Equivalent Courses = Equivalent Courses

The issue that equivalent courses are to be equivalent in course alpha, number, title, and GE designation has been around since the beginning of time. Such equivalencies are beneficial to students who are increasingly completing courses at multiple UH campuses and transferring to other UH campuses. It is essential that faculty is involved in the process of determining equivalencies.

Past experiences have demonstrated that faculty in disciplinary meeting will agree to common course numbers, alpha or title. They then need to initiate a curriculum change at their home campus which is often where the change is sidetracked. An administrative process may be useful for this narrow type of change.

Draft Process to Review past courses for discrepancies

1. System (APP) office completes a review of lower division courses and identifies discrepancies in course alpha, number, title and GE designations.
2. A specific charge to each discipline group based on the above is drafted.
3. Discipline meetings are organized and faculty representatives are selected with the understanding that they will participate in a decision-making system group (appointed by VCAA/DOI?).
4. Memo of understanding based on results of faculty discipline meeting is prepared and used as documentation for curricular change in course number, alpha, title and GE designation on affected campuses.
5. Curricular change is submitted via “administrative process” which includes changes to the SHATATR and/or SCADETL banner database.

Draft Process to review new courses for equivalency or courses with new or changed GE designations.

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Process to be endorsed by UCA, CCAO and ACCFSC