Curriculum Central Meeting
April 8, 2009
3:30 – 5:00 p.m.
Bachman 113 with VTC connection to UHH, Maui CC and KauCC

Meeting Summary

Present: Kent Killam, Noreen Yamane, Sherrie Ann Straslicka-Walker (Haw CC); Tim Merrill (UHM); Cathy Zenz, Kainoa Ariola-Sukisaki, Ann Miser, April Scazzola, Helen Wong Smith (UHH); Terri Ota (UHWO), Erika Lacro (HonCC); Rick Matsumura (KauCC); Susan Pope and Louise Pagotto (KapCC); Ann Berner (LeeCC); BK Griesemer (MauiCC); Richard Fulton and Paul Field (WinCC); Thanh Giang and Joanne Itano (UH System)

Reports from Campuses

LeeCC - Ann Berner reports they went “live” in March 2009; many glitches occurred and they are working with Thanh to handle each one. Lee CC may be unique in that they had a previous version and was “used to” how things were set up. Going live may be easier at other campuses since they have no specific experience with Curriculum Central. Lee CC is in need of more training sessions. Individuals who will use Curriculum Central as such Division Chairs, Curriculum Committee, Deans, VCAA, Chancellor need training and faculty will need some training to input their proposed changes.

Kap CC - Susan Pope reported that their Faculty Senate approved the use of Curriculum Central and that the program should go live as soon as possible. There were some training sessions during Spring Break and expects to be in full use during 2009-2010 AY.

Maui CC (BK Griesemer) – Maui has a sophisticated curricular process linking SLOs with content and evaluation. They have a form fillable system with drop down boxes. BK has been talking with Thanh. A test site for Maui is available. They may be able to go live in Fall 2009 depending on what can be done between now and Fall 09. Other questions are who does the training and when; how will the archive be populated (about 600 courses); and how can the five year review of courses be tied in with Curriculum Central. It was suggested that courses be added to Curriculum Central as they come up for five year review or revision; rather than trying to add all the courses to Curriculum Central at one time.

Kaua’i CC – Rick Matsumura reported that the campus has selected the questions and now needs help to make the form user friendly. They hope that may be able to go live in Fall 2009.

UHH – April Scazzola reported that Curriculum Central has a positive appeal to UHH to help the campus with a campus wide curricular process. They are soon to initiate revised general education requirements and would like to tie in SLOs and assessment. Currently the use of Curriculum Central is being discussed on campus and is ongoing.
Haw CC – Kent Killam reported that the campus is interested in replacing their paper system with Curriculum Central. Would like their own test version to review. Still need to identify the questions to use and clarification that they can choose the order of the questions and add new questions. Thanh will follow up with more specific info to Haw CC. Spring 2010 is likely target for implementation.

Hon CC – Erika Lacro reported that their campus has not yet decided to adopt Curriculum Central. Presently, working on building faculty support for this.

Win CC - Richard Fulton and Paul Field is interested and need to identify who will do the work and manage the effort. Would like Thanh to meet with Curriculum Committee, likely in the Fall 2009

UHM – Tim Merrill reported that the College of Education and PCC (Arts and Sciences) are interested but technical support remains an issue. ITS is reluctant to take on software developed by someone else supported by a part time person. In discussing this issue with John Morton, he suggests that we need to get 3-4 campuses up and running so issues can be worked out and the robustness of the program can be demonstrated. This will place Curriculum Central in a stronger position to be supported by ITS.

UHWO - Terri Ota reports that Thanh has met with faculty. With current major curriculum revisions happening at UHWO, the faculty is not yet ready to consider this tool. Terri is working on developing the archive as there is also a great need for this information resource for the campus.

Program Revisions

It was asked if Curriculum central can be used for program revisions. Currently Curriculum central is focused on course revisions/development. Program revisions will be a future development for Curriculum Central.

Other Issues

Thanh reviewed issues related to consistency, need of dedicated faculty, training and what was in progress in development and what are wish list items.

Planning for 2009-2010

Campuses are to send to Joanne Itano (itano@hawaii.edu) what help they need from Thanh for the rest of Spring 2009, Summer 2009 and 2009-2010 to help Thanh plan his work and for Joanne to request continuing support from the UH and CC system.

Advisory Group
The group agreed to meet periodically, likely once a semester and is encouraged to contact each other for assistance. In addition to Thanh, Ann Berner (LCC), and Susan Pope (Kap CC) have the most experience and are willing to respond to questions.