Council of Chief Academic Officers
Meeting Summary

February 27, 2008
Bachman 113
10:00-2:00 p.m.

Present:  Erika Lacro (Honolulu CC), Elizabeth Ashley (Windward CC), Mike Pescok (Leeward CC), Phillip Castille (UHH), Doug Dykstra (Hawaii CC), Louise Pagotto (Kapiolani CC), Charles Ramsey (Kauai CC), Suzette Robinson (Maui CC via Videoconference) Linda Johnsrud and Joanne Itano (UH System/UHWO)

Guests: Erin Loo and Bobbie Martel (LeeCC); Andy Hashimoto, Charles Kinoshita, Robert Paul and Wendy Pearson (UHM)

CCAO Letter of Support for a more rigorous Recognition High School Diploma

The letter of support that will be sent to the BOE for its March 2008 meeting was distributed.

Associate of Arts in Teaching (AAT) and Transfer

Mike Pescok provided an overview of the program. Bobbie Martel and Erin Loo provided a summary of the program requirements. Currently there are about 157 students enrolled; educational assistants supported by the DOE to earn the AAT degree and “day” students who are interested in becoming teachers. A specific example was provided where the AAT was not accepted like an AA in terms of transfer of general education credits. CCAO affirmed that the AAT is an AA degree in terms of transfer under E5.209. LCC has articulated the AAT program with Chaminade and City College in Washington. Chaminade will be offering its education program on the LCC campus with tuition lower than UHM. The DOE provides subsidized tuition for transfer to Chaminade and City College.

A meeting, convened by Linda Johnsrud, will be scheduled with UHM and UHWO education programs and the Lee CC AAT program.

Systemwide Gen Ed Assessment Committee

Joanne Itano reported for the subgroup that met on this issue. It was suggested that we observe how the HAP board works out as that group has agreed to do system outcomes and assessment plans for the HAP requirement. It was suggested that assessment coordinators meet as a group to see what each campus is doing. Suggested representatives include:

  UHM  Peter Quigley
  UHH  Sevki Erdogan
  UHWO
  Kap CC  Kristine Korey-Smith
Joanne will convene this group.

**Follow up on Math 135**

Math 135 which has been designated FS by a campus participating in the Foundations Board will have Math 135 accepted as FS for the BA degree at UHM. The student will still need to meet a higher level math requirement as this is a college requirement. Program sheets will separate Gen Ed requirements from college/major requirements to provide clarity to students.

The CCAO suggested that the new Math 135 be numbered something else as it will not have the FS designation and is a two credit course. Feedback from the math department at UHM indicated that the proposed Math 135 has about 85% similar in content to the other Math 135s across the UH system. It will not carry the FS designation as is the situation with other courses (Bot 105 has FG and H designations at different campuses). Math 135 is 2-4 credits depending on the campus.

Linda Johnsrud is thinking about a math summit planned under the P20 umbrella since math competency is a concern for students. It is suggested that the consumers of math skills be the major players in such a summit.

**Systemwide Faculty Handbook**

Suggestions from CAOs regarding items to include in the handbook are: links to BOR, Executive and Administrative and UHCCP policies; link to each campus’ handbook, system budget page with organizational charts, system faculty staff WebPages, URC/faculty travel info, etc. A suggested title is University of Hawai‘i System Faculty Handbook. Joanne Itano will work on the draft.

**UHM BS in Tropical Plant and Soil Science Provisional to Established Proposal**

Wendy Pearson, Andrew Hashimoto, Charles Kinoshita and Robert Paul provided an overview of the program and the documents provided to CCAO for review. There were many suggestions made to present the program in a more positive light, such as the need for data driver responses. It was suggested that the documents that will be going to the BOR be provided to the CCAO at the March 2008 meeting for discussion. The next transaction BOR meeting is in May 2008.