

University Centers Directors Meeting  
Friday, November 9, 2012, 9-1  
Windward CC, Alaka'i 118  
Meeting Summary

Present: Ramona Kincaid (Kaua'i), Karen Hanada (Maui), Beth Sanders (West Hawai'i), Joanne Itano and Susan Nishida (UH System)

Guests: Candace Wheeler via VTC in Hilo

Annual Unit Review

The group discussed what they do for their annual unit reviews. Consensus was made that the program learning outcomes are service focused and may not be exactly the same across all University Centers because missions may vary.

Budget

Concern was expressed from the group about the need to participate in more stocktaking meetings to help with distance learning program development. Susan will discuss with Joanne.

Data

Concern was raised from the group about receiving data about the number of students at each University Center. Student data could be used for reports and sending information to students (change in office hours, graduation events, etc.). Susan will discuss with Pearl and see if a report can be created and/or sent regularly. Karen will send Susan background information about possible parameters for the report.

Eric Mizomi from UHM's Outreach College (works on Maui) provides a list of Mānoa students to the University Centers regularly. Candace Wheeler also has a tracking system for Hilo students who have indicated they are not on island.

Mānoa Programs

Per Myrtle Yamada and Harriet Abe, there are a couple of programs being discussed for subchange review to be offered via distance, but they are not far enough along yet to discuss. Will invite UHM to the spring meeting to see if there are any changes.

Hilo Programs

Candace Wheeler provided an update on the following Hilo programs.

This new website <http://hilo.hawaii.edu/academics/dl/> explains the new MAT (Master of Arts in Teaching) program at UH Hilo that will begin Summer 2013 with applications

due February 2013. Hilo is still unsure how they are going to handle student teaching for off-island students.

The subchange proposal for psychology has been approved; however, there is no registration priority given to off-island or online students.

Communication was also received WASC subchange approved, but the program will not advertised as an online program. There will be no registration preference given to off-island students. Students still must complete a face-to-face public speaking course.

Online RN to BS nursing program is doing well with 10 students on O'ahu, graduates of Kapi'olani CC's AS in nursing program. There are 12 students in the DNP program which is completely online.

Hilo is still working with Maui to complete an MOU for the Marine Science program (3 students enrolled in courses, not the program, but up to 8 might be ready to enroll in spring and a number are on the "interested" list). Candace will introduce Ramona and Beth via email to the Marine Science contact at Hilo. (note: Update on the VTC equipment purchased last calendar year from Candace: The polycom equipment is on a scheduled install calendar for next month (December 2012).

Activity fees will continue to be charged for all students, but they are considering replacing the activity fee with a technology fee for students taking only online classes.

#### West O'ahu Proghjfdxsxsrams

Jan Javinar, VCSA at UHWO, was unable to attend this meeting, but would like to attend the next meeting. Group will draft a memo to Jan to express concern about DE advising and send to him prior to the next meeting. (note: Jan will be able to attend the next meeting on Feb 15, 2013 and will find a room for the UC directors to meet with VTC capability)

#### Next Meeting

Friday, February 15, 2013, 9-1 at UHWO.