Council of Chief Academic Officers
Meeting Summary

April 11, 2007
Bachman 113
10:00-2:00 p.m.

Present: Jerry Cerny (Honolulu CC), Linka Corbin-Mullikin (Windward CC), Suzette Robinson (Maui CC), Mike Pescok (Leeward CC), Stephen Hora (UHH), Doug Dykstra (Hawaii CC), Louise Pagotto (Kapiolani CC), Charles Ramsey (Kauai CC), Kelly Aune for Neal Smatresk (UHM), Linda Johnsrud (UH System), Jim Nishimoto (UH System), Joanne Itano (UH System)

Guests: Presley Pang (BOR), Marcia Sakai (UHH), Marta Demaintenon (UHH)

Aloha

Welcome to Mike Pescok, new VCAA from Lee CC and aloha to Neal Smatresk (UHM).

Announcements

UHM BA in Women Studies is expected to go to May 2007 BOR meeting for approval as a new program.

The new schedule of meetings for the BOR action on tenure/promotion applications will be at the May 2007 BOR meeting.

Revision of Chapter 5 BOR Policy

Subcommittee met to review Chapter 5 and identified possible changes. According to Presley Pang, interim secretary of the BOR, this is a good time for revision of BOR policy. In general, the policy should provide guidance, be helpful and be concise with the detail provided in executive or administrative policies. It was suggested that the approach regarding the revision of this policy is to identify what should be in the policy and then go back to existing policy and cut and paste as needed. It will be important to be sure that components of existing policies are not lost. Joanne Itano to convene the subcommittee.

UHH New Program Proposal, BBA in Accounting

Marcia Sakai provided an overview of the proposal. 18 credits of accounting credits are required for this degree. Suggestions for improvement include adding information on pathways with CCs, add specifics to section on UHH Strategic Plan and the UH Strategic Plan. Proposal identifies need of one additional FTE, however UHH plans to offer the program regardless of receiving the new FTE. The CCAO endorses the new program proposal. UHH plans to submit it for the May 2007 BOR meeting. The most current version of the cost/revenue template is available on the CCAO webpage.
UHH ATP for BS in Marine Science

BA already exists for 10-15 years and the program has 200+ students. Graduates with BA are prepared for a wide range of positions related to marine science. The proposed BS degree is more focused, is heavier in chemistry and geology and prepares the student for graduate education. There will be no additional costs and no new courses are being proposed. The CCAO endorses the ATP.

Update on Curriculum Central

flo wiger provided an update on this project. Implementation for all 7 CCs anticipated in Fall 2008.

Common Transcript Evaluation – UHM and Kap CC

UHM and Kap CC are forming a common transcript center; each campus has allocated 1 FTE to do one common evaluation of transcripts for students who intend to transfer. Other campuses will be included in the future if additional FTEs can be provided. flo wiger to check with the CC system regarding additional FTEs.

Revision of Maui CC AA degree

Suzette Robinson provided an overview of the revision to the Maui CC AA degree. Hallmarks rather than specific courses are used. There is some overlap with the UHM hallmarks. A cross walk between the Maui AA degree requirements and the UHM general education requirements will be developed so students who plan to transfer will have accurate information. An earned AA degree results in the student meeting the general education core requirement at UHM (foundations/diversification). Maui CC plans to join the multicampus foundations board and is also attending the H board meetings.

Kap CC Provisional to Established New Media Arts Program

Louise Pagotto provided an overview of this program which has 3 concentrations at this time. Two are viable and the third will be eliminated with the requested board action. A total of 30 students are admitted each year. This is a selective admission program. The CCAO endorses this request. Kap CC plans to submit this request for the May 2007 BOR meeting.

Update on ADP

Kathy Jaycox reported that the first meeting focusing on English and Math alignment occurred in March 2007. Representatives from DOE and UH attended. Achieve reviewed the DOE HCPS III standards and compared it with Achieve’s benchmarks. There was about a 90% match between these two documents. Kathy will share the
documents with the CCAO. The next meeting will focus on assessment and how the standards are being measured. Suggestions for participants may be sent to Kathy (jaycox@hawaii.edu).

Executive Policy related to Activity Duty Military

Draft policy related to deployment of active duty military reviewed. Feedback provided to the VPSA office.

Duties of Academic Chairs

For May 2007 meeting.