Council of Chief Academic Officers
Meeting Summary

July 29, 2009
Bachman 113
10:00-2:00 p.m.

Present: Erika Lacro (Honolulu CC), Richard Fulton (Windward CC), Kenith Simmons for Phillip Castille (UHH), Noreen Yamane (Hawaii CC), Louise Pagotto (Kapiolani CC), Mike Pecskok (Lee CC), Suzette Robinson (Maui CC), Reed Dasenbrook and Krystyna Aune (UHM), Patricia Masters for Linda Randall (UHWO), Peter Quigley and Carol Pang (UHCC), Linda Johnsrud and Joanne Itano (UH System)

Guests: Hae Okimoto (ITS)

Budget Update

President McClain has declared fiscal exigency which is necessary according to the UHPA contract to more forward with retrenchment. It is suggested that layoffs would be strategic rather than across the board. Names and programs for layoffs and retrenchment would need to go to the BOR for consultation and 45 days notice is required. ARRA funding is available for this current biennial budget period (09-11). Strategic outcomes are to be used to guide decision making. It was suggested that proposals from all campuses should be presented to the BOR at the same time. Campuses may find the report, The dreaded P word, helpful reading (www.deltacostproject.org/resources/pdf/Kelly07-09_WP.pdf)

Senate Resolution – Engineering

A 2009 Senate resolution calls for UH to develop a comprehensive approach to the teaching and training of engineering statewide and includes:

- Assessment of engineering academic and workforce needs of the State
- Neighbor island needs are included
- Cost of program implementation statewide
- Potential articulation and transfer issues
- Impact of accreditation an faculty availability
- Evaluation of UHH proposal for an applied-oriented BS engineering program
- Proposed implementation schedule

A report is due to the 2010 legislature. UHM, UHH, Win, Hon, Lee, Kap, Peter Quigley are interested in participating in these discussions.

eCafe

Campus and department level data for common questions will be provided to campuses if requested. The default is that evaluations will go only to faculty who may publish them, if they wish. A campus could request that faculty evaluations go to administrators/department chairs. eCafe is available to all UH campuses in fall 2009. To participate, a campus contact is to be
provided to Hae by August 24, 2009. For spring 2009 of the 25,000 students who received ecafe emails, 51% participated.

CTE Pathway Agreements

Carol Pang provided an overview of this program. The Career Pathways program has been endorsed by the President of UH and VP for Community Colleges. In this program, students may receive college credit for learning that took place in high schools. Three articulation agreements have been signed by DOE Superintendent and UHCC Vice President. All agreements require students to successfully complete three DOE courses: a "CTE Core Course", a "CTE Cluster Course", and an "Academic Course" such as algebra 1 or economics; AND pass a "credit-by-exam" type assessment (national certification test or UH faculty developed test). The CC faculty have agreed that meeting these requirements is equivalent to completion of specific UHCC college-level (100) courses. As students are admitted to UHCC campuses, and their completion of the requisite DOE courses and exams are verified, these college courses will be displayed on students’ transcripts as DCAP (short for DCAPS, which stands for Dual Credit Articulated Programs of Study).

The CAOs agreed that when students who receive college credit for a 100-level course or courses (under these articulation agreements), and then transfer to a four-year campus, the DCAPS course(s) and their credits will be transferred and accepted similar to coursework completed at any other accredited institution. These courses are predominately CTE-focused, which typically transfers as elective credit to UH four-year campuses. A MOA will be developed by Carol and Joanne for signature by CAOs and Chancellors.

Revision of Peer/Benchmark Institutions

No report at this time.

CCAO meeting format

Consensus is to remain as monthly, four hour meeting. Consider adding higher level policy issues for discussion at future meetings. CAOs are invited to submit suggested topics for future discussions.

Articulation and Transfer

The CAOs agreed on the following policy:

Students who have completed the general education core requirements at a UH campus have satisfied the general education core requirements at any UH campus. Upon transfer, the core requirements are not subject to course by course review. Students must satisfy the program, degree and graduation requirements of the campus from which they wish to graduate. University of Hawai’i courses with diversification/area or equivalent designations that are transferred to another UH campus are accepted with the sending campus’ designation. Across the ten campuses, the diversification/area or equivalent designations are substantively consistent in content and disciplinary category. All campuses approve these courses and complete a review process at least every five years.
CAOs are to take these policy proposals to their faculty senates for action. Targeted date is Feb. 2010 for final action so information may be included in the 2010-2011 catalog. Reed Dasenbrook to check with STAR about possibility of a check box might be added to show that the student has completed core GE requirements.

Inconsistencies with Foundations courses. CAOs suggested that Foundations Board be asked to work with campuses to provide consistency. Linda and Joanne to follow up with the Foundations board.