University Center Directors
Meeting Summary

Friday, February 15, 2013
9:00 a.m. – 1:00 p.m.
University of Hawai’i – West O‘ahu

Present: Ramona Kincaid, Beth Sanders, Karen Hanada, Hae Okimoto, Joanne Itano

Revision of E5.204

Policy was reviewed and comments provided. Hae and Karen will be in attendance. Others are welcomed on February 22, 2013, 10:00 a.m., UH Mānoa, Kuykendall 204.

Two suggestions came from discussion:
1. Reduce the state use block of HITS to 1-2 days a week or all day Friday.
2. List of courses offered by site. Hae will explore the possibility of sorting DL list of courses by receive site.

UHH MAT

Jan Zulich and Travis Nakayama provided an overview of current status of program. Cohort for summer 2013 likely will include one Maui and one O‘ahu person. The synchronous sessions for secondary methods is for one course, eight days in a four week block. To ensure better follow up, Travis or Jan would appreciate the name of any referral.

A meeting with Tom Benjamin and Karen Wilson, UHM College of Education advisors on the neighbor islands, will be scheduled with Jan Zulich and UC directors to discuss the specifics of the MAT schedule. Karen and Mona to confirm if April 18 on Kaua‘i will work for Tom and Karen.

UHWO Distance Offerings

Jan Javinar reported on the status of advising at UHWO. They are in the process of rebuilding with 3.5 current advisors, filling two vacant positions and two more grant funded positions. There is currently no funding to send advisors to the neighbor islands. The following concerns were shared:
1. Articulation agreements need updating. UC directors are referred to Sherry Proper, the articulation person at UHWO.
2. There are some reports that calls to the 1-800 number are not responded to.
3. Use technology to advise as distance students cannot “stop by.”
4. Would be helpful to share class lists with UC directors
5. Consider an information session for new students at the UC with a VTC connection to UHWO.
6. Please add distance courses to the DL site, they must be entered manually.
7. Students would appreciate a visit by the faculty to their islands once a semester.
8. Please let Jan know when commencement is scheduled for spring 2013

Jan updated the group on the proposed student fee increase from $5 to $120/semester and all students will charged the fee whether they are on campus or not.

Tentative next meeting:  April 18, 2013, 9:30 a.m. – 3:00 p.m. Kaua‘i CC.