Request to Move from Provisional to Established the AS in Commercial Aviation at Hon CC.

Ralph Hiatt provided an overview of the program to move the AS in Commercial Aviation from provisional to established status. The program is FAA approved and is certified through the University of North Dakota. Over 300 students have participated in AVIT since its inception in 1998, approximately 40 have transferred to UND and 20 to Embry-Riddle. Suggestions to strengthen the proposal include: review E5.201 and address the components listed in the policy for requesting established status; add program review information (data on number of students, SSHs, FTE, program outcomes, etc.); be clear on the differences between the current program from the program that the BOR approved; and indicate that the AVIT program did receive an extension of its provisional status.

The proposal also renumbers 5 AVIT courses to the 300 level. This is in response to the difficulty students have in transferring 200 level courses to UND. These courses were developed using UND courses as the model but because they are 200 level, UND does not accept them to meet degree requirements. Additional rationale for renumbering to the 300 level come from CCCM 6004 (revised 2/1/02) which reads:

At the present time, the Board of Regents has not authorized any four-year vocational technical education programs. Therefore, when implementing credit courses and programs to carry out these purposes, the Community Colleges have established course sequences that conform to the University of Hawai‘i system numbering pattern which has been adopted as accepted practice:

1 – 99 Courses not applicable for credit towards a baccalaureate degree.
100 – 199 Initial or introductory courses applicable toward a baccalaureate degree.
200—299 Second-year courses in a sequence, or development in a field of study applicable toward a baccalaureate degree.
300—499 Third- and fourth-year courses in a sequence of courses applicable toward a baccalaureate degree, or first courses in professional curricula.
500—800 Post-baccalaureate courses.
Hon CC has been in contact with ACCJC who has stated that no substantive change is required and will issue a letter to Hon CC.

Questions raised included: Should changes to 300 level courses be a BOR action? Should a substantive change be completed? Currently CENT and ABIT programs offer 300 level courses which were BOR approved; Kap CC offers 300 level courses for the respiratory therapy program (not BOR approved). This may lead to other programs at the CCs offering 300 level courses. What is the impact of CCs offering 300 level courses on transfer/articulation, and faculty workload, salary and MQs and promotion/tenure guidelines.

Regarding the request for established status, Hon CC to revise proposal and send to Joanne Itano for review and comments. The proposal need not return to CCAO. Discussion regarding 300 level courses offered at the CCs will continue with John Morton, Linda Johnsrud and Mike Rota.

Revision of E5.209

Comments reviewed and edits completed to revised policy. Final draft with revisions clearly identified to be circulated to UCA with copy to revision committee. A two week response period will be provided and assuming no major comments, the policy will be sent to the president for signature.

HAP Requirement at UHM

Neal Smatresk distributed the “Procedures for Articulation to the HAP Issues Focus Component of UHM’s General Education Program,” and invited campuses to join this board. This will require campuses to have HAP as one of their degree requirements, accept UHM’s hallmarks and will lead to participating campuses having their own HAP board to approved HAP courses. These courses will transfer to UHM as H courses without further review. This is the process similar to the writing requirement. Campuses may continue to submit individual requests for HAP designation to UHM. UHH has their own Hawaiian requirement which is different from UHM’s and does not plan to participate in this process. Besides Hon CC and Kap CC, Lee CC has approved a change in their AA core to be similar to UHM’s. Windward CC has revised their AA core to be similar to UHM’s but is not planning to participate in the multicampus board process at this time.

UHWO - Proposal to Establish a Bachelor of Applied Science (BApS)

Joe Mobley provided an overview of the BApS, a degree designed to meet the academic and professional needs of students who have earned a two year technical degree or professional degree (AA, AAS) from one of the UHCCs. The upper division component consists of 54-63 credits, 15-18 in the Applied Science Core; 9-15 credits in the concentration (i.e. respiratory therapy, culinary arts) and 15-24 credits in general education/electives. The maximum credits required for this degree would be 130. The concentration courses would be UHWO’s courses, likely taught by the faculty from the CC in that specific area. The faculty would need to meet MQs for UHWO and be paid at UHWO rates.
This is a proposal to establish the Bachelor of Applied Science degree, the 5th degree that UHWO offers with planned concentrations in several areas. The first one is for respiratory therapy. Each new concentration will likely need to go to the BOR for approval because the courses will not be an existing set of courses and will require additional resources.

Suggestions to strengthen the proposal include delete table on page 2, reorganize to present the generic BApS degree first, then the respiratory concentration, include a specific curriculum plan for the respiratory concentration with course numbers, titles and credits and indicate if the are courses are approved or in development.

Revised proposal to be sent to Linda Johnsrud/Joanne Itano for another review. It need not return to CCAO.

**Hospitality and Tourism Institute**

Walter Jamieson and Erika Lacro from UHM’s TIM program provided an overview of the Hospitality and Tourism Institute. This proposal will be part of the stocktaking process and be submitted to the BOR for approval. This Institute will provide a coordinated effort to address industry needs and may facilitate resource sharing (i.e. a faculty with time share expertise), and applied research studies across the UH campuses. There was a question regarding the Executive Director of the Institute reporting to the TIM Dean and if the funding would then be become part of TIM’s budget. The proposal will be revised to indicate that the Executive Director will report to the advisory committee. The Institute is located at the TIM school because they are willing to provide the space. Other comments include the legislature seems to be more interested in funding campuses rather than system requests; the funding if obtained is passed through the UHM budget but not counted as part of the campus’ base budget; other existing models exist which may be of interest (PCATT, Perkins, Construction Academy); when the Institute is discussed at a legislative hearing, it is helpful to have all partners present at the hearing; also consider having industry request the Institute. Walter Jamieson will also present the Institute at the Council of Chancellors meeting on March 8, 2006. If there are further comments, please contact him directly.