2009-2010

End of Year Curriculum Central Reports

Lee CC

We are fully up and running on the new curriculum central. All courses are there and the curriculum committee has been using the new cc since spring semester of last year (2009)

UHH (the success story of this year)

UH Hilo expects to go completely to Curriculum Central for proposals for new course and course modification; built into these is means of handling new program and program modifications that are tied to new courses and modified courses.

The associate registrar is working with Thanh; shortly a process will be in place by which she can enter new/modified course info directly into CC. In the next year we hope to have means to add complete info on existing courses to the CC database.

We have processed a number of course proposals in 2009-2010 from different colleges/programs, and have made a number of adjustments to CC that bring it into line with our byzantine curriculum review process. Every college has a different kind of approver sequence, we have the assistant registrar vetting proposals early in the process for Banner errors/omissions, etc. Thanh has been extremely helpful throughout.

UH Hilo has a Curriculum Central webpage with links to various resources and to mini-videos demonstrating how to accomplish CC tasks:
http://www.uhh.hawaii.edu/uhh/teaching/CurriculumCentral.php

This summer the assistant registrar, the associate dean responsible for overseeing curriculum review at Arts and Sciences (80% of students, faculty, courses), and I will be meeting with Thanh to review and streamline CC even more, and the associate dean and I will develop an efficient training system for faculty and approvers.

Maui College

8/6/10 Update from BK: We plan to beta test this fall with the idea of going to fuller implementation in spring.

Curriculum Central was not implemented in Fall 2009 as originally planned or in Spring 2010, which was the back-up plan. What is holding back the implementation at UHMC is not faculty or political issues as the Senate has previously approved the conversion, Chancellor and Vice-Chancellor were in favor, and the Curriculum Committee sees the value.
What is holding back implementation is when the first version of Curriculum Central developed for UHMC was beta tested there were many concerns and objects. The first and largest concern was that it was tedious (and most could not keep track of where they were in the process) to input the data in get the same connections that exist in UHMC’s present process, a second was that the printouts was way more difficult to read and understand than the present forms, and third that appeared it would only marginally improve upon the semi-electronic system already in place at the college.

As of Spring 2010 the efforts to correct these issues has improved the second issue somewhat, while it has not improved the first, which is the one of most concern to the UHMC chair and faculty working on it, even though the programmer and chair had tried various combinations to improve the inputting process. The third issue will most likely be solved if the second one can be solved.

Finally once the input and formatting issues are solved it will need to be beta tested again before the process of training faculty to use it and then training all users on the approval take time.

The process has also been slowed by the lack of time both on the UHMC faculty involved as well as programmer can devote to the project.

Mr. Giang will come to UHMC again on June 18th at which time solutions to inputting issue will be explored. If they can been figured out and programmed before the end of summer it is possible Curriculum Central can be beta tested in the fall. If that goes well, then it can be beta tested more fully in the spring, including the approval process, implementation would follow in Fall 2011. A complication in this timeline is that the present Curriculum Chair will retire during the summer 2011 at the end of her 4-year term as chair and at the moment who take the lead on Curriculum Central, whether or not this person is also the new Curriculum Chair, is not known.

Kap CC

More than 100 group workshops were offered in summer/fall 2009 and spring 2010; attendance was sparse. Private sessions, in person or via telephone, were also offered. Workshops for deans, course proposers, and reviewers (counselors, Curriculum Committee members, Faculty Senate members) will be held over the summer and throughout AY 2010-2011.

Currently, one week before the end of the spring 2010 semester, two course outlines have completed the approval process through C Central, eighteen have passed Faulty Senate (awaiting approval by the VCAA and Chancellor), and seventeen course outlines need revision before approval by the KapCC Curriculum Committee. Six course outlines in paper format were not approved by the end of AY 2009-2010 and will need to be entered in C Central in AY 2010-2011.
In AY 2010-2011 KapCC will accept course outlines via C Central; the former paper outlines will no longer be accepted by the Curriculum Committee or Faculty Senate.

Many additions and improvements were made to C Central during AY 2009-2010. More improvements have been requested and are planned. Perhaps the most dramatic procedural change was in the approval process. The initial design of the approval process had one route for review only and one route for actual approval, both initiated by the course proposer. KapCC requested that any approver (department chair, dean, Curriculum Committee chair, Faculty Senate chair, VCAA, and/or Chancellor) be able to send the outline for review by specific individuals before approval at that level. The programming was completed at the end of fall 2009, workshops were held, opportunities for testing were given, and the new "review within approval" process began to be used in spring 2010.

Perhaps the most dramatic visible change to the completed course outline format was substituting a matrix for the two of the linked items in course content and the items linked with the Program SLOs. The detailed (but lengthy) linkages for course content still exist in a separate report.

Upcoming improvements planned for AY 2010-2011 include the ability to change the name of an approver during the approval process (needed when we have new deans, new chairs, etc.), updated workshop handouts and manuals, and additional narrated screencasts.

Win CC

The WCC CCAAC has determined which curriculum central questions are the same or similar to the WCC form for curriculum action. We have also determined which questions are needed for Banner. In the next academic year, it is hoped that a working list of curriculum central questions will be developed for WCC and implemented for future curriculum actions. A major issue is how the get current courses into Curriculum Central. Also have archived all WCC classes that don't need to go into CC.

Hon CC

We will be assigning a faculty to this task in the fall so I except us to start moving forward in the next academic year.

Haw CC

We are pretty much nowhere in the Curriculum Central process...similar to Kauai and Honolulu. Long story short and details aside, I sort of took over last semester, but didn't have much time to do anything. Hopefully this semester I can start seeing how to integrate what we have into the system. Unfortunately nothing was done previously so I am starting from scratch.
I met briefly with Thanh last semester when he came over to meet with the UHH folks. Unfortunately there isn't much of anything Thanh can help us with right now.

**UHM**

(Tim) We appear to have some renewed interest in the use of curriculum central here at Manoa. Krystyna Aune has convened a committee of faculty and administrators to review curriculum development in the colleges of arts and sciences, and there seems to be strong interest in the software.

Thanh provided a demo to the group last month (Apr 23) and most members seemed impressed with its capabilities. They suggested that a pilot test would be useful to observe before introducing to the colleges in arts & sciences. I informed the group that the College of Education seemed enthusiastic about the product two years ago and might likely be willing to test it this fall, if we can set them up this summer.

With Krystyna's approval, perhaps a new demonstration by Thanh to the COE early this summer might encourage a testing environment for the fall semester with the results closely monitored by the A&S committee for potential additional testing by another college/school in spring 2011? I've copied Krystyna on this message so that she can offer her suggestions and provide confirmation or correction of these proposed ideas. Truly nothing more than ideas at this point however.

(Krystyna) It's an accurate reflection of our current status with regard to Curriculum Central. We are also planning to arrange for the curriculum task force members to be able to peruse curriculum central (via usernames and passwords). The reaction at the demo meeting was quite positive. I hope we can move forward with this.

**UHWO and Kaua’i CC** - no report