Council of Chief Academic Officers  
Meeting Summary

May 30, 2007  
Bachman 113  
10:00-2:00 p.m.

Present: Jerry Cerny (Honolulu CC), Linka Corbin-Mullikin (Windward CC), Suzette Robinson (Maui CC), Stephen Hora (UHH), Beth Sanders for Doug Dykstra (Hawaii CC), Joanne Itano (UHWO/UH System), Louise Pagotto (Kapiolani CC), Charles Ramsey (Kauai CC), Peter Quigley (UHM), Linda Johnsrud (UH System), Cheryl Chappell-Long for Mike Rota (CC System),

Guests: Sharyn Nakamoto (IRO), Hae Okimoto (Student Affairs), Joni Onishi (Haw CC), Don Aimsworth and Cindy Foreman (Maui CC), Tammi Chun and Kathy Jaycox (P20)

Pre Major Codes

Sharyn Nakamoto reviewed the current draft for the development of Pre-major, Ed Goals and Career Interests. Suggested revisions to pre major codes: group the health related codes, add early childhood to public services and delete assoc. degree nursing from pre-health sciences. For Ed Goals, add ABIT for Maui CC to immediate goal; change not applicable to none of the above; add graduate to professional degree, add PharmD and ArchD as examples of graduate professional degrees.

Next step is to see if a programmer can be assigned to develop this in Banner. Sharyn will keep the group informed of the progress.

Maui CC Construction Program Consolidation

Don Aimsworth and Cindy Foreman provided on overview of the rationale for the consolidation of 5 programs into a renamed construction program to Sustainable Construction Technology Program. Suggestions include adding the cost/revenue template for 5 years - 3 past and 2 projected; be specific in terms of actions requested: name change, addition of any credentials and deletion of programs and credentials. The CCAO endorses this proposed change. Maui CC plans to submit for the July 2007 BOR meeting.

American Diploma Project

Tammi Chun, executive director of P20 and Kathy Jaycox, Senior Associate for P20 provided an update on this project. The current proposal is to raise the standards (make more rigorous) of the voluntary BOE diploma to include 4 years of math including algebra II and an end of course test; 4 years of English including 1/2 year in expository writing; 3 science credits including 2 with a lab. If this is approved, based on the experiences of other states, increasing numbers of students will complete this BOE diploma and eventually this could become the default curriculum. Students could opt out of this curriculum and complete the minimum competency diploma instead. Currently about 1/3 of high school graduates complete the BOE diploma. Other ideas are to encourage the completion of the BOE diploma by tying the B+ scholarship to it; by passing the algebra II course test to exempt students from math placement testing; completion of the BOE diploma results in automatic admission to some UH campuses, etc.
Efforts are being made to involve the employers and finding ways for employers to buy into the need for a more rigorous high school curriculum. It was suggested to include “soft skills” (being on time, dressing appropriately, etc), which are important to employers.

Work continues on aligning English and Math exit and entrance expectations between high schools and UH. Please send to Kathy Jaycox (jaycox@hawaii.edu), the names of an English and Math faculty who have contact with English and Math teachers in the high school. A significant issue for UH is that a lack of a common standard for English 100 and entry level math (which appears to be college algebra for all campuses except UHM which does not offer college algebra).

It might be helpful if the CAOs would endorse the higher standards for the BOE diploma and CAOs are asked to share the plan with their campuses. An endorsement, if requested, would occur in early Fall 2007. The clear benefit for UH is a better prepared student.

Ka’ie’ie Program – Dual Enrollment, Dual Admission Program Kap CC and UHM

Louise Pagotto provided an overview of this agreement. The Ka’ie’ie Program is a dual-enrollment, dual-admission program for students pursuing their first four-year undergraduate degree who are accepted at UH Manoa but choose to begin their studies at Kapi’olani CC.

The program offers two paths for students: 1) they can apply and be accepted to UH Manoa but declare Kapi’olani CC their home institution and take their courses at Kapi’olani CC, or 2) they can begin at Kapi’olani CC and apply through the program to UH Manoa after earning 24 credits and maintaining a 2.0 GPA at Kapi’olani CC. Once accepted to UH Manoa, these students can choose to continue taking classes at Kapi’olani CC, still indicating the campus as their home institution.

Next step is to work on specific program pathways for the most common majors (psychology, art, English, STEM and programs that have 200 level major requirements that may be completed at Kap CC). The experience of other states is that enrollment increases at both campuses with this type of agreement. Other CCs and UHH are also interested in this program.

UHH Transfer Information

Steve Hora provided an overview of the transfer information available at the UHH admission webpage for students. For other UH campuses, and many mainland campuses, detailed transfer information is available so students may determine what credits may be transferred to UHH. Transcript evaluation for all transfer students are now completed within 2 weeks of submission. UHH will begin doing transcript evaluations for students who are interested in transferring to UHH.

Hawaii CC CA in Accounting

Beth Sanders provided an overview of the request to reestablish the CA in Accounting. The AAS in Accounting is an already established program at Hawaii CC. It was suggested that the recommended effective date be upon board approval. The CAOs endorse this proposal and the plan is to have this go to the BOR for the July 2007 meeting.

UHM Medical Technology and Speech Pathology and Audiology
Peter Quigley provided an overview of this proposed reorganization. Several suggestions were made to strengthen the proposal including where funding will come from for the additional Sec. II position.

**President’s Emerging Leaders Program**

Linda Johnsrud encouraged CAOs to nominate individuals for participation in this pilot program. Participants may be faculty or staff; the focus is to develop our own leaders as the ranks of current administrators are “graying”. The Chancellors are in support of the program and are contributing to its financial support. After the completion of the training, participants who are interested in leadership positions will be assisted to find a position where these skills may be implemented. Please promote the program and nominate others.

**Update on University Centers and Education Centers**

The UC and EC directors met recently to discuss ongoing access needs. $200,000 was awarded by the legislature to leverage new programs in high interest, high need, workforce related areas (bachelor degree or higher) for neighbor island students. Suggested programs include Hawaiian Language/Hawaiian Studies; Tourism and Hospitality; Information Technology; Social Work, Administration of Justice, Deaf Education, Construction Managers/supervisors, STEM, engineering. The focus is always on jobs that will pay a living wage. Please send comments/ideas to Linda Johnsrud.

**Next Meeting**

June 27, 2007, 10 a.m., Bachman 113

**Agenda Items**

Department Chairs
Chapter 5 Revisions (Subcommittee members are asked to review draft and provide comments to Joanne Itano with any suggestions for the next steps).