Meeting Schedule:
   November 2, 2015
   December 7, 2015
   January 11, 2016 (may be an email announcement)
   February 8, 2016
   March 14, 2016
   April 11, 2016
   May 9, 2016
   June 13, 2016
   July 11, 2016

   *All meetings are face to face from 1:00 pm - 4:00 pm; neighbor island sites via polycom
   *All meetings are held at UHM, Bachman Hall, Room 113, unless otherwise noted.