



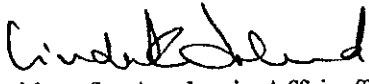
UNIVERSITY
of HAWAII
SYSTEM


Linda K. Johnsrud
Executive Vice President for Academic Affairs/Provost

March 18, 2011

MEMORANDUM

TO: David Lassner
Vice President for Information Technology and
Chief Information Officer

FROM: Linda K. Johnsrud 
Executive Vice President for Academic Affairs/Provost

Karen Lee 
Associate Vice President for Student Affairs

SUBJECT: Automatic Transfer of Courses

The Systemwide Vice Chancellors for Academic Affairs and Chief Student Affairs Officers met on March 16, 2011 and approved the following:

UH students who take courses on a UH campus other than their home campus will have these courses transferred automatically into their student record on the home campus. This would be effective with courses completed in the Spring 2011.

Please let us know when the transfer will be complete following each semester? For example, after fall semester, would the transfer be complete by February 1? If there are any questions, please contact Joanne Itano (itano@hawaii.edu or 69404).

Thank you.

c: Hae Okimoto
Chief Academic Officers
Chief Student Affairs Officers