Council of Chief Academic Officers
Meeting Summary

December 8, 2010
College Hill
10:00-2:00 p.m.

Present: Erika Lacro (Hon CC), Phillip Castille (UHH), Joni Onishi (Hawaii CC), Louise Pagotto (Kap CC), Mike Pecsok (Lee CC), James Dire (Kaua’i CC), John McKee (Maui College), Richard Fulton (Win CC) Reed Dasenbrook (UHM), Linda Randall (UHWO), Suzette Robinson (UHCC), Linda Johnsrud and Joanne Itano (UH System)

Guests: Hunter McEwan, Christine Sorenson, JB Brown, Kenton Harsch (UHM), Jackie Pualani Johnson and Randy Hirakawa (UHH), Cheryl Chappell-Long (CC System),

UHM EdD in Education, Program Proposal

Dean Chris Sorensen provided a historical perspective. Four years ago, there was interest from the community for the EdD. The ATP was approved two years ago. The focus is to prepare change leaders in schools and other educational settings and is designed for working individuals. In fact, the student is to be employed in an educational setting to implement and apply what is learned in the program. The focus is K-12, though it could be adapted for higher education. The program is not planned for distance delivery at this time. The request for a professional fee is to be reexamined as other graduate programs have a differentiated tuition rather than a fee. CCAO endorsed the proposal. UHM plans to submit for January 2011 BOR meeting.

UHM BA in Second Language Studies, Program Proposal

This program currently offers a master and doctoral degrees. Students have earned an Bachelor’s IS degree with a focus in second language studies. Students who earn this degree may teach in private K12 schools, will need teaching credentials to teach in DOE, teach English in foreign countries and are prepared for graduate studies. No new courses will be needed and there is capacity in their current undergraduate courses. KapCC is in discussion (AS paraprofessional, second language studies) regarding developing a pathway. Currently, there are no required lower division courses in the proposed BA degree. It is suggested that the following be added to the proposal, there is capacity in current courses, no new courses are needed and information regarding discussion with Kap CC for a pathway. CCAO endorses the proposal. UHM plans to submit for January 2011 BOR meeting.

UHH BA in Performing Arts, Provisional to Established

Jacquelyn Johnson provided an overview of the program which has expanded from one option in music to include dance, drama and technical theatre. Since Spring 2004, 43 students have completed this BA. It is suggested that additional information be added about the upward trend of graduates and the role of this department in providing culture and entertainment for the Hilo community. CCAO endorsed the request. UHH plans to submit for January 2011 BOR meeting.
Update on Reverse Credit Transfer

Erika Lacro reported that a CC system group has been formed. The issue of a common residency definition for all the CCs is at the CCFSC. The graduation fee is also under discussion. It is anticipated that the first degrees awarded from this initiative will be in Spring 2011.

ATP Template

Revised document reviewed with further changes. Linda Johnsrud will discuss with John Morton if ATP should be routed to the VPCC office. Revised document will be circulated via email to CAOs.

Further Agenda Items

UHH anticipates a large number of academic proposals coming to CCAO.

Grievances

The issue of how to build capacity for investigations was discussed. Training on understanding Chapter 89, what is and how to conduct consultation and how to do investigation is needed. How can we build capacity for this kind of work? The idea of a swat team was suggested though a major concern is ‘what happens to the work that the person normally does?’ Outsourcing was also suggested. UHM offered training to other campuses in this area as they have a dedicated staff for personnel administration.

Online Application

Erika Lacro indicated at Hon CC about 9/10 applications remain incomplete as it appears that there is no mechanism to check fields for completion before submission. This is resulting in much follow up from the admission office staff. Erika will check with UHM Admissions and Chris Shaw of Banner, review the concerns that the registrars have identified and will report back to the CCAO in January 2011.

Tuition Update

There was an informational briefing in November 2011 to the BOR. Linda has meet with all units. An important message is continued access is ensured with tuition increases as a portion of tuition increases are dedicated to financial aid. During the current tuition schedule, enrollments for minority students and lower SES students increased. A proposal for tuition increase will be made to the BOR in January 2011 and if the BOR endorses it, public hearings will be held. It is anticipated by April 2011 a revised proposal will go to the BOR for approval with about one year’s notice about any increase in tuition.