Narrative for Cost Template of Graduate Certificate in Advanced Women’s Studies

As discussed in the original proposal for this certificate program, the Graduate Certificate in Advanced Women’s Studies is a value-added program that provides students completing M.A. and Ph.D. degrees in a wide range of fields with the opportunity for rigorous study of gender, transnational feminist studies, and globalization, with a uniquely Hawai‘i, Asia, Pacific focus. Since its’ inception in Fall 2000 the program has formally admitted 35 students and graduated 20. Many of our certificate students do primary work in gender and/or transnational women’s studies within their primary department and our faculty also serve as thesis and dissertation committee members.

Explanation of Academic Program Cost and Revenues Template (CRT)

Students and SSH

Our goal is to maintain a certificate program of approximately 15 students. We had one year with 22 active certificate students, precipitating a decision to limit enrollments to ensure program stability. SSH are based on actual prior course enrollments projected out for certificate program enrollment of 15 students.

Direct and Incremental Program Costs

Salary costs are calculated using actually salary data for faculty teaching each of the graduate courses offered or scheduled to be offered as part of the graduate certificate curriculum for prior and projected years. Total FTE is .5, however the CRT will not accept numbers less than 1 so that is the number displayed on the grid. Negotiated pay increases are included.

Other personnel costs are based on 20% of all support staff/student assistant and admin costs for the Program. This percentage reflects the proportion number of graduate students/undergraduate students in our Program, although does not account for proportionate SSH as undergraduate SSH is significantly higher than 5x that of the graduate certificate program.

Revenue

Tuition was set at $286 per credit for 2007-2008, increasing as projected to $458 by 2012. Other sources of revenue for provisional years include a buyout for one graduate faculty member. We expect this source of funds to continue indefinitely at the $13,286 level but are not reporting it as such because the contract is renewable on a year-to-year basis. Other sources of revenue such as foundation grants, endowment support, and research/training grants are currently being sought but cannot be included at this time.

Support Costs/SSH

Support Costs were obtained using 2005/2006 UH expenditure figures.