Council of Chief Academic Officers

Bachman Hall Room 113 with VTC connection to Maui and Hawaii
December 20, 2006
10:00-12:00 p.m.

Present: Neal Smatresk (UHM), Kenith Simmons and Steve Hora (UHH), Steve Sylvester (UHWO), Doug Dykstra (Haw CC), Sharon Ota (Hon CC), Louise Pagotto (Kap CC), Mike Pescok (LeeCC), Suzette Robinson (Maui CC), Linka Corbin-Mullikin (WinCC), flo wiger (UHCC), Jim Nishimoto (Office of the President), Joanne Itano (APP)

Guests: Jan Lubin (HonCC), Cheryl Chappell-Long (UHCC), Harriet Miyasaki (Banner), Sharyn Nakamoto (IRO), Brendan Hennessey (UHH), Kathy Jaycox (P20).

Announcements

Introduction of Suzi Johnston who is a new APT in the Academic Planning and Policy. She will be contacting the CCAOs with meeting notices and messages.

Thank you to Sharon Ota, VCAA from Honolulu CC for her many contributions to this group. She will be going on sabbatical leave Feb. 1, 2007.

Tagging Students and their Academic Goals

Harriet Miyasaki from Banner and Sharyn Nakamoto from IRO provided an overview of what currently exists with the coding of majors, pre-majors and ed. goals (currently not enabled). After much discussion, the request is for the following:

1. A place to code pre-majors which must be linked to STAR, something students can update and which can be tracked. This is the highest priority. The list of pre-majors should be standard systemwide. It is suggested if there is another field in Banner that it would be used for this purpose. There would be a pre-major for almost every major.

2. Ed. goal field, i.e. want to transfer, taking work related courses, just taking courses, etc; student can update and can be tracked.

3. Majors, this is currently in Banner.

4. Career interests which can be updated by students.

Harriet Miyasaki and Sharyn Nakamoto will work on the possibilities and return at the Feb. 14, 2007 meeting with a proposed plan.

Update on American Diploma Project
Kathy Jaycox provided an update on this project. She is asking for the following:

1. Names of English/Math faculty from each campus who teach entry level courses including applied math/english courses who are clearly informed on the entry expectations in these areas. (The CAOs pointed out that this activity involves a large commitment of time by faculty, therefore assigned time or stipends would be very helpful.)

2. Share any processes you have currently in which your campus provides feedback to high schools about the performance of their graduates.

Please send this info to Kathy at jaycox@hawaii.edu.

3. Please be sure that your Chancellor is aware of these efforts. There is an ACE meeting in January 2007 which will target college Presidents and Chancellors regarding the ADP project.

There will be three teams of 10 attending the national meeting, the first is for policy level individuals; the second is for grassroot level instructional individuals, and the third group is to be announced. DOE is funding participation in ADP via its contribution to P20. There will be many state level activities to align high school exit outcomes with college entry requirements. There will be a request to the Castle Foundation to support state level activities.

**Spring 2007 Meeting Dates**

CAOs agreed with the following for meeting dates for Spring 2007.

- Feb. 14
- March 21
- April 25
- May 30
- June 20
- July 18
- August 29

All meetings are scheduled face to face from 10-2 p.m.