Council of Chief Academic Officers  
Meeting Summary  

August 2, 2006  
10:00 AM - 2:00 PM  
Bachman 110  

Present: Linda Johnsrud (APP), Sharon Ota (Honolulu CC), Ramona Kincaid (Kauai CC), Doug Dykstra (Hawaii CC), Jim Goodman (Leeward CC), Louise Pagotto (Kapiolani CC), Linka Corbin-Mullikin (Windward CC), Neal Smatresk (UHM), Stephen Sylvester (UHWO), Stephen Hora (UHH), Jim Nishimoto (Office of the President), Joanne Itano (APP).  


Announcements  

September 6, 2006 is next CCAO meeting.  

Office of International Education (OIE)  

This year is the Year of Study Abroad. There is federal legislation pending that if passed would dramatically expand the US participation in study abroad programs as we must prepare “global citizens”. The system OIE participates in a FIPSE grant to increase participation in study abroad by underrepresented students. This is broadly defined as including underrepresented majors; by gender (male); by ability or disability; by ethnicity; by CC or University student, etc.  

A DVD, prepared by OIE, “Go Global” was previewed and will be widely distributed across the UH system to encourage students to participate in study abroad programs. It was suggested that a copy be shared with Carolyn Tanaka for UH day at the legislature and financial aid and student affairs officers.  

P20  

Kathy Jaycox provided an update regarding Running Start (RS) to dispel any rumors that students enrolled in college courses through Running Start are earning ½ unit of high school credit. The DOE has been reviewing the RS courses in terms of their standards and have suggested that the college courses should earn ½ high school unit. Currently, completion of the RS course earns 1 high school unit. This change has not been implemented and students currently earn one unit of high school credit for successful completion of a RS course. The number participating in RS course has increased from 195 enrolled in 2002 to 648 enrolled in 2005 with a 96% completion rate.
Kathy announced that the governor has sent a letter to Achieve indicating interest in participating in the American Diploma Project (ADP). The K-12 system, UH and the Business Roundtable had already expressed interest in participation in ADP. ADP’s goal is to ensure that every high school graduate is prepared for college or work by

1. aligning high school standards and assessments with the knowledge and skills required for success after high school.
2. requiring all high school graduates to take challenging courses that actually prepare them for life after high school.
3. streamlining the assessment system so that the tests students take in high school also can serve as readiness tests for college and work.
4. holding high schools accountable for graduating students who are ready for college or careers, and holding postsecondary institutions accountable for students’ success once enrolled.

Upon acceptance to the program, a state team will be attending a workshop in November 2006 to initiate the process. The UH Foundation had indicated that donors would very likely be interested in contributing to this initiative.

CCSSE and NSSE Cycle

The CAOs reaffirmed that they will commit to the current schedule of administering the CCSSE during even years and the NSSE on odd years so the results will be available for the *Measuring Our Progress* report which is published during the even years.

Financial Template

The financial template (see attached) used in BOR requests for academic actions was reviewed after comments at the July BOR meeting. A revised template was drafted and will be sent to Howard Todo for comment.

UHH Modification of Minimum Requirements

Steve Hora summarized actions requested:

1. Replace “college or university of recognized standing” to “regionally accredited college or university of recognized standing or the foreign equivalent” for MQs for ranks I2-I5. The rationale is to reduce ambiguity.

2. Accepting the MFA in place of the doctorate for I3-I5 faculty appointments for performing and studio arts position since the MFA is considered the terminal degree in these areas.
CCAO support the above two changes. Because these changes may impact UHWO, Steve Sylvester will discuss changes with the Chancellor and get back to Steve Hora on the plan of action UHWO decides upon regarding the proposed changes.

3. Accepting the MSN for I3 and I4 faculty in nursing as MQs and awarding of tenure. However, promotion to I5 would require a doctorate. The rationale is that it is difficult to recruit nursing faculty with doctorates.

CCAOs did not support this revision because of the ceiling it places and the potential lawsuits that could result. There is a current mechanism, requesting an exception, would allow faculty with MSN to be hired as I3 or I4 and earn tenure and be promoted to I5.

Concentrations for AA degree

Louise Pagotto raised the question regarding if there could be concentrations with the AA degree. This may help campuses identify the intended goals of students earlier in their education so proper advising may occur. For example, there may be “pre major” concentrations in engineering, nursing, teaching etc. Is there another mechanism to help identify these students earlier?

Linda Johnsrud to follow up on this and consult with IRO.

Revision to UHM Summer Session Dates Summer 2007

Neal Smatresk summarized the modification in their Summer Session schedule. The change is to two 5-week sessions, starting a week later and ending a week earlier than the current schedule. The end date of Term 1 and start date of Term 2 will not change. The change will provide more time for cleaning dorms, doing maintenance, etc. Please contact Neal directly if there are any concerns.

UCA Representatives

Neal Smatresk and Louise Pagotto were appointed as the CCAO representative to the UCA.